

**National Labor Relations Commission**  
**(Central Office and all Regional Arbitration Offices including 7th and 8th Divisions)**

**Annual Procurement Plan for FY 2025 (Non-CSE)**

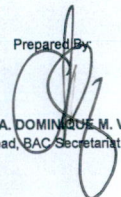
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>A. CENTRAL OFFICE AND NCR ARBITRATION BRANCH (NCRAB)</b>													
<b>TRAVEL</b>													
*	Local travel	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	10,665,000.00	10,665,000.00	0.00	Travel allowance of Sheriffs; Reimbursement of travel expenses of Bailiffs; Local travels for out-of-town activities (i.e. En Banc Sessions, Executive Sessions, Trainings and Seminars, Mid-Year and Year-End Performance Assessments and Planning, and other related activities); and ocular inspection and RABs visitation.
<b>TRAININGS, SEMINARS, AND CONFERENCES</b>													
*	Procurement in relation to First En Banc Session	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	1st Semester	N/A	1st Semester	1st Semester	GoP	500,000.00	500,000.00	0.00	*
*	Procurement in relation to Second En Banc Session	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	2nd Semester	N/A	2nd Semester	2nd Semester	GoP	500,000.00	500,000.00	0.00	*
*	Procurement in relation to Team Building Activities	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	700,000.00	700,000.00	0.00	*
*	Procurement in relation to Labor Relations Week Celebration	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	500,000.00	500,000.00	0.00	*
*	Procurement in relation to General Assembly	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	500,000.00	500,000.00	0.00	*
*	Procurement in relation to Capability Trainings and Seminars	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	1,815,000.00	1,815,000.00	0.00	*
<b>EXECUTION PROGRAM</b>													
*	Procurement in relation to Year-End Performance Assessments and Corplanning	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	500,000.00	500,000.00	0.00	Charge to execution fund
*	Procurement in relation to Mid-Year Performance Assessments	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	500,000.00	500,000.00	0.00	Charge to execution fund
*	Procurement in relation to First Executive Session	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	350,000.00	350,000.00	0.00	Charge to execution fund
*	Procurement in relation to Second Executive Session	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	350,000.00	350,000.00	0.00	Charge to execution fund
*	Procurement in relation to Capability Trainings on Executions	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,000,000.00	1,000,000.00	0.00	Charge to execution fund
<b>OFFICE SUPPLIES</b>													
*	Supply of ink/toner with free use of printers	Commission Proper and NCR	YES	Competitive Bidding	4th Quarter FY 2024	4th Quarter FY 2024	1st Quarter FY 2025	1st Quarter FY 2025	GoP	2,000,000.00	2,000,000.00	0.00	*
*	Purchase of gasoline, oil, and lubricants for GASS service vehicles	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	150,000.00	150,000.00	0.00	*
*	Purchase of gasoline, oil, and lubricants for NLRC service vehicles	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	2,496,000.00	2,496,000.00	0.00	Reimbursements to NLRC officials with NLRC service vehicles.
*	Accountable forms for General Funds	Commission Proper and NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	100,000.00	100,000.00	0.00	Check book - Landbank of the Philippines
*	Purchase of first aid medicines	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	25,000.00	25,000.00	0.00	*

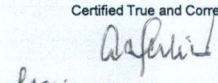
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>EXECUTION PROGRAM</b>												
*	Office supplies	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	650,000.00	650,000.00	0.00	Charge to execution fund
*	Purchase of gasoline, oil, and lubricants for motor vehicles	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	350,000.00	350,000.00	0.00	Charge to execution fund; Reimbursements for expenses incurred for use of MVs for transporting case records for execution to RABs III and IV.
*	Accountable forms for Trust Fund	Commission Proper and NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	200,000.00	200,000.00	0.00	Charge to execution fund; Checkbooks and official receipts for Trust Fund.
*	Other office supplies	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	480,000.00	480,000.00	0.00	Includes reproduction of forms and Commission's decisions; Rental of 10 units heavy-duty copier machines inclusive of supply of toner/ink, maintenance, repairs, and replacement of units, used by the following offices: 1. Commission proper (3 units); 2. GASS (2 units); 3. NCR Arbitration Branch (2 units); 4. Office of the Executive Clerk IV (1 unit, portable); and 5. Commission on Audit (1 unit, portable).
*	Emergency supplies	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00	0.00	*
	<b>UTILITY</b>												
*	Water (Maynilad) expenses	Commission Proper and NCR	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	5,806,000.00	5,806,000.00	0.00	*
*	Supply and delivery of drinking water	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	250,000.00	250,000.00	0.00	For: 1. SEaA Unit; 2. Complaint Unit; 3. Holding Area; 4. GASS; 5. Office of the Chairperson; and 6. Conference Room.
*	Electricity expenses	Commission Proper and NCR	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	15,000,000.00	15,000,000.00	0.00	*
	<b>COMMUNICATION</b>												
*	Postage and mail delivery via PhilPost	Commission Proper and NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	2,775,000.00	2,775,000.00	0.00	PhilPost
*	Courier services	Commission Proper and NCR	YES	Competitive Bidding	4th Quarter FY 2024	4th Quarter FY 2024	1st Quarter FY 2025	1st Quarter FY 2025	GoP	13,000,000.00	13,000,000.00	0.00	*
*	Telephone (landline) expenses	Commission Proper and NCR	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	350,000.00	350,000.00	0.00	*
*	Telephone (mobile) expenses	Commission Proper and NCR	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	6,970,000.00	6,970,000.00	0.00	*
*	Procurement of primary internet services	Commission Proper and NCR	YES	Competitive Bidding	4th Quarter FY 2024	4th Quarter FY 2024	1st Quarter FY 2025	1st Quarter FY 2025	GoP	1,200,000.00	1,200,000.00	0.00	Subject to renewal (based on Appendix 37 of the 2016 Revised IRR of RA 9184, footnote 460); 1000 mbps/1 gbps internet connectivity for NLRC Central Office and NCR.
*	Procurement of secondary internet services	Commission Proper and NCR	YES	Competitive Bidding	4th Quarter FY 2024	4th Quarter FY 2024	1st Quarter FY 2025	1st Quarter FY 2025	GoP	1,200,000.00	1,200,000.00	0.00	Subject to renewal (based on Appendix 37 of the 2016 Revised IRR of RA 9184, footnote 460); 1000 mbps/1 gbps internet connectivity for NLRC Central Office and NCR.
*	Procurement of tertiary internet services	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	4th Quarter FY 2024	4th Quarter FY 2024	1st Quarter FY 2025	1st Quarter FY 2025	GoP	650,000.00	650,000.00	0.00	At least 500 mbps internet connectivity for public areas.
	<b>ADVERTISING</b>												
*	Advertising expenses	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	96,000.00	96,000.00	0.00	Schedule/milestone: June; For: Publication of En Banc Resolution/s; amendments in NLRC Rules of Procedure; and boosting of NLRC official Facebook posts, announcements, and advisories.
*	Advertising expenses	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	96,000.00	96,000.00	0.00	Schedule/milestone: October; For: Publication of En Banc Resolution/s; amendments in NLRC Rules of Procedure; and boosting of NLRC official Facebook posts, announcements, and advisories.
	<b>PRINTING AND BINDING</b>												

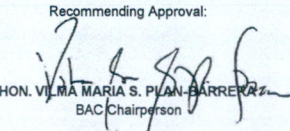
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Printing and binding of NLRC Rules of Procedure, Sheriffs' Manual, and Annual Reports	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	110,000.00	110,000.00	0.00	
*	Printing and binding of NLRC Rules of Procedure, Sheriffs' Manual, and Annual Reports	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	110,000.00	110,000.00	0.00	
<b>RENT</b>													
*	Office rental (Ben-Lor Building)	Commission Proper and NCR	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Monthly	Monthly	GoP	64,943,000.00	64,943,000.00	0.00	
<b>EXECUTION PROGRAM</b>													
*	Office rental	Commission Proper and NCR	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Monthly	Monthly	GoP	1,858,746.00	1,858,746.00	0.00	Share under the execution program
*	Storage rental	Commission Proper and NCR	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Monthly	Monthly	GoP	3,454,620.00	3,454,620.00	0.00	Charge under the execution program; Storage of NCR Records, admin and accounting records, and PPE.
<b>REPRESENTATION</b>													
*	Expenses in relation to participation in DOLE, CSC activities; budget hearings; and other consultation meetings	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	300,000.00	300,000.00	0.00	
<b>TRANSPORTATION AND DELIVERY</b>													
*	Transportation and delivery expenses	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	706,000.00	706,000.00	0.00	
<b>SUBSCRIPTION AND CLOUD SERVICES</b>													
*	Purchase of cloud services, web-hosting with back-up and maintenance services	Commission Proper and NCR	YES	Competitive Bidding	4th Quarter FY 2024	4th Quarter FY 2024	1st Quarter FY 2025	1st Quarter FY 2025	GoP	5,000,000.00	5,000,000.00	0.00	
*	Periodicals and newspaper subscription	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00	0.00	
*	Virtual platforms for meetings, seminars, and En Banc Sessions	Commission Proper and NCR	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Annually	N/A	Annually	Annually	GoP	100,000.00	100,000.00	0.00	Mode of procurement based on Sec. 53.14 of the 2016 Revised IRR of RA 9184: "Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions"
*	Other subscriptions	Commission Proper and NCR	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Monthly	N/A	Monthly	Monthly	GoP	1,357,000.00	1,357,000.00	0.00	Canva, Adobe programs; Mode of procurement based on Sec. 53.14 of the 2016 Revised IRR of RA 9184: "Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions"
<b>PROFESSIONAL SERVICES</b>													
*	Legal services and consultancy	Commission Proper and NCR	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	530,000.00	530,000.00	0.00	
*	ICT consultancy services	Commission Proper and NCR	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	11,378,000.00	11,378,000.00	0.00	Enhancement of existing information system, development of new information system, and implementation of ICT policies and guidelines.
<b>GENERAL SERVICES</b>													
*	Janitorial services	Commission Proper and NCR	YES	Competitive Bidding	4th Quarter FY 2024	4th Quarter FY 2024	1st Quarter FY 2025	1st Quarter FY 2025	GoP	4,595,000.00	4,595,000.00	0.00	
*	Security services	Commission Proper and NCR	YES	Competitive Bidding	4th Quarter FY 2024	4th Quarter FY 2024	1st Quarter FY 2025	1st Quarter FY 2025	GoP	9,166,000.00	9,166,000.00	0.00	
*	Other general services	Commission Proper and NCR	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	2,606,000.00	2,606,000.00	0.00	Job order contracts
<b>REPAIRS AND MAINTENANCE</b>													
*	Office building	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	4,374,000.00	4,374,000.00	0.00	

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
*	Office equipment	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	26,000.00	26,000.00	0.00	
*	Furnitures and fixtures	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	1st Semester	N/A	1st Semester	1st Semester	GoP	100,000.00	100,000.00	0.00	
*	Furnitures and fixtures	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	2nd Semester	N/A	2nd Semester	2nd Semester	GoP	140,000.00	140,000.00	0.00	
*	ICT equipment and software	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	4,240,000.00	4,240,000.00	0.00	
*	NLRC motor vehicles	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	705,000.00	705,000.00	0.00	
*	Leased assets/building	Commission Proper and NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	10,000.00	10,000.00	0.00	
<b>EXTRAORDINARY AND MISCELLANEOUS EXPENSES</b>													
*	NLRC officials authorized under GAA	Commission Proper and NCR	NO	Direct Contracting	Monthly	N/A	Monthly	Monthly	GoP	16,053,000.00	16,053,000.00	0.00	Reimbursements
<b>TAXES, INSURANCE PREMIUMS, AND OTHER FEES</b>													
*	Taxes, insurance premiums and other fees	Commission Proper and NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	559,000.00	559,000.00	0.00	General insurance of NLRC PPE, Fidelity Bond for Accountable Officers, and insurance and registration of NLRC vehicles.
<b>CAPITAL OUTLAYS</b>													
*	90 Laptop computers with operating system and productivity suites	Entire NLRC	YES	Competitive Bidding	4th Quarter FY 2024	4th Quarter FY 2024	1st Quarter FY 2025	1st Quarter FY 2025	GoP	4,502,000.00	0.00	4,502,000.00	
*	311 Mid-range desktop computers with operating system and productivity suites	Entire NLRC	YES	Competitive Bidding	4th Quarter FY 2024	4th Quarter FY 2024	1st Quarter FY 2025	1st Quarter FY 2025	GoP	31,100,000.00	0.00	31,100,000.00	
*	200 Operating systems	Entire NLRC	YES	Competitive Bidding	4th Quarter FY 2024	4th Quarter FY 2024	1st Quarter FY 2025	1st Quarter FY 2025	GoP	3,000,000.00	0.00	3,000,000.00	
*	200 Office productivity suites	Entire NLRC	YES	Competitive Bidding	4th Quarter FY 2024	4th Quarter FY 2024	1st Quarter FY 2025	1st Quarter FY 2025	GoP	6,000,000.00	0.00	6,000,000.00	
<b>B. 7TH AND 8TH DIVISIONS AND REGIONAL ARBITRATION BRANCHES (RABS)</b>													
<b>TRAVEL</b>													
*	Local travels	7th and 8th Divisions and RABS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	6,353,000.00	6,353,000.00	0.00	
<b>TRAININGS, SEMINARS, AND CONFERENCES</b>													
*	Trainings, seminars and conferences	7th and 8th Divisions and RABS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	850,000.00	850,000.00	0.00	
<b>OFFICE SUPPLIES</b>													
*	Purchase of gasoline, oil, and lubricants for GASS service vehicles	7th and 8th Divisions and RABS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	816,000.00	816,000.00	0.00	
*	Accountable forms	7th and 8th Divisions and RABS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	325,000.00	325,000.00	0.00	Check book - Landbank of the Philippines
<b>UTILITY</b>													
*	Water expenses	7th and 8th Divisions and RABS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	880,000.00	880,000.00	0.00	
*	Electricity expenses	7th and 8th Divisions and RABS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	7,680,000.00	7,680,000.00	0.00	

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					Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>COMMUNICATION</b>													
*	Procurement of postage and deliveries of mails	7th and 8th Divisions and RABS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	12,120,000.00	12,120,000.00	0.00	
*	Telephone (landline) expenses	7th and 8th Divisions and RABS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	835,000.00	835,000.00	0.00	
*	Telephone (mobile) expenses	7th and 8th Divisions and RABS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,005,000.00	1,005,000.00	0.00	
*	Internet expenses	7th and 8th Divisions and RABS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	2,690,000.00	2,690,000.00	0.00	
<b>RENT</b>													
*	Office rental	7th and 8th Divisions and RABS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	22,145,000.00	22,145,000.00	0.00	
<b>PROFESSIONAL SERVICES</b>													
*	Janitorial services	7th and 8th Divisions and RABS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	360,000.00	360,000.00	0.00	
*	General services	7th and 8th Divisions and RABS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	2,074,000.00	2,074,000.00	0.00	
*	IT consultancy services	7th and 8th Divisions and RABS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	5,104,000.00	5,104,000.00	0.00	
<b>REPAIRS AND MAINTENANCE</b>													
*	Office equipment	7th and 8th Divisions and RABS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	450,000.00	450,000.00	0.00	
*	NLRC motor vehicles	7th and 8th Divisions and RABS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	755,000.00	755,000.00	0.00	
*	ICT equipment and software	7th and 8th Divisions and RABS	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	25,000.00	25,000.00	0.00	
<b>EXTRAORDINARY AND MISCELLANEOUS EXPENSES</b>													
*	NLRC officials authorized under GAA	7th and 8th Divisions and RABS	NO	Direct Contracting	Monthly	N/A	Monthly	Monthly	GoP	9,768,000.00	9,768,000.00	0.00	Reimbursements
<b>TAXES, INSURANCE PREMIUMS, AND OTHER FEES</b>													
*	Taxes, insurance premiums and other fees	7th and 8th Divisions and RABS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	1,588,000.00	1,588,000.00	0.00	General Insurance of NLRC PPE, Fidelity Bond for Accountable Officers, and Insurance and registration of NLRC vehicles.

Prepared By:  
  
 ATTY. MA. DOMINGUS M. VENUS  
 Head, BAC Secretariat

Certified True and Correct:  
  
 DIR. ELVIRA F. CRUZ  
 Director II, Management & Administrative Department

Recommending Approval:  
  
 HON. VILMA MARIA S. PUAN-BARRERA  
 BAC Chairperson

Approved By:  
  
 HON. GRACE E. MANQUIZ-TAN  
 NLRC Chairperson