



Republic of the Philippines  
Department of Labor and Employment  
**NATIONAL LABOR RELATIONS COMMISSION**  
Quezon City

**INVITATION TO BID**

1. The National Labor Relations Commission, through the 2016 General Appropriations Act, intends to apply the sum of **Ten Million Six Hundred Eighty One Thousand pesos (₱10,681,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of Eleven (11) Units Motor Vehicles**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The National Labor Relations Commission now invites bids for the Procurement of Eleven (11) Units Motor Vehicles. Delivery of the Goods is contained in the Schedule of Requirements. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from National Labor Relations Commission and inspect the Bidding Documents at the address given below from 8:00a.m. to 5:00p.m.
5. A complete set of Bidding Documents may be purchased by interested Bidders on **10 May 2016** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of Ten Thousand (₱10,000.00) pesos.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The National Labor Relations Commission will hold a Pre-Bid Conference on **17 May 2016 at 1:30 in the afternoon** at the **NLRC Conference Room, 6/F PPSTA Building 5, Banawe cor. P. Florentino Sts., Quezon City**, which shall be open only to all interested parties who have purchased the Bidding Documents.
7. Bids must be delivered to the address below on or before thirty (30) minutes prior to the scheduled time of bid opening. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18.1**.

Bid opening shall be on **31 May 2016** at the **NLRC Conference Room, 6/F PPSTA Building 5, Banawe cor. P. Florentino Sts., Quezon City**, at **2:00 in the**

**afternoon.** Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. With respect to documentary attachments, the Committee shall only accept the following:
  - a) Original or true copies duly certified by the issuing agency; or
  - b) Photocopies subject to verification with its original during the opening of the bids.
9. The National Labor Relations Commission reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**MS. YOLANDA A. PEREZ**

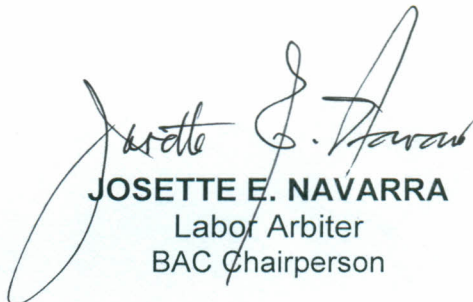
BAC Secretariat

NCR Administrative Unit

3/F PPSTA Bldg. No. 5, Banawe St., Quezon City

No. 7817859/Telefax. 740-7757

Website: [www.nlrc.dole.gov.ph](http://www.nlrc.dole.gov.ph)



**JOSETTE E. NAVARRA**  
Labor Arbiter  
BAC Chairperson