Republic of the Philippines
Department of Labor and Employment
NATIONAL LABOR RELATIONS COMMISSION
Regional Arbitration Branch No. XIII
Butuan City

PROCUREMENT MONITORING REPORT
As of July- December 2022

Various Supplies and Common Equipment

Code (PAP)	Procurement Project	PMO/ End-User	Mode of Procurement	Actual Procurement Activity												Source of Funds	ABC (PhP)			Contract Cost (PhP)			List of Invited Observers	Date of Receipt of Invitation									Remarks (Explaining changes from the APP)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	Total	MOOE	CO		Pre-Proc Conf	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Delivery/ Accept	
COMPLETED PROCUREMENT ACTIVITIES																																	
P.O	Office Supplies	Admi/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/12/2022	7/12/2022	Gen. Fund	1,450.00	1,450.00		1,450.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/12/2022	
P.O	Office Supplies	Admi/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/7/2022	7/7/2022	Gen. Fund	2,350.00	2,350.00		2,350.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/7/2022	
P.O	Office Supplies	Admi/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/13/2022	9/12/2022	Gen. Fund	5,300.00	5,300.00		5,300.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/12/2022	
P.O	Office Supplies	Admi/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/13/2022	9/12/2022	Gen. Fund	6,448.00	6,448.00		6,448.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/12/2022	
P.O	Office Supplies	Admi/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/13/2022	9/12/2022	Gen. Fund	30,000.00	30,000.00		30,000.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/12/2022	
P.O	Office Supplies	Admi/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	11/25/2022	11/25/2022	Gen. Fund	42,230.00	42,230.00		42,230.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	11/25/2022	
P.O	Office Supplies	Admi/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	11/25/2022	11/25/2022	Gen. Fund	3,565.00	3,565.00		3,565.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	11/25/2022	
																Total Alloted Budget of Procurement Activities		91,503.00															
																Total Contract Price of Procurement Activities Conducted					91,503.00												
																Total Savings (Total Alloted Budget - Total Contract Price)			0															
ON-GOING PROCUREMENT ACTIVITIES																																	
																		0															
																		0															
																		0															
																		0															
																Total Alloted Budget of On-going Procurement Activities		0															

Prepared by:

GRETA B. BUSTAMANTE
BAC SECRETARIAT

Recommended for Approval by:

EDUARDO A. GUJILDE
Labor Arbitration Associate
BAC Chairperson

Approved:

SIMEON G. LARENA
Officer-in-Charge/Executive Labor Arbiter
Head of the Procuring Entity