

**NATIONAL LABOR RELATIONS COMMISSION (Central Office and all Regional Arbitration Offices including 7th and 8th Divisions)**

**2nd Semester Supplemental Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement / Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
0	Procurement of Janitorial Services	NLRC	YES	Competitive Bidding	4th Quarter FY 2022	4th Quarter FY 2022	4th Quarter FY 2022	4th Quarter FY 2022	GoP	4,468,000.00	4,468,000.00	-	(for Central Office, Commission Proper, NCR and RAB-IV)
0	Procurement of Security Services	NLRC	YES	Competitive Bidding	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	5,258,312.00	5,258,312.00	-	(for Central Office, Commission Proper and NCR)
0	Supply, Installation, Commissioning and Testing of Direct Internet Services Back Up Internet Services each for NCR and Central Office	NLRC	YES	Competitive Bidding	4th Quarter FY 2022	4th Quarter FY 2022	4th Quarter FY 2022	4th Quarter FY 2022	GoP	2,000,000.00	2,000,000.00	-	(for Commission Proper and NCR)
0	Procurement of NLRC Cloud Services, Web Hosting with Back-up Server and Maintenance	NLRC	YES	Competitive Bidding	4th Quarter FY 2022	4th Quarter FY 2022	4th Quarter FY 2022	4th Quarter FY 2022	GoP	1,000,000.00	1,000,000.00	-	(for Commission Proper and NCR)
0	Procurement of Courier Services for Central Office and RAB NCR	NLRC	YES	Competitive Bidding	4th Quarter FY 2022	4th Quarter FY 2022	4th Quarter FY 2022	4th Quarter FY 2022	GoP	11,739,000.00	11,739,000.00	-	(for Commission Proper and NCR)
0	APP CSE 2023	NLRC	NO	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	3,683,000.00	3,683,000.00	-	Total Budget for DBM PS (to be purchased through shopping (b) in case on non-availability of stocks). Include accountable forms to be procured through APO
0	Supply of Ink/Toner with free use of computer printers	NLRC	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	2,000,000.00	2,000,000.00	-	(for Commission Proper and NCR)
0	Accountable Forms	NLRC	NO	NP-53.5 Agency-to-Agency	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	250,000.00	250,000.00	-	APO/NPO
0	Repair and Preventive Maintenance of NLRC Motor Vehicles	NLRC	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	880,000.00	880,000.00	-	(for Commission Proper and NCR)
-	Procurement of Postage and Deliveries of Ordinary Mails via PhilPost	NLRC	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	2,400,000.00	2,400,000.00	-	PhilPost/ (for Commission Proper and NCR)
-	Purchase of Virtual Platforms for meetings and other sessions	NLRC	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	100,000.00	100,000.00	-	(for Commission Proper and NCR)
-	Purchase of Adobe System Software Subscription	NLRC	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	10,000.00	10,000.00	-	(for Commission Proper and NCR)
-	Repair and Maintenance of Office Building	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	250,000.00	250,000.00	-	(for Commission Proper and NCR)
-	Repair and Maintenance of Various Office Equipment	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	140,000.00	140,000.00	-	(for Commission Proper and NCR)
-	Furnitures and Fixtures	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	220,000.00	220,000.00	-	(for Commission Proper and NCR)
-	Repair and Maintenance of Communication Equipment	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	10,000.00	10,000.00	-	(for Commission Proper and NCR)
-	Repair and Maintenance of IT Equipment and Softwares	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	155,000.00	155,000.00	-	(for Commission Proper and NCR)
0	Procurement of Various Office Supplies	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	467,000.00	467,000.00	-	-Procurement of NON-CSE - Based on NEP
0	Rental of 10 units Heavy Duty Copier Machines	NLRC	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	335,000.00	335,000.00	-	for Commission Proper
0	Rental of Duplicator Machines for NCR RAB	NLRC	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	198,000.00	198,000.00	-	for NCR RAB
0	Newspaper Subscription	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	10,000.00	10,000.00	-	for Commission Proper and NCR RAB
0	Supply and Delivery of Bottled Drinking Water	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	250,000.00	250,000.00	-	for SENa Unit, Complaint Unit, Holding Area, GASS and Conference Room
0	Publication Expenses	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	192,000.00	192,000.00	-	(for Commission Proper and NCR)
0	Medical Supplies	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	60,000.00	60,000.00	-	(for Commission Proper and NCR)
-	Purchase of First Aid Medicines	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	60,000.00	60,000.00	-	(for Commission Proper and NCR)
-	Printing and Binding of NLRC Rules and Procedures, Sheriff Manuals and Annual Reports	NLRC	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	220,000.00	220,000.00	-	(for Commission Proper and NCR)
0	Printing of NLRC Compendium of NLRC Accomplishments During Stint of Office of Chairman Gerardo C. Nograles	NLRC	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	150,000.00	150,000.00	-	(for Commission Proper)
0	Purchase of Textbooks and Instructional Materials	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	253,000.00	253,000.00	-	(for Commission Proper and NCR)
0	24-Port Gigabit, unmanaged switch Hub, Rackmount Metal	NLRC	NO	NP-53.9 - Small Value Procurement	2nd Quarter FY 2023	2nd Quarter FY 2023	2nd Quarter FY 2023	2nd Quarter FY 2023	GoP	50,000.00	50,000.00	-	(For NCR RAB) 10 units
0	Purchase of Gasoline, Oil and Lubriants	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	780,000.00	780,000.00	-	(for Commission Proper and NCR)
0	Procurement in relation to En Banc/ Executive Sessions	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	1,000,000.00	1,000,000.00	-	(for Commission Proper and NCR)
0	Procurement in relation to Team Building Activities	NLRC	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	490,000.00	490,000.00	-	(for Commission Proper and NCR)
0	Procurement in relation to Labor Relations Week Celebration	NLRC	NO	NP-53.9 - Small Value Procurement	4th Quarter FY 2023	4th Quarter FY 2023	4th Quarter FY 2023	4th Quarter FY 2023	GoP	250,000.00	250,000.00	-	(for Commission Proper and NCR)
0	Procurement in relation to General Assembly	NLRC	NO	NP-53.9 - Small Value Procurement	4th Quarter FY 2023	4th Quarter FY 2023	4th Quarter FY 2023	4th Quarter FY 2023	GoP	490,000.00	490,000.00	-	(for Commission Proper and NCR)
0	Procurement in relation of Capability Trainings and Seminars	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	300,000.00	300,000.00	-	(for Commission Proper and NCR)
0	Procurement in relation to the Conduct of Planning Exercises	NLRC	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	350,000.00	350,000.00	-	(for Commission Proper, NCR and RABs)
0	Procurement in relation to the Conduct of Area Conference	NLRC	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	1,000,000.00	1,000,000.00	-	(for Commission Proper, NCR and RABs)
0	10 units Basic Desktop Computers	NLRC	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	260,000.00	260,000.00	-	(For Commission Proper and Sub-RAB-IV)
0	Two (2) Web Systems Developer	NLRC	NO	Direct Contracting	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	720,000.00	720,000.00	-	(for Commission Proper)
0	APP CSE 2023 RABs	RABs	NO	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	5,950,000.00	5,950,000.00	-	procurement shall be conducted by respective RABs

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					Advertisement /Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Procurement of Internet Services (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	810,000.00	810,000.00	-	procurement shall be conducted by respective RABs
-	Accountable Forms	RABs	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	200,000.00	200,000.00	-	procurement shall be conducted by respective RABs
0	Repair and Preventive Maintenance of Motor Vehicles (consolidated ABC of various RABs)	RABs	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	580,000.00	580,000.00	-	procurement shall be conducted by respective RABs
-	Procurement of Postage and Deliveries of Ordinary Mails via PhilPost	RABs	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	7,811,000.00	7,811,000.00	-	PhilPost/ procurement shall be conducted by respective RABs
-	Procurement of Security Services FY 2023 8th Division	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	4,066,583.00	4,066,583.00	-	8th Division
-	Procurement of Security Services FY 2023 SRAB I	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	334,375.00	334,375.00	-	SRAB I
-	Procurement of Security Services FY 2023 RAB III	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	436,867.00	436,867.00	-	RAB III
-	Procurement of Security Services FY 2023 RAB IV	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	429,830.00	429,830.00	-	RAB IV
-	Procurement of Security Services FY 2023 RAB and SRAB VI	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	566,863.00	566,863.00	-	RAB and SRAB VI
-	Procurement of Security Services FY 2023 RAB VIII	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	329,845.00	329,845.00	-	RAB VIII
-	Procurement of Security Services FY 2023 SRAB and SRAB X	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	661,152.00	661,152.00	-	S/RAB X
-	Procurement of Security Services FY 2023 RAB XI	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	421,413.00	421,413.00	-	RAB XI
-	Procurement of Security Services FY 2023 RAB XIII	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	333,267.00	333,267.00	-	RAB XIII
-	Medical Supplies	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	1st Quarter FY 2023	GoP	32,000.00	32,000.00	-	procurement shall be conducted by respective RABs
-	Procurement of Various Office Supplies	RABs	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	594,000.00	594,000.00	-	procurement shall be conducted by respective RABs
0	Procurement of Janitorial Services (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	360,000.00	360,000.00	-	RAB VII, RAB X, RAB XII and RAB XIII
0	Newspaper Subscription (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	25,000.00	25,000.00	-	procurement shall be conducted by respective RABs
-	Subscription and Cloud Services (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	396,000.00	396,000.00	-	procurement shall be conducted by respective RABs
-	Repair and Maintenance of IT and Softwares (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	165,000.00	165,000.00	-	procurement shall be conducted by respective RABs
0	Repair and Maintenance of Various Office Equipment (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	336,000.00	336,000.00	-	procurement shall be conducted by respective RABs
-	Furnitures and Fixtures (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	20,000.00	20,000.00	-	procurement shall be conducted by respective RABs
0	Purchase of Gasoline, Oil and Lubriants	RABs	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	780,000.00	780,000.00	-	procurement shall be conducted by respective RABs
0	7 UNITS SCANNER	NLRC-MAIN, NCR & RABS	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	176,600.00	176,600.00	-	From Execution Fund; 2 pcs. NCR-Records, 1 pc. Adm-NCR, 1 pc. Admin-Main, 1 pc. FMD; 1 pc. Region IV and 1 pc. Region III
0	22 UNITS COMPUTER DESKTOP	NLRC-MAIN, NCR & RABS	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	623,400.00	623,400.00	-	From Execution Fund; 1 set Comm. Daytia, 1 set FMD, 3 sets Admin-Main, 1 set Admin-NCR, 2 sets NCR-Records, 1 set R-III, 2 sets S-R-IV, and 11 sets Region IV
0	21 UNITS PRINTER (CONTINUOUS INK)	NLRC-R-IV	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	250,000.00	250,000.00	-	From Execution Fund; For Region IV
0	65 Pcs Table 120x60cm with Center & Fixed Side Drawers	NLRC-NCR	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	275,000.00	275,000.00	-	From Execution Fund; For Commission Proper and NCR
0	100 PCS CLERICAL CHAIR	NLRC-NCR	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	230,000.00	230,000.00	-	From Execution Fund; For Commission Proper and NCR
0	22 PCS. JR. EXECUTIVE CHAIR	NLRC-MAIN	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	130,000	130,000	-	From Execution Fund; For Commission Proper
0	35 PCS SR. EXECUTIVE CHAIR	NLRC-NCR	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	310,000.00	310,000.00	-	From Execution Fund; For Commission Proper and NCR
0	46 PCS SR. EXECUTIVE TABLE	NLRC-NCR	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	632,500.00	632,500.00	-	From Execution Fund; For Commission Proper and NCR
0	14 PCS MOBILE PEDESTAL	NLRC-FMD	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	49,000.00	49,000.00	-	From Execution Fund; For Commission Proper and NCR
0	MATERIALS FOR FABRICATION OF CABINETS	NLRC-MAIN & NCR	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	593,000.00	593,000.00	-	From Execution Fund; For Commission Proper and NCR

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0	Architectural Installation of Tint Nano Tech Ceramic Heat Blocking with 99% Heat Rejection and UVR 100% and Architectural Installation of variant Embo Sheet	OFFICE OF THE CHAIPERSON, DATA CENTER AND CONFERENCE ROOM	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	365,000.00	365,000.00		- From Execution Fund; For Commission Proper
0	DURABLE ID MAKER	NLRC-MAIN, NCR & RABS	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	200,000.00	200,000.00		- From Execution Fund; For Commission Proper and NCR, RABS & S-RABS
0	123 PCS ACRYLIC NAME PLATE SANDWICH TYPE WITH STICKER UV PRINT (SIGNAGE)	NLRC-NCR LABOR ARBITERS	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	43,050.00	43,050.00		- From Execution Fund; For NCR Labor Arbiters
0	INSTALLATION OF MODULAR TABLE	OFFICE OF THE CHAIPERSON AND OFFICE OF THE EXECUTIVE CLERK	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	335,000.00	335,000.00		- From Execution Fund; For Commission Proper
0	70 PCS STEEL OPEN SHELVES	NLRC	NO	NP-53.9 - Small Value Procurement	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	3rd Quarter FY 2023	GoP	470,000.00	470,000.00		- From Execution Fund; For Commission Proper and NCR records management

Prepared By:

**ATTY. DOMINIQUE M. VENUS**  
Head, BAC Secretariat

Certified True and Correct:

**Dir. Maria E. Cruz**  
Director II, Management & Administrative Department

Recommending Approval:

**HON. VILMA PLAN-BARRERA**  
BAC Chairperson

Approved by:

**HON. GRACE M. MANIQUIZ-TAN**  
Chairperson, NLRC