

Item & Specifications	Unit of Measure	Quantity Requirement												Total Quantity	Price as of				
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec	Q4
7 TAPE, electrical	roll				3				0								0	3	
COMMON OFFICE SUPPLIES																			
1 ACETATE, gauge #3, 50m per roll	roll				0				0								0	0	
2 AIR FRESHENER, 280ml/can	can				3				3								3	12	
3 ALCOHOL, 70%, ethyl, 500ml	bottle				21				21								21	84	
4 CARBON FILM, A4 size, 100 sheets per box	box				0				0								0	0	
5 CARBON FILM, PE, black, 216mm x 30mm, 100 sheets per box	box				5				0								0	5	
6 CARTOLINA, assorted color, 20 pieces per pack	pack				0				0								0	0	
7 CHALK, white, dustless, 100 pieces per box	box				0				0								0	0	
8 CLEARBOOK, A4 size	piece				0				0								0	0	
9 CLEARBOOK, Legal size	piece				0				0								0	0	
10 CLIP, backfold, 19mm, 12 pieces per box	box				6				0								0	6	
11 CLIP, backfold, 25mm, 12 pieces per box	box				6				0								0	6	
12 CLIP, backfold, 32mm, 12 pieces per box	box				6				0								0	6	
13 CLIP, backfold, 50mm, 12 pieces per box	box				6				0								0	6	
14 CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic	piece				12				12								0	42	
15 DATA FILE BOX, made with chipboard, with closed ends	box				0				0								0	0	
16 DATA FOLDER, made with chipboard, taglia lock	piece				0				0								0	0	
17 ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box	box				1				0								0	1	
18 ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box	box				1				0								0	2	
19 ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box	box				1				0								0	2	
20 ENVELOPE, EXPANDING, plastic	piece				0				0								0	0	
21 ENVELOPE, MAILING, 500 pieces per box, 80 gsm	box				6				0								0	12	
22 ENVELOPE, MAILING, with window, 500 pieces per box, 80 gsm	box				0				0								0	0	
23 ERASER, felt, for blackboard/whiteboard	piece				0				0								0	0	
24 ERASER, plastic or rubber	piece				21				0								0	21	
25 FASTENER, for paper, metal, 50 sets per box	box				5				5								5	20	
26 FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece				0				0								0	0	
27 FILE TAB DIVIDER, A4, five (5) colors per set	set				0				0								0	0	
28 FILE TAB DIVIDER, Legal Size, five(5) colors per set	set				0				0								0	0	
29 FOLDER, Fancy, A4, 50s/ bundle	bundle				0				0								0	0	
30 FOLDER, Fancy, Legal, 50 pieces per bundle	bundle				0				0								0	0	
31 FOLDER, L-type, A4, 50 pieces pack	pack				0				0								0	0	
32 FOLDER, L-type, Legal size, 50 pieces per pack	pack				0				0								0	0	
33 FOLDER, Pressboard, size 210mm x 370mm, 100s/box	box				0				0								0	0	
34 FOLDER, Tagboard, A4, 100 pieces per pack	pack				0				0								0	0	
35 FOLDER, Tagboard, Legal size, 100 pieces per pack	pack				6				0								0	12	
36 GLUE, all purpose, 300 grams min.	jar				2				0								0	2	
37 INDEX TAB, self-adhesive, 5 set/box, assorted colors	box				2				0								0	4	
38 LOOSELEAF COVER, 50sets per bundle	bundle				0				0								0	0	
39 MAGAZINE FILE BOX, LARGE	piece				0				0								0	0	

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec	Q4		
40 MARKER, fluorescent, 3 colors per set	set				21													0	0	21	
41 MARKER, whiteboard, bullet type, black	piece				2													0	0	2	
42 MARKER, whiteboard, bullet type, blue	piece				2													0	0	2	
43 MARKER, whiteboard, bullet type, red	piece				2													0	0	2	
44 MARKER, permanent, bullet type, black	piece				12													0	0	24	
45 MARKER, permanent, bullet type, blue	piece				10													0	0	10	
46 MARKER, permanent, bullet type, red	piece				0													0	0	0	
47 NOTE BOOK, stenographer's, 40 leaves, spiral	piece				5													0	0	5	
48 NOTE PAD, stick-on, (2"x3") 100 sheets per pad	pad				5													0	0	5	
49 NOTE PAD, stick-on, (3"x3") 100 sheets per pad	pad				5													0	0	5	
50 NOTE PAD, stick-on, (3"x4") 100 sheets per pad	pad				5													0	0	5	
51 PAD PAPER, Ruled	pad				10													0	0	20	
52 PAPER CLIP, gem type, 48mm, 100 pieces per box	box				12													0	0	24	
53 PAPER CLIP, gem type, 32mm, 100 pieces per box	box				12													0	0	24	
54 PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream				0													0	0	0	
55 PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream				0													0	0	0	
56 PAPER, Multi-Purpose (COPY) A4, 70gsm	ream				12													0	0	12	
57 PAPER, Multi-Purpose (COPY), Legal size, 70gsm	ream				18													0	0	18	
58 PARCEMENT PAPER, A4 size, 80 gsm, 100 sheets per pack]	ream				0													0	0	0	
59 PAPER, Thermal, 216mm x 30m	roll				0													0	0	0	
60 PENCIL, lead, w/eraser, one(1) dozen per box	box				21													0	0	21	
61 PHILIPPINE NATIONAL FLAG	piece				1													0	0	1	
62 RECORD BOOK, 300 pages, size: 214mm x 278mm min	book				3													0	0	3	
63 RECORD BOOK, 500 pages, size: 214mm x 278mm min	book				3													0	0	3	
64 RING BINDER, Plastic 32mm, 10 pieces per bundle	bundle				0													0	0	0	
65 RUBBER BAND, 70mm min lay flat length (#18)	box				0													0	0	0	
66 RULER, plastic, 450mm, 1 piece in individual plastic	piece				21													0	0	21	
67 SIGN PEN, black	piece				0													0	0	0	
68 SIGN PEN, blue	piece				0													0	0	0	
69 SIGN PEN, red	piece				0													0	0	0	
70 STAMP PAD INK, violet, 50ml	bottle				6													0	0	6	
71 STAMP PAD, felt pad, min 60mm x 100mm	piece				5													0	0	5	
72 STAPLE WIRE, Heavy duty, 23/13	box				1													0	0	1	
73 STAPLE WIRE, Standard	box				24													0	0	24	
74 TAPE, masking, 24mm, 50 meters length	roll				6													0	0	12	
75 TAPE, masking, 48mm, 50 meters length	roll				6													0	0	12	
76 TAPE, transparent, 24mm, 50 meters	roll				12													0	0	24	
77 TAPE, transparent, 48mm, 50 meters	roll				6													0	0	12	
78 TAPE, packaging, 48mm, 50 meters length	roll				6													0	0	12	
79 TOILET TISSUE, 12 rolls per pack	pack				59													0	0	177	
80 TWINE, plastic, one kilo per roll	roll				6													0	0	59	
81 WRAPPING PAPER, kraft, 50 sheets per pack	pack				1													0	0	2	

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COMMON OFFICE DEVICES																			
1 CUTTER BLADE, heavy duty cutter, 10 pieces per tube	tube				10				0				0				0	10	
2 CUTTER KNIFE, heavy duty	piece				10				0				0				0	10	
3 DATING AND STAMPING MACHINE	piece				1				0				0				0	1	
4 PENCIL SHARPENER, 1 piece in individual plastic case	piece				5				0				0				0	5	
5 PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	piece				3				0				0				0	3	
6 SCISSORS, (6")	pair				3				0				0				0	3	
7 STAPLER, standard	piece				3				0				0				0	3	
8 STAPLER, binder type, heavy duty for high volume stapling, 25-135sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide	piece				2				0				0				0	2	
9 STAPLE REMOVER, plier type	piece				3				0				0				0	3	
10 TAPE DISPENSER, table top	piece				3				0				0				0	3	
11 WASTE BASKET, non-rigid plastic	piece				5				0				0				0	5	
COMMON JANITORIAL SUPPLIES																			
1 BROOM, soft (tambo)	piece				3				0				0				0	3	
2 BROOM, stick (tingting)	piece				3				0				0				0	3	
3 CLEANER, TOILET BOWL AND URINAL, 900-1000ml/can	bottle				3				3				3				3	12	
4 CLEANER, scouring powder, 350grams/can	can				12				0				12				0	24	
5 DETERGENT POWDER, all purpose, kilo/pouch	pouch				0				0				0				0	0	
6 DISINFECTANT SPRAY, 400-550 grams	can				2				2				2				0	6	
7 DUST PAN, non-rigid plastic	piece				1				0				1				0	2	
8 FLOOR WAX, Paste, red	can				0				0				0				0	0	
9 FURNITURE CLEANER, aerosol, 300ml/can	can				1				0				1				0	2	
10 INSECTICIDE, aerosol type, 600ml/can	can				2				2				2				0	6	
11 MOPBUCKET	piece				0				0				0				0	0	
12 MOPHANDLE, screw type, aluminum handle	piece				0				0				0				0	0	
13 MOPHEAD, made of rayon	piece				1				1				1				1	4	
14 RAG, all cotton, 32 pieces per kilo per bundle	bundle				1				0				0				0	1	
15 SCOURING PAD, 5 pieces per pack	pack				1				0				0				0	1	
16 TRASHBAG, plastic, transparent, tops/roll	roll				5				0				5				0	10	
17 DISINFECTANT, bleaching solution	cont				0				0				0				0	0	
COMMON OFFICE EQUIPMENT																			
1 BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit				0				0				0				0	0	
2 CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	unit				2				0				0				0	2	
3 CALCULATOR, SCIENTIFIC, 1 unit per box	unit				0				0				0				0	0	
4 CHAIR, monobloc, without armrest, beige	piece				0				0				0				0	0	
5 CHAIR, monobloc, without armrest, white	piece				0				0				0				0	0	

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7 DVD REWRITABLE, 4x speed, 4.7GB capacity	piece				0				0				0				0	0	0
8 EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7/MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece				0				1				0				0	1	1
9 FLASH DRIVE, 16GB, USB 2.0, plug and play	piece				5				0				0				0	5	10
10 MOUSE, optical, USB connection type	unit				5				0				0				0	5	5
HANDBOOK ON PROCUREMENT																			
1 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 9184(6th Edition), 6" x 9", 296 pages,	piece				0				0				0				0	0	0
CONSUMABLES																			
1 INK CART, BROTHER LC99BK, Black	cart				0				0				0				0	0	0
2 INK CART, BROTHER LC99C, Cyan	cart				0				0				0				0	0	0
3 INK CART, BROTHER LC99M, Magenta	cart				0				0				0				0	0	0
4 INK CART, BROTHER LC99Y, Yellow	cart				0				0				0				0	0	0
5 INK CART, BROTHER LC67B, Black	cart				0				0				0				0	0	0
6 INK CART, BROTHER LC67C, Cyan	cart				0				0				0				0	0	0
7 INK CART, BROTHER LC67M, Magenta	cart				0				0				0				0	0	0
8 INK CART, BROTHER LC67Y, Yellow	cart				0				0				0				0	0	0
9 INK CART, BROTHER LC67HYBK, Black	cart				0				0				0				0	0	0
10 INK CART, BROTHER LC67HYC, Cyan	cart				0				0				0				0	0	0
11 INK CART, BROTHER LC67HYM, Magenta	cart				0				0				0				0	0	0
12 INK CART, BROTHER LC67HYV, Yellow	cart				0				0				0				0	0	0
13 INK CART, CANON PG-80, Black	cart				1				1				0				0	3	3
14 INK CART, CANON PG-740, Black	cart				0				0				0				0	0	0
15 INK CART, CANON PCI-725, Black	cart				0				0				0				0	0	0
16 INK CART, CANON CLI-726, Black	cart				0				0				0				0	0	0
17 INK CART, CANON CL-811, Colored	cart				1				1				0				0	2	2
18 INK CART, CANON CL-741, Colored	cart				0				0				0				0	0	0
19 INK CART, CANON CL-726, Cyan	cart				0				0				0				0	0	0
20 INK CART, CANON CL-726, Magenta	cart				0				0				0				0	0	0
21 INK CART, CANON CL-726, Yellow	cart				0				0				0				0	0	0
22 INK CART, EPSON C13T038190 (T0 38), Black	cart				0				0				0				0	0	0
23 INK CART, EPSON C13T039090 (T0 39), Colored	cart				0				0				0				0	0	0
24 INK CART, EPSON C13T05190(73N)(91N),Black	cart				0				0				0				0	0	0
25 INK CART, EPSON C13T05290(73N)(91N),Cyan	cart				0				0				0				0	0	0
26 INK CART, EPSON C13T05390(73N)(91N),Magenta	cart				0				0				0				0	0	0
27 INK CART, EPSON C13T05490(73N)(91N),Yellow	cart				0				0				0				0	0	0
28 INK CART, EPSON C13T664100 (T6641), Black	cart	4	4	4	12	4	4	4	12	4	4	4	12	4	4	4	12	48	48
29 INK CART, EPSON C13T664200 (T6642), Cyan	cart				12				12				12				12	48	48
30 INK CART, EPSON C13T664300 (T6643), Magenta	cart				12				12				12				12	48	48
31 INK CART, EPSON C13T664400 (T6644), Yellow	cart				12				12				12				12	48	48

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32 INK CART, HP 51645A, (HP45), Black	cart				0				0								0	0	0
33 INK CART, HP C833A, (HP23), Tri-color	cart				0				0								0	0	0
34 INK CART, HP C4844A, (HP10), Black	cart				0				0								0	0	0
35 INK CART, HP C4906AA, (HP940XL), Black	cart				0				0								0	0	0
36 INK CART, HP C4907AA, (HP940XL), Cyan	cart				0				0								0	0	0
37 INK CART, HP C4908AA, (HP940XL), Magenta	cart				0				0								0	0	0
38 INK CART, HP C4909AA, (HP940XL), Yellow	cart				0				0								0	0	0
39 INK CART, HP C4936A, (HP18), Black	cart				0				0								0	0	0
40 INK CART, HP C4937A, (HP18), Cyan	cart				0				0								0	0	0
41 INK CART, HP C4938A, (HP18), Magenta	cart				0				0								0	0	0
42 INK CART, HP C4939A, (HP18), Yellow	cart				0				0								0	0	0
43 INK CART, HP C6578DA, (HP78), Tri-color	cart				0				0								0	0	0
44 INK CART, HP C6615DA, (HP15), Black	cart				0				0								0	0	0
45 INK CART, HP C6625AA, (HP17), Tri-color	cart				0				0								0	0	0
46 INK CART, HP C6656AA, (HP56), Black	cart				0				0								0	0	0
47 INK CART, HP C6657AA, (HP57), Tri-color	cart				0				0								0	0	0
48 INK CART, HP C8727AA, (HP27), Black	cart				0				0								0	0	0
49 INK CART, HP C8765WA, (HP94), Black	cart				0				0								0	0	0
50 INK CART, HP C8766WA, (HP95), Tri-color	cart				0				0								0	0	0
51 INK CART, HP C8767WA, (HP96), Black	cart				0				0								0	0	0
52 INK CART, HP G9351AA, (HP21), Black	cart				0				0								0	0	0
53 INK CART, HP G9352AA, (HP22), Tri-color	cart				1				0								0	0	2
54 INK CART, HP G9361WA, (HP93), Tri-color	cart				0				0								0	0	0
55 INK CART, HP G9362WA, (HP92), Black	cart				0				0								0	0	0
56 INK CART, HP G9363WA, (HP97), Tri-color	cart				0				0								0	0	0
57 INK CART, HP G9364WA, (HP98), Black	cart				0				0								0	0	0
58 INK CART, HP C8314A, (HP900), Black	cart				0				0								0	0	0
59 INK CART, HP C8315A, (HP900), Tri-color	cart				0				0								0	0	0
60 INK CART, HP C8335WA, (HP74), Black	cart				0				0								0	0	0
61 INK CART, HP C8336WA, (HP74XL), Black	cart				0				0								0	0	0
62 INK CART, HP C8337WA, (HP75), Tri-color	cart				0				0								0	0	0
63 INK CART, HP C8338WA, (HP75XL), Tri-color	cart				0				0								0	0	0
64 INK CART, HP C8640WA, (HP60), Black	cart				0				0								0	0	0
65 INK CART, HP C8641WA, (HP60XL), Black	cart				0				0								0	0	0
66 INK CART, HP C8643WA, (HP60), Tri-color	cart				0				0								0	0	0
67 INK CART, HP C8644WA, (HP60XL), Tri-color	cart				0				0								0	0	0
68 INK CART, HP C8653AA, (HP901), Black	cart				0				0								0	0	0
69 INK CART, HP C8656AA, (HP901), Tri-color	cart				0				0								0	0	0
70 INK CART, HP C8660AA, (HP702), Black	cart				1				0								0	0	2
71 INK CART, HP C8887AA, (HP703), Black	cart				0				0								0	0	0
72 INK CART, HP C8888AA, (HP703), Tri-color	cart				0				0								0	0	0
73 INK CART, HP CD971AA, (HP 920), Black	cart				0				0								0	0	0
74 INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0				0								0	0	0
75 INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0				0								0	0	0
76 INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0				0								0	0	0

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167) TONER CART, SAMSUNG MLT-D205L, Black	cart				0				0								0	0	0
168) TONER CART, SAMSUNG SCX-D6555A, Black	cart				0				0								0	0	0
169) RIBBON CART, EPSON C135015516 (#8750), Black, for LX-300	cart				6				0								6	0	12
170) RIBBON CART, EPSON C135015531 (5015086), Black	cart				0				0								0	0	0
171) RIBBON CART, EPSON C135015584 (5015337), Black	cart				0				0								0	0	0
172) RIBBON CART, EPSON C135015632, Black, for LX-310	cart				0				0								0	0	0
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																			
COMMON ELECTRICAL SUPPLIES																			
1					0				0								0	0	0
2					0				0								0	0	0
3					0				0								0	0	0
COMMON OFFICE EQUIPMENT																			
1					0				0								0	0	0
2					0				0								0	0	0
3					0				0								0	0	0
4					0				0								0	0	0
5					0				0								0	0	0
COMMON OFFICE SUPPLIES																			
1	PEN, BALLPEN, Blue				21				21								21	21	84
2	PEN, BALLPEN, Black				21				21								21	21	84
3	PEN, BALLPEN, Red				12				0								12	0	24
4	PEN, signpen gel, .07, black				24				0								24	0	48
5	PEN, SIGNPEN GEL,.07, blue				24				0								24	0	48
6	PEN, SIGNPEN GEL .08, Black				12				0								12	0	24
7	PEN, SIGNPEN GEL.08, Blue				12				0								12	0	0
8	PEN, SIGNPEN GEL .03, Black				6				0								6	0	12
9	TAPE, Correction Tape Roller				24				0								24	0	48
10	FASTENER, Plastic 50s/box				5				0								5	0	10
11	PUSHPIN, Hammer head 100s/box				6				0								6	0	12
12	PASTE, Big size				24				0								24	0	24
13	CARD, Index Card 3x4				5				0								5	0	5
14					0				0								0	0	0
15					0				0								0	0	0
16					0				0								0	0	0
17					0				0								0	0	0

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec
Office Equipment and Accessories																		
1 WALL CLOCK					4												0	4
2 STEEL CABINET 4 DRAWERS					5												0	5
3 Executive Table, Pinewood					1												0	0
4 Conference Table Set, six seaters					0												0	2
5 Roll up blinds .55 inches x 48 inches					12												0	12
6 Jr. Executive Table, Wooden Frame & Plywood					10												0	10
7 CORK BOARD 3'x4" w/frame					2												0	2
8					0												0	0
9					0												0	0
10					0												0	0
Office Supplies																		
1 BOND PAPER, Short					5												0	10
2 ONIONSKIN, PX Long					20												0	40
3 BOND PAPER, cactus 8.5x 14					5												0	5
4 BOND PAPER, pink legal					10												0	10
5 Calendar Planner 2019					4												0	4
6 BOND PAPER, 8.5 X 11, 90GSM					1												0	2
7 BOND PAPER, Groundwood legal					5												0	10
8 NLRC CASE FOLDER w/ Inscription, long Folder					0												0	500
9 STICK ON NOTES 3X5					21												0	21
10 Postage Card					10000												0	10000
Audio and visual presentation and composing equipment																		
1					0												0	0
2					0												0	0
3					0												0	0
4					0												0	0
5					0												0	0
6					0												0	0
7					0												0	0
8					0												0	0
9					0												0	0
10					0												0	0
Photographic or filming or video equipment																		
1					0												0	0
2 Camera, Canon SX420 15.20.0 pixel, 24mm wide 42x					1												0	1
3					0												0	0
4					0												0	0
5					0												0	0
6					0												0	0
7					0												0	0
8					0												0	0
9					0												0	0
10					0												0	0
Cleaning Equipment and Supplies																		

Item & Specifications	Unit of Measure	Quantity Requirement												Total Quantity	Price as of						
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec	Q4		
3 INK FOR CANON Pixma G1000-Black					3			0									3			6	
4 INK FOR CANON Pixma G1000-Blue					1			1									1			3	
5 INK FOR CANON Pixma G1000- Magenta					1			1									1			3	
6 INK FOR CANON Pixma G1000-Yellow					1			1									1			3	
7					0			0									0			0	
8					0			0									0			0	
9					0			0									0			0	
10					0			0									0			0	
Computer Equipment and Accessories																					
1 CPU i5 series, 4GB RAM, 1TB HD					5			0									5			10	20
2 MONITOR LED 18.5					2			0									0			2	3
3 UPS/AVR 650VA					2			2									0			6	2
4 USB Port Keyboard					3			0									3			6	5
5 EPSON Printer, L120					0			0									0			2	35
6 Desktop Computers i5 series, 4GB RAM, 1TB HD					2			0									2			4	75
7 Copier Machine w/ scanner					0			0									0			1	7
8 Canon Pixma G 1000 Printer					1			0									0			1	7
9 Numbering Machine					2			0									0			2	
10					0			0									0			0	
*Other Categories																					
1					0			0									0			0	
2					0			0									0			0	
3					0			0									0			0	
4					0			0									0			0	
5					0			0									0			0	
6					0			0									0			0	
7					0			0									0			0	
8					0			0									0			0	
9					0			0									0			0	
10					0			0									0			0	

C. TOTAL (A + B):																						
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						
E. GRAND TOTAL (C + D)																						
F. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																						
G. MONTHLY CASH REQUIREMENTS																						
G.1 Available at Procurement Service Stores				64504.3			28406.2					48496.1								#VALUE!		
G.2 Other Items not available at PS but regularly purchased from other sources				412648			49000					266805								5000		
TOTAL MONTHLY CASH REQUIREMENTS				477152			77406.2					315301								#VALUE!		


Item & Specifications	Unit of Measure	Quantity Requirement												Total Quantity	Price as of
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3		

*Other categories that are not indicated herein


**Prices are FOB Manila/Applicable for Items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.


Prepared by:


 DENNIS D. TOMILLAS
 Property/Supply Officer

Certified Funds Available /
 Certified Appropriate Funds Available:


 ATHANASIA C. VICENTE
 Accountant /
 Local Budget Officer

Approved by:


 ATTY. MONRDE C. TABINGCAN
 Head of Office/Agency

Date Prepared:

November 14, 2017