

APP-CSE 2023 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service - Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.
 Department/Bureau/Office: NATIONAL LABOR RELATIONS COMMISSION
 Region: RA10V
 Address: 2nd Floor Heald, Posthouse Bldg.,
 Chicago Ave., Brgy. Haling, Calamba
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Item #	Item B Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue on 07.26.19.2023	Total Amount for the year			
			Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Q3 amount	Oct	Nov				Dec	Q4 amount	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)																				
ALCOHOL OR ACETONE BASED ANTISEPTICS																				
1	12191601-AL-004 ALCOHOL, Ethyl, 500 ml	bottle	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	60	47.85	2,871.00
2	12191601-AL-003 ALCOHOL, Ethyl, 1 Gallon	gallon	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	36	310.55	11,399.80
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																				
3	6021413-CB-P01 CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
4	6021413-CB-P02 CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
5	6021534-SB-P01 ERASER, pink/ rubber	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
6	6021534-SP-021 SIGN PEN, Black, liquid or gel	piece	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	120	666.00	2,664.00
7	6021534-SP-002 SIGN PEN, Blue, liquid or gel	piece	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	24	133.20	532.80
8	6021534-SP-003 SIGN PEN, Red, liquid or gel	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
9	6021534-WS-P01 WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																				
10	45021517-DO-C02 DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
11	45511608-WH-P01 MULTIMEDIA PROJECTOR, 3000 ANSI Lumens (min.)	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																				
12	26-11202-3F-A02 BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
13	26-11202-3F-A01 BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue as of 31 July 2020	Total Amount for the year														
			Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount						
FLAG OR ACCESSORIES																															
42	5322095-7H-P01	piece	0	0	1	1	284.84	0	0	0	0	0	0	0	1	284.84	0	0	0	0	0	0	0	0	0	0	2	284.84	569.68		
FURNITURE AND FURNISHINGS																															
43	56101594-CH-H01	piece	3	3	3	9	3,126.69	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,253.38	
44	56101504-CH-W01	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00		
45	56101513-TM-SF1	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00		
46	56101519-TM-S02	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00		
HEATING AND VENTILATION AND AIR CIRCULATION																															
47	40101604-EP-C01	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00		
48	40101604-EP-C01	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00		
49	40101604-EP-S01	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00		
50	40101604-EP-W01	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																															
51	43211507-DS001	unit	2	2	1	5	121,968.00	2	2	1	5	121,968.00	2	2	1	5	121,968.00	2	2	1	5	121,968.00	2	2	1	5	121,968.00	20	24,793.60	495,872.00	
52	43211507-DS001	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
53	43201627-ED-X02	unit	0	0	0	0	0.00	0	0	0	1	2,792.40	0	0	0	0.00	0	0	0	0	1	1	2,792.40	0	0	0	0	0	2,792.40	5,584.80	
54	43211503-AP001	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
55	43211503-AP002	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
56	43211708-WD-001	unit	0	0	0	0	0.00	0	0	0	1	148.76	0	0	0	0.00	0	0	0	0	1	1	148.76	0	0	0	0	0	148.76	297.52	
57	43212152-PR-002	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
58	43212102-PR-001	unit	0	0	0	0	0.00	0	0	1	10,889.92	0	0	0	0	0.00	0	0	0	0	1	1	10,889.92	0	0	0	0	0	10,889.92	21,779.84	
59	43212105-PR-101	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																															
60	39101628-JS-L01	piece	2	2	2	6	453.66	2	2	2	6	453.66	2	2	2	6	453.66	2	2	2	6	453.66	2	2	2	6	453.66	24	75.01	1,814.64	
61	39101628-J7-L01	piece	2	2	2	6	1,234.92	2	2	2	6	1,234.92	2	2	2	6	1,234.92	2	2	2	6	1,234.92	2	2	2	6	1,234.92	24	296.32	4,939.68	
MANUFACTURING COMPONENTS AND SUPPLIES																															
62	31201619-CL-101	jar	5	5	5	15	1,000.80	5	5	5	15	1,000.80	5	5	5	15	1,000.80	5	5	5	15	1,000.80	5	5	5	15	1,000.80	60	70.72	4,243.20	
63	31151804-SM-H01	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
64	31151804-SM-S01	box	5	5	5	15	356.40	5	5	5	15	356.40	5	5	5	15	356.40	5	5	5	15	356.40	5	5	5	15	356.40	60	23.76	1,425.60	
65	31201600-7A-E01	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
66	31201503-7A-H01	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
67	31201503-7A-M02	roll	0	0	0	0	0.00	0	0	2	2	736.96	0	0	0	0.00	2	2	2	2	2	2	2	2	2	2	2	2	2	736.96	1,473.92
68	31201512-7A-P01	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
69	31201512-7A-T01	roll	0	0	0	0	0.00	0	0	5	5	167.95	0	0	0	0.00	5	5	5	5	5	5	5	5	5	5	5	5	5	167.95	335.90

Item # & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year										
Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount								
70	3120112-7A-102	TAPE, transparent, 48 mm	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22.57	0.00		
71	31151507-7W-F01	TWINE, plastic	roll	0	0	0	0	3	399.86	0	0	0	0	0	1	1	1	3	3	399.86	0	0	0	66.62	399.73		
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
72	4111694-BU-P02	ROLLER, plastic, 450 mm	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.64	0.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
73	44121612-BL-H13	BLADE, for general purpose utility knives, 10 pieces per tube	tube	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14.82	0.00	
74	44101800-P9-H43	IMPINGING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,534.72	0.00	
75	44101807-CA-C08	CALCULATOR, Compact	unit	0	0	0	0	3	798.72	0	0	0	0	0	0	1	1	1	3	798.72	0	0	0	0	266.24	1,597.46	
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	32.97	0.00	
77	441212105-3F-C20	CLIP, backfold, 15mm	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.72	0.00	
78	441212105-3F-C20	CLIP, backfold, 25mm	box	0	0	0	0	3	44.25	0	0	0	0	0	0	1	1	1	3	44.25	0	0	0	0	14.76	88.52	
79	441212105-3F-C20	CLIP, backfold, 32mm	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.56	0.00	
80	441212105-3F-C24	CLIP, backfold, 50mm	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	56.04	0.00	
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	5	5	5	15	172.95	5	5	5	5	15	172.95	5	5	5	15	172.95	60	60	60	60	0	11.53	691.80	
82	44121613-OU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	33.43	0.00	
83	44111515-3F-801	DATA FILE BOX	piece	0	0	0	0	3	231.60	0	0	0	0	0	0	1	1	1	3	231.60	0	0	0	0	0	77.20	463.20
84	44122011-3F-F01	DATA FOLDER	piece	0	0	0	0	3	205.92	0	0	0	0	0	0	1	1	1	3	205.92	0	0	0	0	0	68.64	411.84
85	44101203-3S-H02	DATING AND STAMPING MACHINE	piece	0	0	0	0	3	1,301.88	0	0	0	0	0	0	1	1	1	3	1,301.88	0	0	0	0	0	453.96	2,723.76
86	44121506-3H-100	ENVELOPE, Documentary, A4, 500 pieces per box	box	0	0	1	1	764.40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	764.40	1,528.80	
87	44121506-3H-100	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	0	1	1	980.72	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	980.72	1,961.44	
88	44121506-3H-101	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	0	1	1	738.40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	738.40	738.40	
89	44121506-3H-102	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30.40	0.00	
90	44121506-3H-102	ENVELOPE, Manilla, 500 pieces per box	box	5	10	10	25	10,811.00	5	10	10	25	10,811.00	5	10	10	25	10,811.00	100	10,811.00	0	0	0	0	432.52	41,295.00	
91	44121506-3H-102	ENVELOPE, Manilla, with window, 500 pieces per box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	488.80	0.00	
92	44111912-3R-B01	ERASER, blk, for blackboard/whiteboard	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11.41	0.00	
93	44101714-7A-H01	FACEABLE MACHINE	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,642.00	0.00	
94	44122118-7A-P01	PASTERS, metal, non sharp edges, 50 sets per box	box	5	5	5	15	1,410.00	5	5	5	15	1,410.00	5	5	5	15	1,410.00	60	1,410.00	0	0	0	0	94.64	5,678.40	
95	44111515-FO-101	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	85.20	0.00	
96	44122018-FT-001	FILE TAB/INDEX DIVIDER, insert blank, A4	set	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11.13	0.00	
97	44122018-FT-002	FILE TAB/INDEX DIVIDER, insert blank, legal	set	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14.23	0.00	
98	44122011-FO-F01	FOLDER, Fancy with slots, A4, 50 pieces per bundle	bundle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	270.40	0.00	
99	44122011-FO-F02	FOLDER, Fancy with slots, legal, 50 pieces per bundle	bundle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	286.52	0.00	
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	187.54	0.00	
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	238.57	0.00	

Item # & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue as of 29 July 2020	Total Amount for the year										
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount					
102	44122027-FO-P01	FOLDER, presboard, 100 pieces per box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00		
103	44122011-FO-T03	FOLDER with tabs, A4, 100 pieces per pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	289.12	0.00		
104	44122011-FO-T09	FOLDER with tabs, eqpt., 100 pieces per pack	5	10	10	25	8,331.50	5	10	10	25	8,331.50	5	10	10	25	8,331.50	5	10	10	25	8,331.50	0	333.26	33,326.00		
105	44122008-IT-T10	INDEX TAB, self-adhesive, transparent, 5 sets per box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00		
106	44111515-HP-001	MAGAZINE FILE BOX, Large	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.69	0.00		
107	44121715-M6-P01	MARKER, fluorescent, 3 colors per set	1	1	1	3	109.96	0	0	0	0	0.00	1	1	1	3	109.96	0	0	0	0	0.00	4	36.66	219.96		
108	44121708-HP-001	MARKER, Permanent, Black	10	10	10	30	224.10	10	10	10	30	224.10	10	10	10	30	224.10	10	10	10	30	224.10	0	7.47	806.48		
109	44121708-HP-002	MARKER, Permanent, Blue	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	0.00		
110	44121708-HP-003	MARKER, Permanent, Red	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	0.00		
111	44121708-HP-001	MARKER, Whiteboard, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00		
112	44121708-HP-002	MARKER, Whiteboard, Blue	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00		
113	44121708-HP-003	MARKER, Whiteboard, Red	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00		
114	44122104-PC-001	PAPER CLIP, vinyl/plastic coated, 33mm	0	0	0	0	0.00	5	5	5	15	132.30	0	0	0	0	0.00	5	5	5	15	132.30	30	8.82	264.60		
115	44122104-PC-002	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	0	0	0	0	0.00	5	5	5	15	206.70	0	0	0	0	0.00	5	5	5	15	206.70	30	13.78	413.40		
116	44101001-PT-001	PAPER TRIMMER/CUTTING MACHINE, table top	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.00	0.00		
117	44121708-PE-01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	1	1	1	3	62.37	0	0	0	0	0.00	1	1	1	3	62.37	0	0	0	0	0.00	6	20.79	124.74		
118	44121615-PS-001	PENCIL SHARPENER, manual, single cutter head	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	212.67	0.00		
119	44101002-RU-001	PUNCHES, paper, heavy duty	1	1	1	3	452.40	0	0	0	0	0.00	1	1	1	3	452.40	0	0	0	0	0.00	6	150.80	904.80		
120	44122017-SP-P10	RING BINDER, plastic, 12 mm, 10 pieces per bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00		
121	44122101-SU-001	RUBBER BAND No. 18, 350g	1	1	1	3	405.60	0	0	0	0	0.00	1	1	1	3	405.60	0	0	0	0	0.00	6	135.20	811.20		
122	44121905-SP-P01	STAMP PAD, felt	0	0	0	0	0.00	1	1	1	3	119.76	0	0	0	0	0.00	1	1	1	3	119.76	6	39.92	239.52		
123	44121618-SS-001	SCISSORS, symmetrical or asymmetrical	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.37	0.00		
124	44121615-ST-001	STAPLER, standard type	2	2	2	6	875.60	0	0	0	0	0.00	2	2	2	6	875.60	0	0	0	0	0.00	12	145.60	1,707.20		
125	44121615-ST-001	STAPLER, heavy duty (letter type), desktop	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	886.16	0.00		
126	44121615-SR-P01	STAPLE REMOVER, plier type	1	1	1	3	83.61	0	0	0	0	0.00	1	1	1	3	83.61	0	0	0	0	0.00	6	27.67	167.22		
127	44121605-TD-T01	TAPE DISPENSER, table top	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.80	0.00		
PAPER MATERIALS AND PRODUCTS																											
128	44111525-CA-001	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	83.72	0.00	
129	44111506-CF-111	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	882.35	0.00	
130	44111506-CF-112	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 178mm, 2,000 sheets per box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,104.86	0.00	
131	44111506-CF-122	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 278mm, 1,000 sets per box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,328.00	0.00	
132	44111506-CF-121	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,526.48	0.00	
133	44111506-CF-131	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	790.40	0.00	
134	44111506-CF-132	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 178mm, 500 sets per box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,526.00	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue / as of 28 July 2022	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
136	1411109-L-001	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	794.95	0.00	
136	1411114-WP-SU	pad	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	37.06	0.00	
137	1411114-WP-SM	pad	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	59.28	0.00	
138	1411114-WP-SI	pad	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	52.00	0.00	
139	1411114-WB-SI	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	12.04	0.00	
140	1411107-PP-A01	ream	20	20	10	50	8,282.50	20	20	10	50	8,282.50	20	20	10	50	8,282.50	20	20	10	50	8,282.50	200	8,282.50	165.65	31,130.00
141	1411107-PP-A02	ream	20	20	10	50	9,459.00	20	20	10	50	9,459.00	20	20	10	50	9,459.00	20	20	10	50	9,459.00	200	9,459.00	189.18	37,636.00
142	1411107-PP-CB	ream	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	137.74	0.00	
143	1411107-PP-CO	ream	5	5	5	15	2,383.65	5	5	5	15	2,383.65	5	5	5	15	2,383.65	5	5	5	15	2,383.65	60	158.91	9,534.60	
144	1411107-PP-RO	pad	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	21.53	248.36	
145	1411107-PP-PO	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	96.26	0.00	
146	1411107-DE-80	book	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	62.40	0.00	
147	1411107-DE-86	book	3	3	3	9	936.00	3	3	3	9	936.00	3	3	3	9	936.00	3	3	3	9	936.00	36	104.00	3,744.00	
148	1411107-TH-90	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	55.64	0.00	
149	1411107-TT-9M	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	33.86	0.00	
150	1411107-TT-9O	pack	0	0	0	0	0.00	1	1	1	3	256.96	0	0	0	0	0.00	1	1	1	3	256.96	6	86.32	517.92	
PERFUMES OR COLOGNES OR FRAGRANCES																										
151	5311626-S-501	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	80.85	0.00	
PESTICIDES OR PEST REPELLENTS																										
152	5091509-IN-A01	can	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	131.36	0.00	
PRINTED PUBLICATIONS																										
153	5510124-94-961	book	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	4410109-DR-C06	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	6,547.20	0.00	
2	4410105-DR-B04	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	910.00	0.00	
3	4410105-DR-B05	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,601.60	0.00	
4	4410105-CA-C04	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,126.32	0.00	
5	4410105-CA-C02	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1,178.32	0.00	
6	4410105-CA-B04	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	861.12	0.00	
7	4410105-CA-B02	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	892.32	0.00	
8	4410105-EP-B17	cart	2	2	2	6	1,497.60	2	2	2	6	1,497.60	2	2	2	6	1,497.60	2	2	2	6	1,497.60	24	240.60	5,996.40	
9	4410105-EP-C17	cart	2	2	2	6	1,497.60	2	2	2	6	1,497.60	2	2	2	6	1,497.60	2	2	2	6	1,497.60	24	240.60	5,996.40	
10	4410105-EP-A17	cart	2	2	2	6	1,497.60	2	2	2	6	1,497.60	2	2	2	6	1,497.60	2	2	2	6	1,497.60	24	240.60	5,996.40	
11	4410105-EP-V17	cart	2	2	2	6	1,497.60	2	2	2	6	1,497.60	2	2	2	6	1,497.60	2	2	2	6	1,497.60	24	240.60	5,996.40	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue as of 7/20/2010	Total Amount for the year													
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4									
			0	0	0	0.00	0	0	0	0	0.00	0	0	0				0.00	0	0	0	0.00								
114	44103103-HP-BL TONER CARTRIDGE, HP CF760A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	7,030.40	0.00	
115	44103103-HP-CY TONER CARTRIDGE, HP CF761A (HP509A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	8,814.00	0.00
116	44103103-HP-YL TONER CARTRIDGE, HP CF762A (HP509A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	8,814.00	0.00
117	44103103-HP-MG TONER CARTRIDGE, HP CF763A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	8,814.00	0.00
118	44103103-HP-BL TONER CARTRIDGE, HP CF800A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3,099.20	0.00
119	44103103-HP-CY TONER CARTRIDGE, HP CF801A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3,650.80	0.00
120	44103103-HP-YL TONER CARTRIDGE, HP CF802A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3,650.80	0.00
121	44103103-HP-MG TONER CARTRIDGE, HP CF803A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3,650.80	0.00
122	44103103-HP-BL TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3,000.00	0.00
123	44103103-HP-CY TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	6,848.40	0.00
124	44103103-HP-YL TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5,038.80	0.00
125	44103103-HP-MG TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5,038.80	0.00
126	44103103-HP-BL TONER CARTRIDGE, HP CF420A (HP420A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	8,522.80	0.00
127	44103103-HP-CY TONER CARTRIDGE, HP CF421A (HP420A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	8,522.80	0.00
128	44103103-HP-YL TONER CARTRIDGE, HP CF422A (HP420A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	8,522.80	0.00
129	44103103-HP-MG TONER CARTRIDGE, HP CF423A (HP420A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	8,522.80	0.00
130	44103103-HP-BL TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5,038.80	0.00
131	44103103-HP-CY TONER CARTRIDGE, HP Q2613A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5,038.80	0.00
132	44103103-HP-YL TONER CARTRIDGE, SAMSUNG ML-02050L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5,116.80	0.00
133	44103103-HP-BL TONER CARTRIDGE, SAMSUNG MLT-0101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	8,522.80	0.00
134	44103103-HP-CY TONER CARTRIDGE, SAMSUNG MLT-0103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3,744.00	0.00
135	44103103-HP-YL TONER CARTRIDGE, SAMSUNG MLT-0104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	4,680.00	0.00
136	44103103-HP-BL TONER CARTRIDGE, SAMSUNG MLT-0105S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5,116.80	0.00
137	44103103-HP-CY TONER CARTRIDGE, SAMSUNG MLT-0106S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3,484.00	0.00
138	44103103-HP-YL TONER CARTRIDGE, SAMSUNG MLT-0203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	2,689.44	0.00
139	44103103-HP-BL TONER CARTRIDGE, SAMSUNG MLT-0203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	2,454.40	0.00
140	44103103-HP-CY TONER CARTRIDGE, SAMSUNG MLT-0203H, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3,180.00	0.00
141	44103103-HP-YL TONER CARTRIDGE, SAMSUNG MLT-0203G, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3,286.52	0.00
142	44103103-HP-BL TONER CARTRIDGE, SAMSUNG MLT-0203K, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	8,304.40	0.00
143	44103103-HP-CY TONER CARTRIDGE, SAMSUNG MLT-0203J, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3,956.16	0.00
144	44103103-HP-YL TONER CARTRIDGE, SAMSUNG MLT-0203I, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	6,462.80	0.00
145	44103103-HP-BL TONER CARTRIDGE, SAMSUNG MLT-0203F, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	7,321.14	0.00
146	44103103-HP-CY TONER CARTRIDGE, SAMSUNG MLT-0203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	4,533.36	0.00
147	44103103-HP-YL TONER CARTRIDGE, SAMSUNG MLT-0203D, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	4,533.36	0.00
148	44103103-HP-BL TONER CARTRIDGE, SAMSUNG MLT-0203C, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	4,533.36	0.00
149	44103103-HP-CY TONER CARTRIDGE, SAMSUNG MLT-0203B, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	4,533.36	0.00
150	44103103-HP-YL TONER CARTRIDGE, SAMSUNG MLT-0203A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	4,533.36	0.00
SCOTTWAVE																														
1	4-321513-9FT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	0.00
2	4-301600-9FT-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	0.00
3	4-320004-9FT-003 Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	0.00

