

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philaess.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philaess.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philaess.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/boe58>.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-3954426 (Smart), or email apjcase.helpdesk@ps-philaess.gov.ph, or visit the PS-DBM website (www.ps-philaess.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: NATIONAL LABOR RELATIONS CO
Region: RAB VI BA-DILOC
Address: Level 2 Eme 2 Corporate Center, Cor
Brgy. Villavieja, Bacolod City, Negros

Agency Code/UACS: _____
Organization Type: Government Agency

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year						
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	1259801-AL-804	ALCOHOL, Ethyl, 50 mL	bottle	40	0	0	40	2,036.40	0	0	0	0	0.00	35	0	0	35	1,763.00	0	0	0	0	0.00	75	80.96	1,822.00
2	1259801-AL-803	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	+51.36	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	6012413-CB-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.36	0.00
4	6012413-CB-P02	CLEARBOOK, Legal size	box	6	0	0	6	230.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	38.48	236.88
5	6012154-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
6	6012154-SP-G01	SIGN FEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
7	6012154-SP-G04	SIGN FEN, Fine Tip, Black	piece	30	0	30	60	2,683.20	0	30	0	30	1,341.60	30	0	30	60	2,683.20	0	30	0	30	1,341.60	180	44.72	8,049.60
8	6012154-SP-G07	SIGN FEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	17.20	0.00
9	6012154-SP-G02	SIGN FEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
10	6012154-SP-G05	SIGN FEN, Fine Tip, Blue	piece	10	0	10	10	447.20	10	0	10	10	447.20	10	0	10	10	447.20	10	0	10	10	447.20	40	44.72	1,788.80
11	6012154-SP-G08	SIGN FEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	17.20	0.00
12	6012154-SP-G03	SIGN FEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
13	6012154-SP-G06	SIGN FEN, Fine Tip, Red	piece	5	0	5	5	228.80	5	0	5	5	228.80	5	0	5	5	228.80	5	0	5	5	228.80	20	45.76	915.20
14	6012154-SP-G09	SIGN FEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	17.20	0.00
15	6012114-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	4512517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16	0.00
17	4511809-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-RT-A02	BATTERY, dry cell, size AA	pack	3	0	0	3	65.52	3	0	0	3	65.52	3	0	0	3	65.52	3	0	0	3	65.52	12	23.84	262.08
19	26111702-RT-A01	BATTERY, dry cell, size AAA	pack	3	0	0	3	59.28	3	0	0	3	59.28	3	0	0	3	59.28	3	0	0	3	59.28	12	19.76	237.12
20	26111702-RT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
21	4732812-AF-A01	AIR FRESHENER	can	2	0	0	2	174.72	0	0	0	0	0.00	2	0	0	2	174.72	0	0	0	0	0.00	4	87.36	349.44

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
22	4712804-BR-501 BROOM (Walls Tambo)	piece	3	0	0	3	363.76	0	0	0	0	0.00	3	0	0	3	363.76	0	0	0	0	0.00	6	27.92	767.52				
23	4712804-BR-701 BROOM (Walls Ting-ting)	piece	2	0	0	2	47.84	0	0	0	0	0.00	2	0	0	2	47.84	0	0	0	0	0.00	4	23.92	95.68				
24	4712829-TB-C01 CLEAN JR, Toilet Bowl and Urinal	bottle	5	0	0	5	223.60	0	0	0	0	0.00	5	0	0	5	223.60	0	0	0	0	0.00	10	44.72	447.20				
25	4712805-CL-P01 CLEANER, Scouring Powder	can	2	0	0	2	72.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	36.00	72.00				
26	4712811-DE-802 DETERGENT BAR	bar	5	0	0	5	46.80	5	0	0	5	46.80	5	0	0	5	46.80	5	0	0	5	46.80	20	9.36	187.20				
27	4712811-DE-P02 DETERGENT POWDER, all purpose	pouch	5	0	0	5	442.00	5	0	0	5	442.00	5	0	0	5	442.00	5	0	0	5	442.00	20	98.40	1,768.00				
28	4712803-OS-A01 DISINFECTANT SPRAY	can	3	0	0	3	452.40	3	0	0	3	452.40	3	0	0	3	452.40	3	0	0	3	452.40	12	50.80	1,809.60				
29	4712801-OU-P01 DUST PAN	piece	2	0	0	2	93.60	0	0	0	0	0.00	2	0	0	2	93.60	0	0	0	0	0.00	4	46.80	187.20				
30	4712802-FW-P01 FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.20	0.00				
31	4712830-FC-A01 FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.72	0.00				
32	7350812-HS-L01 HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00				
33	4712804-MP-B01 MOP BUCKET	unit	2	0	0	2	4,576.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2,288.00	4,576.00				
34	4712813-MP-H02 MORPHANDLE, heavy duty	piece	2	0	0	2	268.32	0	0	0	0	0.00	2	0	0	2	268.32	0	0	0	0	0.00	4	34.16	576.64				
35	4712819-MP-R01 MORHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.04	0.00				
36	4712830-RG-C01 RAGS	bag	10	0	0	10	572.00	0	0	0	0	0.00	10	0	0	10	572.00	0	0	0	0	0.00	20	57.20	1,144.00				
37	4712802-SC-N01 SCOURING PAD	pack	3	0	0	3	268.32	3	0	0	3	268.32	3	0	0	3	268.32	3	0	0	3	268.32	12	99.44	1,073.28				
38	4712830-TB-P04 TRASHBAG, XXL size	pack/roll	2	3	2	7	910.00	3	2	3	8	1,040.00	2	3	2	7	910.00	3	2	3	8	1,040.00	30	30.00	3,000.00				
39	4712830-TB-P05 TRASHBAG, large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.28	0.00				
40	4712830-TB-P06 TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00				
41	4712830-WB-P01 WASTEBASKET	piece	30	0	0	30	1,316.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	43.88	1,316.40				
COLOR COMPOUNDS AND DISPENSERS																													
42	12171703-SI-P01 INK, for stamp pad	bottle	5	0	0	5	156.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	31.20	156.00				
CONSUMER ELECTRONICS																													
43	52361315-OV-P01 DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00				
FACE MASK																													
44	42131713-04-M06 FACE MASK	box	40	0	0	40	2,080.00	40	0	0	40	2,080.00	40	0	0	40	2,080.00	40	0	0	40	2,080.00	160	52.00	8,320.00				
FILMS																													
45	13111203-AC-P01 ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00				
46	13111201-CF-P02 CARBON FILM, legal size	box	2	0	0	2	513.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	256.88	513.76				
FIRE FIGHTING EQUIPMENT																													
47	46191801-FE-M01 FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,398.80	0.00				
48	46191801-FE-H01 FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00				
FLAGS OR ACCESSORIES																													
49	55121905-PH-P01 PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	384.84	0.00				
FURNITURE AND FURNISHINGS																													
50	56101304-CH-B01 MONOSLOC CHAIR, beige	piece	15	0	0	15	5,631.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	375.44	5,631.60				
51	56101304-CH-W01 MONOSLOC CHAIR, white	piece	15	0	0	15	5,584.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	372.32	5,584.80				
52	56101519-TM-S01 MONOSLOC TABLE, white	unit	2	0	0	2	2,697.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,348.88	2,697.76				
53	56101519-TM-S02 MONOSLOC TABLE, beige	unit	2	0	0	2	2,697.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,348.88	2,697.76				
HEATING AND VENTILATION AND AIR CIRCULATION																													
54	40102604-EF-C01 ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,300.00	0.00				
55	40102604-EF-G01 ELECTRIC FAN, industrial, ground type	unit	3	0	0	3	3,329.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,109.68	3,329.84				
56	40102604-EF-S01 ELECTRIC FAN, stand type	unit	8	0	0	8	8,093.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,006.72	8,093.76				
57	40102604-EF-W01 ELECTRIC FAN, wall mount	unit	3	0	0	3	2,742.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	354.36	2,742.48				
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																													
58	43211307-064003 DESKTOP, for Basic Users	unit	6	0	0	6	148,761.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	24,793.60	148,761.60				

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec				Q4	Q4 AVERAGE	
59	43211307-OS004	DESKTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	41,390.40	0.00		
60	4320827-HD-002	EXTERNAL HARD DRIVE	unit	2	0	0	2	6,036.16	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	2	3,018.08	6,036.16		
61	4320205-FD-004	FLASH DRIVE	piece	10	0	0	10	2,246.40	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	10	2,246.40	2,246.40		
62	43211303-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	41,390.00	0.00		
63	43211303-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	46,800.00	0.00		
64	43211706-HD-002	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	69.32	0.00		
65	43212102-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	31,015.84	0.00		
66	43212102-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	2	0	0	2	22,639.28	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	2	11,014.64	22,639.28		
67	43212105-PR-001	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	2,063.04	0.00		
LIGHTING AND FIXTURES AND ACCESSORIES																											
68	39101628-LB-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	10	0	0	10	811.20	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	10	81.12	811.20		
69	39101628-LT-001	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	10	0	0	10	2,038.20	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	10	203.82	2,038.20		
MANUFACTURING COMPONENTS AND SUPPLIES																											
70	31201610-GL-001	GLUE, all-purpose	jar	5	0	0	5	353.60	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5	70.72	353.60		
71	31153804-SW-H01	STAPLE WIRE, heavy duty (bincher type), 23/13	box	2	0	0	2	45.10	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	2	22.55	45.10		
72	31153804-SW-001	STAPLE WIRE, standard	box	20	0	0	20	475.20	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	20	23.76	475.20		
73	31201302-FA-001	TAPE, electrical	roll	5	0	0	5	97.25	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5	19.45	97.25		
74	31201303-FA-H01	TAPE, masking, 24mm	roll	5	0	0	5	309.40	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5	61.88	309.40		
75	31201303-FA-H02	TAPE, masking, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	21.16	0.00		
76	31201517-FA-P01	TAPE, packaging, 48 mm	roll	5	0	0	5	150.80	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5	30.16	150.80		
77	31201512-FA-T01	TAPE, transparent, 24mm	roll	1	0	0	1	11.44	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1	11.44	11.44		
78	31201512-FA-T02	TAPE, transparent, 48 mm	roll	10	0	0	10	239.20	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	10	23.92	239.20		
79	31151507-TW-P01	TWINE, plastic	roll	5	0	0	5	353.60	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5	70.72	353.60		
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	41111004-RU-P02	RULER, flexible, plastic, 450mm	piece	10	0	0	10	308.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	10	30.80	308.00		
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	44121612-BL-H01	BLADE for general purpose cutter/utility knife	tube	8	0	0	8	138.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	8	16.00	138.00		
82	44101602-PM-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	11,104.64	0.00		
83	44102807-CA-001	CALCULATOR, Compact	unit	3	0	0	3	861.12	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3	287.04	861.12		
84	44121710-CH-001	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	32.97	0.00		
85	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	9.36	0.00		
86	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	15.60	0.00		
87	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	37.04	0.00		
88	44122105-BF-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	60.32	0.00		
89	44121801-CT-002	CORRECTION TAPE	piece	30	0	0	30	345.90	30	0	0	30	345.90	30	0	0	30	345.90	30	0	0	30	345.90	120	11.53	1,383.60	
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	31.72	0.00		
91	44111515-OF-001	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	77.20	0.00		
92	44122011-OF-P01	DATA FOLDER	piece	2	0	0	2	137.28	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	2	68.64	137.28		
93	44102032-OS-H01	DATER STAMP	piece	3	0	0	3	1,409.34	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3	469.78	1,409.34		
94	44121506-EN-001	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	140.32	0.00		
95	44121506-EN-002	ENVELOPE, Documentary, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,078.48	0.00		
96	44121506-EN-001	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,374.88	0.00		
97	44121506-EN-002	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	30.49	0.00		
98	44121506-EN-H02	ENVELOPE, Mailing	box	6	0	0	6	2,801.76	0	0	0	0	0.00	6	0	0	6	2,801.76	0	0	0	0.00	12	46.96	5,603.52		
99	44121504-EN-H02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	128.32	0.00		
100	44112912-ER-001	ERASE, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	12.33	0.00		

Item & Specifications			Unit of Measure	Monthly Quarterly Requirement																	Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov				Dec	Q4	Q4 AVERAGE	
101	44122018-FA-001	FASTENER	box	20	0	0	20	1,892.80	0	0	0	0	0.00	20	0	0	20	1,892.80	0	0	0	0	0.00	40	46.64	1,765.60	
102	44111315-PT-001	FILE ORGANIZER, expanding, plastic, legal	piece	6	0	0	6	511.20	0	0	0	0	0.00	6	0	0	6	511.20	0	0	0	0	0.00	12	85.20	1,022.40	
103	44122018-PT-001	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.80	0.00	
104	44122018-PT-002	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
105	44122011-PO-001	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	191.20	0.00	
106	44122011-PO-002	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	108.88	0.00	
107	44122011-PO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.54	0.00	
108	44122011-PO-L02	FOLDER, L-type, Legal	pack	10	0	0	10	2,385.70	0	0	0	0	0.00	10	0	0	10	2,385.70	0	0	0	0	0.00	20	138.57	4,771.40	
109	44122027-PO-001	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	152.64	0.00	
110	44122011-PO-T03	FOLDER with tabs, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	388.96	0.00	
111	44122011-PO-T04	FOLDER with tabs, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	427.44	0.00	
112	44122008-IT-001	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	53.11	0.00	
113	44111515-HP-802	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.88	0.00	
114	44121716-MA-001	MARKER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.64	0.00	
115	44121708-HP-801	MARKER, Permanent, Black	piece	20	0	0	20	312.00	0	0	0	0	0.00	20	0	0	20	312.00	0	0	0	0	0.00	40	15.60	624.00	
116	44121708-HP-802	MARKER, Permanent, Blue	piece	3	0	0	3	46.80	0	0	0	0	0.00	3	0	0	3	46.80	0	0	0	0	0.00	6	15.60	93.60	
117	44121708-HP-803	MARKER, Permanent, Red	piece	2	0	0	2	31.20	0	0	0	0	0.00	2	0	0	2	31.20	0	0	0	0	0.00	4	15.60	62.40	
118	44121708-HP-804	MARKER, Whiteboard, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00	
119	44121708-HP-802	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00	
120	44121708-HP-803	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00	
121	44122104-PC-001	PAPER CLIP, vinyl/plastic coated, 33mm	box	35	0	0	35	327.60	0	0	0	0	0.00	35	0	0	35	327.60	0	0	0	0	0.00	70	9.36	655.20	
122	44122104-PC-002	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	20	0	0	20	478.40	0	0	0	0	0.00	20	0	0	20	478.40	0	0	0	0	0.00	40	23.92	958.40	
123	44101603-PS-002	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,899.20	5,899.20	
124	44101601-PT-001	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	9,297.60	
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	3	0	0	3	208.00	0	0	0	0	0.00	3	0	0	3	208.00	0	0	0	0	0.00	6	41.60	249.60	
126	44121619-PS-001	PENCIL SHARPENER	piece	2	0	0	2	426.40	0	0	0	0	0.00	2	0	0	2	426.40	0	0	0	0	0.00	4	113.20	456.40	
127	44101602-PS-001	PUNCHER, paper, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	82.24	82.24	
128	44122077-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	174.22	174.22	
129	44122101-RU-801	RUBBER BAND No. 18	box	3	0	0	3	496.08	0	0	0	0	0.00	3	0	0	3	496.08	0	0	0	0	0.00	6	85.36	501.44	
130	44121805-SP-001	STAMP PAD, felt	piece	15	0	0	15	639.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	42.64	639.60	
131	44121618-SS-501	SCISSORS, symmetrical/asymmetrical	pair	5	0	0	5	208.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	41.60	208.00	
132	44121615-ST-501	STAPLER, standard type	piece	10	0	0	10	1,456.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	145.60	1,456.00	
133	44121615-ST-801	STAPLER, heavy duty (linder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.72	154.72	
134	44121613-SR-002	STAPLE REMOVER, plier-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.84	47.84	
135	44121805-TD-001	TAPE DISPENSER, table top	piece	3	0	0	3	234.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	78.00	234.00	
PAPER MATERIALS AND PRODUCTS																											
136	14111523-CA-001	CARTOLINA, assorted colors	pack	10	0	0	10	904.80	10	0	0	10	904.80	10	0	0	10	904.80	10	0	0	10	904.80	40	90.48	3,619.20	
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	153.68	153.68	
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	1,260.48	
139	14111506-CF-L13	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.96	1,652.96	
140	14111506-CF-L14	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	1,108.64	
141	14111506-CF-L15	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.84	1,053.84	
142	14111506-CF-L16	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.88	1,629.88	
143	14111609-L-001	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	194.96	194.96	
144	14111514-HP-502	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.52	39.52	
145	14111514-HP-504	NOTEPAD, stick-on, 76mm x 109mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	53.44	53.44	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
146 1411334-PP-503	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	40.32	0.00		
147 1411334-PP-502	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00		
148 1411307-PP-M01	PAPER MULTICOP™ A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	279.92	0.00		
149 1411307-PP-M02	PAPER MULTICOP™ LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	211.12	0.00		
150 1411307-PP-C01	PAPER MULTIPURPOSE A4	ream	40	0	0	40	6,531.20	40	0	0	40	6,531.20	40	0	0	40	6,531.20	40	0	0	40	6,531.20	160	163.28	26,124.80		
151 1411307-PP-C02	PAPER MULTIPURPOSE LEGAL	ream	20	0	0	20	3,702.40	20	0	0	20	3,702.40	20	0	0	20	3,702.40	20	0	0	20	3,702.40	80	185.12	14,809.60		
152 1411331-PP-R01	PAD PAPER, ruled	pad	6	0	0	6	212.16	6	0	0	6	212.16	6	0	0	6	212.16	6	0	0	6	212.16	24	35.36	948.64		
153 1411303-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00		
154 1411331-PE-B01	RECORD BOOK, 301 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.80	0.00		
155 1411331-PE-B02	RECORD BOOK, 301 PAGES	book	10	0	0	10	1,050.40	10	0	0	10	1,050.40	10	0	0	10	1,050.40	10	0	0	10	1,050.40	40	105.04	4,201.60		
156 1411704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00		
157 1411704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	100.88	0.00		
PERFUMES OR COLOGNES OR FRAGRANCES																											
158 5312626-PS-501	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00		
PESTICIDES OR PEST REPELLENTS																											
159 10191503-PS-A01	INSECTICIDE	can	1	0	0	1	257.92	1	0	0	1	257.92	1	0	0	1	257.92	1	0	0	1	257.92	4	257.92	1,031.68		
PRINTED PUBLICATIONS																											
160 55101524-PA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (BA 91B)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1 4410305-PP-C05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,947.20	0.00		
2 4410305-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	2	0	0	2	2,252.64	0	0	0	0	0.00	2	0	0	2	2,252.64	0	0	0	0	0.00	4	1,126.32	4,350.28		
3 4410305-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00		
4 4410305-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	881.12	0.00		
5 4410305-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	5	0	0	5	4,461.60	0	0	0	0	0.00	5	0	0	5	4,461.60	0	0	0	0	0.00	10	892.32	8,923.20		
6 4410305-EP-B17	INK CARTRIDGE, EPSON C13T614100 (T6641), Black	cart	15	0	0	15	3,478.30	0	0	0	0	0.00	15	0	0	15	3,478.30	0	0	0	0	0.00	30	231.90	6,957.00		
7 4410305-EP-C17	INK CARTRIDGE, EPSON C13T614200 (T6642), Cyan	cart	7	0	0	7	1,695.40	0	0	0	0	0.00	7	0	0	7	1,695.40	0	0	0	0	0.00	14	242.20	3,396.80		
8 4410305-EP-M17	INK CARTRIDGE, EPSON C13T614300 (T6643), Magenta	cart	7	0	0	7	1,695.40	0	0	0	0	0.00	7	0	0	7	1,695.40	0	0	0	0	0.00	14	242.20	3,396.80		
9 4410305-EP-Y17	INK CARTRIDGE, EPSON C13T614400 (T6644), Yellow	cart	7	0	0	7	1,695.40	0	0	0	0	0.00	7	0	0	7	1,695.40	0	0	0	0	0.00	14	242.20	3,396.80		
10 4410305-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00		
11 4410305-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.32	0.00		
12 4410305-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00		
13 4410305-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00		
14 4410305-HP-B17	INK CARTRIDGE, HP C0440WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00		
15 4410305-HP-T17	INK CARTRIDGE, HP C0443WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00		
16 4410305-HP-C40	INK CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00		
17 4410305-HP-M40	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00		
18 4410305-HP-Y40	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00		
19 4410305-HP-B40	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00		
20 4410305-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	863.28	0.00		
21 4410305-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00		
22 4410305-HP-B49	INK CARTRIDGE, HP CH563A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00		
23 4410305-HP-C49	INK CARTRIDGE, HP CH564A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00		
24 4410305-HP-B43	INK CARTRIDGE, HP CH045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00		
25 4410305-HP-C43	INK CARTRIDGE, HP CH046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00		
26 4410305-HP-M43	INK CARTRIDGE, HP CH047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00		
27 4410305-HP-Y43	INK CARTRIDGE, HP CH048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity For the year	Price	Total Amount For the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
28 44103205-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-119.12	0.00
29 44103205-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-119.12	0.00
30 44103205-HP-B31	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-104.56	0.00
31 44103205-HP-T31	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-104.56	0.00
32 44103205-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-112.00	0.00
33 44103205-HP-C31	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-156.88	0.00
34 44103205-HP-M31	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-156.88	0.00
35 44103205-HP-Y31	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-156.88	0.00
36 44103205-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-124.32	0.00
37 44103205-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-124.32	0.00
38 44103205-HP-C30	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-162.80	0.00
39 44103205-HP-M30	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-162.80	0.00
40 44103205-HP-Y30	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-162.80	0.00
41 44103205-HP-B30	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42 44103205-ix-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43 44103205-ix-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44 44103205-ix-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45 44103205-ix-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46 44103205-HP-C31	INK CARTRIDGE, HP T6189AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-468.00	0.00
47 44103205-HP-M31	INK CARTRIDGE, HP T6193AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-468.00	0.00
48 44103205-HP-Y31	INK CARTRIDGE, HP T6197AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-468.00	0.00
49 44103205-HP-B31	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-714.80	0.00
50 44103112-EP-R05	RIBBON CARTRIDGE, EPSON C.135015516 (48750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51 44103112-EP-R13	RIBBON CARTRIDGE, EPSON C.135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52 44103112-EP-R07	RIBBON CARTRIDGE, EPSON C.135015531 (x015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	118.48	0.00
53 44103209-8R-C06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54 44103203-8R-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,967.20	0.00
55 44103203-8R-811	TONER CARTRIDGE, BROTHER TN-3330, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56 44103203-8R-815	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57 44103203-8R-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58 44103203-8R-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59 44103203-8R-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60 44103203-8R-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61 44103203-CA-800	TONER CARTRIDGE, CANON CF-G-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,399.36	0.00
62 44103203-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63 44103203-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64 44103203-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65 44103203-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66 44103203-HP-B22	TONER CARTRIDGE, HP CE285A (HP95A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
67 44103203-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68 44103203-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69 44103203-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70 44103203-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71 44103203-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72 44103203-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73 44103203-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec				Q4	Q4 AVERAGE		
74	44103103-HP-M24 TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00		
75	44103103-HP-B25 TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00		
76	44103103-HP-B26 TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00		
77	44103103-HP-C26 TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,103.60	0.00		
78	44103103-HP-Y26 TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,193.04	0.00		
79	44103103-HP-M26 TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,103.60	0.00		
80	44103103-HP-B27 TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00		
81	44103103-HP-C27 TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00		
82	44103103-HP-Y27 TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00		
83	44103103-HP-M27 TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.30	0.00		
84	44103103-HP-B28 TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00		
85	44103103-HP-B28 TONER CARTRIDGE, HP CE505A, Black, high-cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00		
86	44103103-HP-B52 TONER CARTRIDGE, HP CF117A, (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00		
87	44103103-HP-B53 TONER CARTRIDGE, HP CF226A, (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00		
88	44103103-HP-B55 TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M405	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00		
89	44103103-HP-B51 TONER CARTRIDGE, HP CF280-C	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,358.52	0.00		
90	44103103-HP-B56 TONER CARTRIDGE, HP CF281A, (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00		
91	44103103-HP-B57 TONER CARTRIDGE, HP CF283A, (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00		
92	44103103-HP-B53 TONER CARTRIDGE, HP CF283-C, (HP83C), Black Core-a-1 L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00		
93	44103103-HP-B58 TONER CARTRIDGE, HP CF287A, (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00		
94	44103103-HP-B52 TONER CARTRIDGE, HP CF325-C, (HP25C), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,728.00	0.00		
95	44103103-HP-B60 TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00		
96	44103103-HP-C90 TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00		
97	44103103-HP-Y90 TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00		
98	44103103-HP-M90 TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00		
99	44103103-HP-B61 TONER CARTRIDGE, HP CF360A, (HP308A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00		
100	44103103-HP-C61 TONER CARTRIDGE, HP CF361A, (HP308A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00		
101	44103103-HP-Y61 TONER CARTRIDGE, HP CF362A, (HP308A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00		
102	44103103-HP-M61 TONER CARTRIDGE, HP CF363A, (HP308A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00		
103	44103103-HP-B62 TONER CARTRIDGE, HP CF400A, (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00		
104	44103103-HP-C62 TONER CARTRIDGE, HP CF401A, (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00		
105	44103103-HP-Y62 TONER CARTRIDGE, HP CF402A, (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00		
106	44103103-HP-M62 TONER CARTRIDGE, HP CF403A, (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00		
107	44103103-HP-B63 TONER CARTRIDGE, HP CF410A, (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00		
108	44103103-HP-B54 TONER CARTRIDGE, HP CF410-C, (HP410C), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,946.40	0.00		
109	44103103-HP-C63 TONER CARTRIDGE, HP CF411A, (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00		
110	44103103-HP-Y63 TONER CARTRIDGE, HP CF411-C, (HP410C), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00		
111	44103103-HP-Y63 TONER CARTRIDGE, HP CF412A, (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00		
112	44103103-HP-Y64 TONER CARTRIDGE, HP CF412-C, (HP410C), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00		
113	44103103-HP-M63 TONER CARTRIDGE, HP CF413A, (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00		
114	44103103-HP-M64 TONER CARTRIDGE, HP CF413-C, (HP410C), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00		
115	44103103-HP-B34 TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,794.00	0.00		
116	44103103-HP-B48 TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,888.00	0.00		
SOFTWARE																											
1	43231513-SFT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00	
2	43231602-SFT-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct				Nov	Dec	Q4	Q4 AVERAGE				
3	4322004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
4	4322007-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
5	4322008-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
6	4322004-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
7	4322002-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
8	4322005-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
9	4322003-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
10	4322001-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
11	4322001-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
12	4322002-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
13	4322005-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
14	4322004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
15	4322005-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
16	4322005-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																													
1	80141505-TS-001	BALLPEN	piece	150	0	0	150	1,350.00	0	0	0	0	0.00	150	0	0	150	1,350.00	0	0	0	0	0	0	0	0.00	300	9.00	2,700.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	6	0	0	6	16,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	6	2,700.00	16,200.00
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	5	0	0	5	115.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	5	23.00	115.00
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	10	0	0	10	230.00	0	0	0	0	0.00	10	0	0	10	230.00	0	0	0	0	0	0	0	0.00	20	23.00	460.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
10	80141505-TS-010	UNINTERERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	1	0	0	1	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	16,000.00	16,000.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DESHIMMING LIQUID	bottle	2	0	0	2	200.00	2	0	0	2	200.00	2	0	0	2	200.00	2	0	0	2	200.00	8	200.00	8	200.00	800.00	
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	1	0	0	1	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	7,500.00	7,500.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CASE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PRDLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LANDING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																										418,278.05
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										41,827.81
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																										-
D. GRAND TOTAL (A + B + C)																										419,105.86
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

