

**2019 ANNUAL PROCUREMENT PLAN (NON-CSE)  
RAB VI-Bacolod and SUB RAB VI-Iloilo**

Code (PAP)	Procurement Program / Project	Project Management Office / End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks  (brief description of Program / Project)
				ADS/Post of (BIRE)	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MODE	CO	
<b>I. Public Bidding</b>												
<b>Goods and Services</b>												
	Procurement of Office Supplies	All Employees	Competitive Bidding/ Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA	544,466.50	544,466.50		
	Procurement of Computer Supplies (Keyboard, Mouse, Flash Drives, UPC, Toners, Ink-refills, et Al.)	All Employees	Competitive Bidding/ Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA	176,680.00	176,680.00		
	Procurement of Desktop Computers	All Employees except SG-1 employees	Competitive Bidding/ Shopping	4th Quarter FY 2019	4th Quarter FY 2019	4th Quarter FY 2019	4th Quarter FY 2019	GAA	734,000.00		734,000.00	
	Procurement of Printers (EPSON L555 All-in-one, EPSON L350 3-in-1, EPSON L120 CIS)	All Employees except SG-1 employees	Competitive Bidding/ Shopping	4th Quarter FY 2019	4th Quarter FY 2019	4th Quarter FY 2019	4th Quarter FY 2019	GAA	246,000.00		246,000.00	
	Procurement of Steel Filing Cabinets	LAA (SRAB & RAB 6) Acting Accountant, Cashier, ADMIN.)	Competitive Bidding/ Shopping	4th Quarter FY 2019	4th Quarter FY 2019	4th Quarter FY 2019	4th Quarter FY 2019	GAA	865,000.00		865,000.00	
	Procurement of Office Devices (Fans and Monoblock Chairs)	All employees	Competitive Bidding/ Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA	86,000.00	86,000.00		
	Procurement of Furnitures and Fixtures	All employees	Competitive Bidding/ Shopping	CY 2019	CY 2019	CY 2019	CY 2019	GAA	377,000.00		377,000.00	
	Procurement of BP Apparatus and First Aid Kit	All employees	Competitive Bidding/ Shopping	CY 2019	CY 2019	CY 2019	CY 2019	GAA	5,400.00		5,400.00	
	Procurement of Emergency Lights	ELA / LAA per SALA (RAB VI-Bacolod & srab iloilo)	Competitive Bidding/ Shopping	CY 2019	CY 2019	CY 2019	CY 2019	GAA	28,500.00		28,500.00	
	Procurement of Motor Vehicles (Suzuki Ax4 model 150cc Motorcycle)	SUB RAB VI-6 ILOILO	Competitive Bidding/ Shopping	CY 2019	CY 2019	CY 2019	CY 2019	GAA	75,000.00		75,000.00	



Procurement of Motor Vehicles (Toyota Hi-Ace)	RAB VI-Bacolod and SUB RAB VI-5 ILOILO	Competitive Bidding/ Shopping	CY 2019	CY 2019	CY 2019	CY 2019	GAA	2,800,000.00		2,800,000.00	
Emergency Generator	RAB VI-Bacolod	Competitive Bidding/ Shopping	CY 2019	CY 2019	CY 2019	CY 2019	GAA	268,000.00		268,000.00	
Repair and Maintenance - Office Equipments	All Employees	Competitive Bidding/ Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA	30,000.00	30,000.00		
Repair and Maintenance - ICT Equipments	All Employees	Competitive Bidding/ Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA	15,000.00	15,000.00		
Repair and Maintenance - Motor Vehicle (Toyota Hi-Ace)	RAB VI-Bacolod	Competitive Bidding/ Shopping					GAA	20,000.00	20,000.00		
Repair and Maintenance - Motor Vehicle (Suzuki Ax4 model 150cc Motorcycle)	SUB RAB - ILOILO	Competitive Bidding/ Shopping					GAA	8,000.00	8,000.00		
<b>TOTAL (17.1)</b>								<b>6,279,046.50</b>	<b>880,146.50</b>	<b>5,398,900.00</b>	

**11. Alternative Methods of Procurement**

**a. Agency to Agency with Other Agencies**

**Goods and Services**

Insurance Expense on Motor Vehicles (Toyota Hi-Ace)	Administrative	Agency to Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAA	16,000.00		16,000.00	with GSIS, Based on NEP
Insurance Expense on Motor Vehicle (Suzuki Ax4 model 150cc Motorcycle)	Administrative	Agency to Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAA				with GSIS, Based on NEP
Fidelity Bond Premiums	Cashier, Supply Officer, Sheriffs	Agency to Agency			3rd Quarter	4th Quarter	GAA	15,000.00		15,000.00	with GSIS, Based on NEP
<b>Sub-Total (17.II.a)</b>								<b>31,000.00</b>		<b>31,000.00</b>	

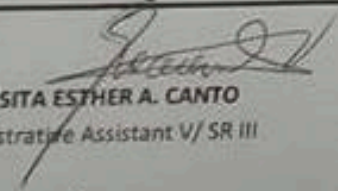
**b. Direct Contracting / Direct Contracting under WETI Guidelines**

**Goods and Services**

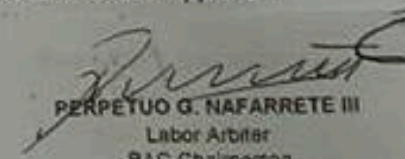
Lease of Office Space	RAB VI-Bacolod & SUBRAB BI-ILOILO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	1,607,934.72	1,607,934.72		
Procurement of Postage and Courier Services	Administrative	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	800,000.00	800,000.00		
Procurement of Film Ribbons (for Brother 827 Fax Machine)	Administrative	Direct Contracting	Semi-annual	Semi-annual	Semi-annual	Semi-annual	GAA	1,854.00	1,854.00		
Water Expenses	All Employees	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	GAA	50,000.00	50,000.00		

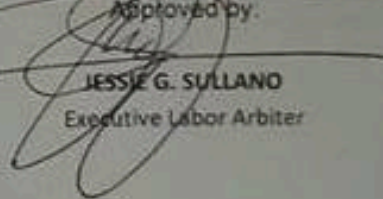



Electricity Expenses	All Employees	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	GAA	1,000,000.00	1,000,000.00		
Telephone Expenses - Landline	All Employees	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	GAA	150,000.00	150,000.00		
Telephone Expenses - Mobile	Executive Labor Arbiter	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	GAA	30,000.00	30,000.00		
Sub-Total (17.11.b)								3,639,788.72	3,639,788.72		
c. Shopping											
Goods and Services											
Printing and Publication Expense	All Employees	Shopping (b)	CY 2019	CY 2019	CY 2019	CY 2019	GAA	3,000.00	3,000.00		
General Services	All Employees	Shopping (b)	CY 2019	CY 2019	CY 2019	CY 2019	GAA	220,000.00	220,000.00		
Sub-Total (17.ii.c)								223,000.00	223,000.00		
d. Small Value Procurement											
Goods and Services											
Supply and Delivery of Bottled Drinking Water	All Employees	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	15,000.00	15,000.00		
Sub-Total (17.ii.d)								15,000.00	15,000.00		
III. Various Modes of Procurement depending on Nature, Conditions and Amount											
Goods and Services											
Extraordinary and Miscellaneous Expense	ELA and Arbiters		Monthly	Monthly	Monthly	Monthly	GAA	924,000.00	924,000.00		
Gender Awareness Day (GAD)	All Employees						GAA	288,796.74	288,796.74		
Total (17.iii)								1,212,796.74	1,212,796.74		
Grand Total (2019 Projects)								11,369,631.96	5,970,731.96	5,429,900.00	

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