

APP-CSE 2025 FORM - Other Items  
**ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items**

AGENCY CODE/UAICS:

AGENCY NAME:

ORGANIZATION TYPE:

REGION:

ADDRESS:

CONTACT PERSON:

DESIGNATION:

EMAIL:

CONTACT NUMBER:

**INTRODUCTION:** This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

**REMINDERS:**

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
- All information must be provided accurately.
- To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description'. You may also use the 'List of Items - 2' then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://laborurl.at/adooq>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
<b>OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																											
1	40161505	Air filters	Air filter for Air Purifier		4			4	7,596.00				0	0.00				0	0.00				0	0.00	4	1,899.00	7,596.00
2	26111700	Batteries and cells and accessories	AA Battery		30			30	1,782.00				0	0.00				0	0.00				0	0.00	30	59.40	1,782.00
3	26111700	Batteries and cells and accessories	AAA Battery		30			30	2,155.50				0	0.00				0	0.00				0	0.00	30	71.85	2,155.50
4	43201503	Central processing unit CPU processors	Inter Core i5		5			5	25,000.00				0	0.00				0	0.00				0	0.00	5	5,000.00	25,000.00
5	43212100	Computer printers	Print, Scan, Copy (Inkjet Printer)		2			2	27,500.00				0	0.00				0	0.00				0	0.00	2	13,750.00	27,500.00
6	44121801	Correction film or tape	Correction tape refill		40			40	3,410.00				0	0.00	40	3,410.00		0	0.00				0	0.00	80	85.25	6,820.00
7	44121904	Ink refills	Brother #BT D60K		20			20	8,300.00				0	0.00	20	8,300.00		0	0.00				0	0.00	40	415.00	16,600.00
8	44121904	Ink refills	Brother #BT 5000 (C/M/Y)		30			30	12,450.00				0	0.00	30	12,450.00		0	0.00				0	0.00	60	415.00	24,900.00
9	44121904	Ink refills	HP Tank #GT53 black		10			10	2,950.00				0	0.00	10	2,950.00		0	0.00				0	0.00	20	295.00	5,900.00
10	44121904	Ink refills	HP Tank #GT52 (cyan/yellow/magenta)		15			15	4,455.00				0	0.00	15	4,455.00		0	0.00				0	0.00	30	297.00	8,910.00
11	14100000	Paper materials	Return cards 3x5 (yellow, blue, green,pink)		12000			12000	18,000.00				0	0.00				0	0.00				0	0.00	12000	1.50	18,000.00
12	43222609	Network routers	TP Link AX7800 Tri Band 8 Stream Wifi router		1			1	14,000.00				0	0.00				0	0.00				0	0.00	1	14,000.00	14,000.00
13	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
14	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
15	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
16	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
17	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
18	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
19	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
20	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
21	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
22	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
23	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
24	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
25	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
26	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
27	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
28	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
29	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
30	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
31	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
32	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
33	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
34	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
35	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
36	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
37	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
38	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
39	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
40	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
41	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
42	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
43	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
44	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
45	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
46	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

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					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																								
47	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
48	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
49	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
50	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
51	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
52	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
53	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
54	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
55	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
56	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
57	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
58	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
59	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
60	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
61	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
62	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
63	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
64	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
65	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
66	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
67	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
68	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
69	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
70	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
71	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
72	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
73	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
74	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
75	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
76	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
77	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
78	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
79	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
80	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
81	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
82	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
83	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
84	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
85	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
86	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
87	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
88	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
89	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
90	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
91	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
92	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
93	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
94	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
95	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
96	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
97	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
98	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
99	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00
100	-							0	0.00					0	0.00					0	0.00	0	0.00	0.00

