

ANNEX B

National Labor Relations Commission - Regional Arbitration Branch VII Procurement Monitoring Report as of December 31, 2021

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Actual Procurement Activity										Source of Funds	ABC (PhP)			Contract Cost (PhP)			List of Invited Observers	Date of Receipt of Invitation					Remarks (Explaining changes from the APP)									
					Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Date of BAC Resolution Recommending Award	Notice of Award	Contract Signing		Notice to Proceed	Delivery/ Completion	Inspection & Acceptance	Total	MOOE	CO		Total	MOOE	CO	Pre-bid Conf	Eligibility Check		Sub/Open of Bids	Bid Evaluation	Post Qual	Delivery/ Completion/ Acceptance (if applicable)					
COMPLETED PROCUREMENT ACTIVITIES																																					
	Taxes, Duties and Licenses/Insurance Expenses (Building and Vehicle)	NLRC RAB VII	No	Agency-to-Agency		n/a						n/a	n/a			n/a	n/a	GoP	18,423.16	18,423.16		18,423.16	18,423.16														
	Rent Expenses	NLRC RAB VII	No	Direct Contracting		n/a						n/a	n/a			n/a	n/a	GoP	1,080,560.28	1,080,560.28		1,080,560.28	1,080,560.28														
	Electricity Expenses	NLRC RAB VII	No	Direct Contracting		n/a						n/a	n/a			n/a	n/a	GoP	359,440.22	359,440.22		359,440.22	359,440.22														
	Water Expenses	NLRC RAB VII	No	Direct Contracting		n/a						n/a	n/a			n/a	n/a	GoP	24,884.00	24,884.00		24,884.00	24,884.00														
	Telephone, Mobile & Internet Subscription	NLRC RAB VII	No	Direct Contracting		n/a						n/a	n/a			n/a	n/a	GoP	150,410.32	150,410.32		150,410.32	150,410.32														
	Postage and Deliveries	NLRC RAB VII	No	Direct Contracting		n/a						n/a	n/a			n/a	n/a	GoP	533,893.00	533,893.00		533,893.00	533,893.00														
	Common Office Supplies -	NLRC RAB VII	No	Shopping		n/a						27-Oct-21	27-Oct-21			10-Nov-21	10-Nov-21	GoP	305,956.50	305,956.50		43,533.75	43,533.75														
	Common Office Supplies -	NLRC RAB VII	No	Shopping		n/a						31-Aug-21	31-Aug-21			02-Sep-21	02-Sep-21	GoP	46,878.25	46,878.25		45,926.85	45,926.85												Pending for delivery due typhoon Odele		
	Other Main and Operating Exp	NLRC RAB VII	No	Small Value Procurement		n/a						03-May-21	03-May-21			PENDING	PENDING	GoP	56,357.50	56,357.50		56,357.50	56,357.50														
	Alcohol and other COVID Prevention Supplies	NLRC RAB VII	No	Small Value Procurement		n/a						27-Oct-21	27-Oct-21			26-Nov-21	26-Nov-21	GoP	17,809.00	17,609.00		29,425.00	29,425.00														
	Purchase of Semi-Expendable Printing Equipment	NLRC RAB VII	No	Small Value Procurement		n/a						31-Aug-21	31-Aug-21			26-Nov-21	26-Nov-21	GoP	75,400.00	75,400.00		75,400.00	75,400.00														
	Purchase of Semi-Expendable Other Machinery and Equipment Expense	NLRC RAB VII	No	Small Value Procurement		n/a						31-Aug-21	31-Aug-21			07-Oct-21	07-Oct-21	GoP	17,400.00	17,400.00		17,400.00	17,400.00														
	Purchase of Semi-Expendable Furnitures & Fixtures	NLRC RAB VII	No	Small Value Procurement		n/a						29-Oct-21	29-Oct-21			13-Dec-21	13-Dec-21	GoP	216,820.00	216,820.00		216,820.00	216,820.00														
	Purchase of Semi-Expendable ICT	NLRC RAB VII	No	Small Value Procurement		n/a						08-Nov-21	08-Nov-21			26-Nov-21	26-Nov-21	GoP	44,985.00	44,985.00		44,985.00	44,985.00														
	Purchase of Semi-Expendable office Equipment	NLRC RAB VII	No	Small Value Procurement		n/a						26-Nov-21	26-Nov-21			14-Dec-21	14-Dec-21	GoP	14,195.00	14,195.00		14,195.00	14,195.00														
	Purchase of Janitorial Supplies	NLRC RAB VII	No	Small Value Procurement		n/a						03-May-21	03-May-21			30-Dec-21	30-Dec-21	GoP	6,400.00	6,400.00		6,400.00	5,600.00														
	Repair and Maintenance of Airconditioners	NLRC RAB VII	No	Small Value Procurement		n/a						23-Sep-21	23-Sep-21			07-Dec-21	07-Dec-21	GoP	25,700.00	25,700.00		25,700.00	25,700.00														
																			Total Alloted Budget of Procurement Activities			2,995,312.23															
																			Total Contract Price of Procurement Activities Conducted						2,743,754.08												
																			Total Savings (Total Alloted Budget - Total Contract Price)						251,558.15												
ON-GOING PROCUREMENT ACTIVITIES																																					
																			0			0															
																			0			0															
																			0			0															
																			Total Alloted Budget of On-going Procurement Activities			0															

Prepared by:
for: *[Signature]*
MARVIN S. CONTILING
Supply Officer I

Recommended for Approval by:
[Signature]
EMELDA V. LERIDA
BAC Chairperson

APPROVED: *[Signature]*
EMILIANO C. TIONGCO, JR.
Executive Labor Arbitrator
Head of the Procuring Entity