



## NOTICE TO PROCEED

16 May 2024

**MS. MANELYN D. CIERVO**  
Account Executive  
LBC Express, Inc.  
LBC Central Exchange  
L-2 C5 Extension, Moonwalk  
Parañaque City

Ms. Ciervo:

The attached Contract Agreement having been approved, notice is hereby given to **LBC Express, Inc.** to render Courier Services for FY 2024.

Thus, you shall be responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the National Labor Relations Commission.

Very truly yours,

**GRACE E. MANQUIZ-TAN**  
Chairperson

I acknowledge receipt of this Notice on: May 31, 2024

Name of the Representative of the Bidder: Manelyn D. Ciervo

Authorized Signature: