

ANNEX B

National Labor Relations Commission - Seventh Division Procurement Monitoring Report as of June 30, 2022

Code (PHP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity?	Mode of Procurement	Pre-Proc Conference	Advs/Post of B	Pre-Bid Conf	Eligibility Check	Sub/typen of Bids	Bid Evaluation	Post Qual	Actual Procurement Activity				Source of Funds	ABC (PHP)			Contract Cost (PHP)			List of Invited Observers	Pre-bid Conf	Eligibility Check	Sub/typen of Bids	Bid Evaluation	Post Qual	Delivery/Completion/ Acceptance (if applicable)	Remarks (Explaining changes from the APP)		
												Date of BAC Resolution Recommending Award	Notice of Award	Contract Signing	Notice to Proceed		Delivery/Completion	Inspection & Acceptance	Total	MOOE	CO	Total									MOOE	CO
COMPLETED PROCUREMENT ACTIVITIES																																
	Taxes, Duties and and Licenses/Insurance Expenses (Buildings and Office Space)	NLRC Seventh Division	No	Agency-to-Agency		n/a		n/a				n/a	n/a	n/a	n/a	GAA	97300	97,000.00		91786.17	91,786.17									agency to agency		
	Amortization Expense (Office Space)	NLRC Seventh Division	No	Direct Contracting under WETI Guidelines		n/a		n/a				n/a	n/a	n/a	n/a	GAA	1298327.14	1,298,327.14		1298327.14	1,298,327.14									Payment after monthly billing/submission of required documents.		
	Electricity Expenses	NLRC Seventh Division	No	Direct Contracting		n/a		n/a				n/a	n/a	n/a	n/a	GAA	366000	365,000.00		325632.13	325,632.13									Payment after monthly billing/submission of required documents.		
	Telephone, Mobile	NLRC Seventh Division	No	Direct Contracting		n/a		n/a				n/a	n/a	n/a	n/a	GAA	77000	77,000.00		76051.25	76,051.25									Payment after monthly billing/submission of required documents.		
	Internet Subscription	NLRC Seventh Division	No	Direct Contracting		n/a		n/a				n/a	n/a	n/a	n/a	GAA	36400	36,400.00		36400	36,400.00									Payment after monthly billing/submission of required documents.		
	Purchase of Common Office Supplies																100000	100,000.00		0	0											
	Rubber Stamps	NLRC Seventh Division	No	Shopping		n/a			10-Feb-22			10-Feb-22	10-Feb-22	03-Mar-22	03-Mar-22	GAA	0			1850	1,050.00										ABC is included in the PNP 200,000.00 amount below minimum required for Philgaps posting.	
	Return Cards	NLRC Seventh Division	No	Shopping		n/a			8-Apr-22			08-Apr-22	08-Apr-22	08-Apr-22	08-Jun-22	GAA	0			6900	6,000.00										ABC is included in the PNP 200,000.00 amount below minimum required for Philgaps posting.	
	Assorted Office Supplies	NLRC Seventh Division	No	Shopping		n/a			8-Apr-22			08-Apr-22	08-Apr-22	28-Apr-22	28-Apr-22	GAA	0			8017.75	8,017.75										ABC is included in the PNP 200,000.00 amount below minimum required for Philgaps posting.	
	Assorted Office Supplies	NLRC Seventh Division	No	Shopping		n/a			8-Apr-22			08-Apr-22	08-Apr-22	28-Apr-22	28-Apr-22	GAA	0			10277	10,277.00										ABC is included in the PNP 200,000.00 amount below minimum required for Philgaps posting.	
	Assorted Office Supplies	NLRC Seventh Division	No	Shopping		n/a			14-Jun-22			14-Jun-22	14-Jun-22	28-Jun-22	28-Jun-22	GAA	0			12903	12,903.00										ABC is included in the PNP 200,000.00 amount below minimum required for Philgaps posting.	
	Assorted Office Supplies	NLRC Seventh Division	No	Shopping		n/a			14-Jun-22			14-Jun-22	14-Jun-22	28-Jun-22	28-Jun-22	GAA	0			5480	5,480.00										ABC is included in the PNP 200,000.00 amount below minimum required for Philgaps posting.	
	Cut-Out letters (brass) and desk sign	NLRC Seventh Division	No	Small Value Procurement		n/a			10-Feb-22			10-Feb-22	10-Feb-22	10-Mar-22	10-Mar-22	GAA	36000	35,000.00		30170	30,170.00											
	Cut-Out Letters (brass)	NLRC Seventh Division	No	Small Value Procurement		n/a			14-Jun-22			14-Jun-22	14-Jun-22	28-Jun-22	28-Jun-22	GAA	9000	5,000.00		4850	4,850.00											
	Purchase of Printer Inks and Toner																160000	160,000.00		0	0											
	Assorted Printer Inks and Ribbon	NLRC Seventh Division	No	Small Value Procurement		n/a			10-Feb-22			10-Feb-22	10-Feb-22	21-Feb-22	21-Feb-22	GAA	0			48900	48,900.00											ABC is included in the PNP 150,000.00 amount below minimum required for Philgaps posting.
	Assorted Printer Inks and Ribbon	NLRC Seventh Division	No	Small Value Procurement		n/a			18-Apr-22			18-Apr-22	18-Apr-22	28-Apr-22	28-Apr-22	GAA	0			39250	39,250.00										ABC is included in the PNP 150,000.00 amount below minimum required for Philgaps posting.	
	Assorted Printer Inks and Ribbon	NLRC Seventh Division	No	Small Value Procurement		n/a			14-Jun-22			14-Jun-22	14-Jun-22	27-Jun-22	05/27/22	GAA	0			48000	48,000.00										ABC is included in the PNP 150,000.00 amount below minimum required for Philgaps posting.	
	Purchase of IT Supplies and Equipment																125580	20,000.00		105,580.00	0											
	Printer	NLRC Seventh Division	No	Small Value Procurement		n/a			21-Feb-22			21-Feb-22	21-Feb-22	03-Mar-22	30-Sep-21	GAA	0			13995	13,995.00											ABC is included in the PNP 125580 amount below minimum required for Philgaps posting.
	All-in-One PC	NLRC Seventh Division	No	Small Value Procurement		n/a			4-May-22			04-May-22	04-May-22	27-May-22	27-May-22	GAA	0			45580	45,580.00											ABC is included in the PNP 125580 amount below minimum required for Philgaps posting.
	Laptop	NLRC Seventh Division	No	Small Value Procurement		n/a			12-May-22			12-May-22	12-May-22	27-May-22	27-May-22	GAA	0			30000	30,000.00											ABC is included in the PNP 125580 amount below minimum required for Philgaps posting.
	Laptop	NLRC Seventh Division	No	Small Value Procurement		n/a			16-May-22			16-May-22	16-May-22	27-May-22	27-May-22	GAA	0			30000	30,000.00											ABC is included in the PNP 125580 amount below minimum required for Philgaps posting.
	Purchase of COVID Prevention Supplies and Equipment																80000	60,000.00		0	0											
	Non-Contact Infrared Digital Thermometer with Stand	NLRC Seventh Division	No	Small Value Procurement		n/a			10-Feb-22			10-Feb-22	10-Feb-22	03/03/2022	03-Mar-22	GAA	0			3200	3,200.00											ABC is included in the PNP 50,000.00 amount below minimum required for Philgaps posting.
	Alcohol	NLRC Seventh Division	No	Small Value Procurement		n/a			14-Jun-22			14-Jun-22	14-Jun-22	29/06/2022	28-Jun-22	GAA	0			5000	5,000.00											ABC is included in the PNP 50,000.00 amount below minimum required for Philgaps posting.
	Purchase of Medicine																															
	Assorted Medicine	NLRC Seventh Division	No	Small Value Procurement		n/a			14-Jun-22			14-Jun-22	14-Jun-22	28-Jun-22	28-Jun-22	GAA	0			3700	3,700.00											ABC is included in the PNP 5,000.00 amount below minimum required for Philgaps posting.
	Assorted Medicine	NLRC Seventh Division	No	Small Value Procurement		n/a			14-Jun-22			14-Jun-22	14-Jun-22	28-Jun-22	28-Jun-22	GAA	0			1683.68	1,683.68											ABC is included in the PNP 5,000.00 amount below minimum required for Philgaps posting.
	Purchase of Office Equipment and Accessories																															
	Redial Recognition Biometric	NLRC Seventh Division	No	Small Value Procurement		n/a			22-Mar-22			22-Mar-22	22-Mar-22	28-Mar-22	28-Mar-22	GAA	0			11500	11,500.00											ABC is included in the PNP 30,000.00 amount below minimum required for Philgaps posting.
	Paper Shredder Machine	NLRC Seventh Division	No	Small Value Procurement		n/a			14-Jun-22			14-Jun-22	14-Jun-22	27-Jun-22	27-Jun-22	GAA	0			9000	9,000.00											ABC is included in the PNP 30,000.00 amount below minimum required for Philgaps posting.

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