

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

This form contains the common-use supplies and equipment (CSE) being certified by the Procurement Services - Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-4 and 2011-4-A dated 25 August 2011 and 25 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all common-use supplies and equipment requirements. Only agencies with uploaded APP-CSE in the Procurement System (mphilteps.gov.ph) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

- Agency:
- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mphilteps and Downloads page of PS-DBM website (www.ps-dbm.gov.ph).
 - All information must be provided according to the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
 - Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-dbm.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
 - Do not delete, add, or revise any items or rows on the PART I of this form. Other items, can be downloaded from the Downloads page of PS-DBM website (www.ps-dbm.gov.ph) and must be submitted to PS-DBM through the link: <https://mportal.dhds.gov.ph>.
 - Only items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-dbm.gov.ph) and must be submitted to PS-DBM through the link: <https://mportal.dhds.gov.ph>.
 - has been approved and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mphilteps account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or covered by a supplemental APP-CSE.
 - Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mphilteps account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be awarded if not covered by a supplemental APP-CSE.
 - For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through the mobile numbers 0927-878245 (Globe) or 0918-2854426 (Smart), or email appcse@ps-dbm.gov.ph, or visit the PS-DBM website (www.ps-dbm.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Division/Office: SECRETARIA
 Address: Commission on Elections, Marikina Avenue
Lower Ground, Marikina City, Metro Manila

Agency Code/Link: N-027
 Organization Type: National Government

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
 Contact Person: NONALVA D. SOLIS
 Position: SECRET OFFICER I
 Email: nsolis@com.election.gov.ph
 Telephone/Mobile No.: 098-857-7945/09452424

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year			
			Jan	Feb	Mar	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1				Q2	Q3	Q4
1	ALCOHOL, 60% 500 ml	bottle	12	12	12	36	18,450	12	12	12	36	18,450	12	12	12	36	18,450	127	58.86	6,912.00
2	ALCOHOL, 60%, 1 gallon	gallon	2	2	2	6	2,200.00	2	2	2	6	2,200.00	2	2	2	6	2,200.00	24	611.25	20,270.00
3	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	ALCOHOL, 60% 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications

Monthly Quantity Requirement

Total Quantity for the Year

Total Amount for the Year

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year																
			Jan	Feb	Mar	Q1	Q1	April	May	June	Q2	Q2	July	Aug				Sept	Q3	Q3	Oct	Nov	Dec	Q4	Q4								
111	4112011-FO-TM FOLDER with tab, Legal	pack	4	4	4	12	3,120.28	4	4	4	12	3,120.28	4	4	4	12	3,120.28	4	4	4	12	3,120.28	4	4	4	12	3,120.28	48	427.84	20,527.20			
112	4112011-FO-TM INDEX TAB	pack	1	1	1	3	189.33	1	1	1	3	189.33	1	1	1	3	189.33	1	1	1	3	189.33	1	1	1	3	189.33	12	81.11	757.32			
113	4112011-FO-TM HIGHLIGHTER FILE BOX, Large	piece	1	0	0	1	124.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	12	156.88	1,580.88	
114	4112011-FO-TM MARKER, Permanent	set	2	2	2	6	253.84	2	2	2	6	253.84	2	2	2	6	253.84	2	2	2	6	253.84	2	2	2	6	253.84	24	427.44	4,274.40			
115	4112011-FO-TM MARKER, Permanent, Blue	piece	4	4	4	12	187.20	4	4	4	12	187.20	4	4	4	12	187.20	4	4	4	12	187.20	4	4	4	12	187.20	48	187.20	1,872.00			
116	4112011-FO-TM MARKER, Permanent, Blue	piece	4	4	4	12	187.20	4	4	4	12	187.20	4	4	4	12	187.20	4	4	4	12	187.20	4	4	4	12	187.20	48	187.20	1,872.00			
117	4112011-FO-TM MARKER, Permanent, Red	piece	4	4	4	12	187.20	4	4	4	12	187.20	4	4	4	12	187.20	4	4	4	12	187.20	4	4	4	12	187.20	48	187.20	1,872.00			
118	4112011-FO-TM MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00
119	4112011-FO-TM MARKER, Whiteboard, Blue	piece	12	12	12	36	374.40	12	12	12	36	374.40	12	12	12	36	374.40	12	12	12	36	374.40	12	12	12	36	374.40	144	134.40	1,344.00			
120	4112011-FO-TM MARKER, Whiteboard, Red	piece	4	4	4	12	124.80	4	4	4	12	124.80	4	4	4	12	124.80	4	4	4	12	124.80	4	4	4	12	124.80	48	104.40	1,044.00			
121	4112011-FO-TM PAPER CLIP, vinyl/plastic coated, Junko, 50mm	box	4	4	4	12	123.32	4	4	4	12	123.32	4	4	4	12	123.32	4	4	4	12	123.32	4	4	4	12	123.32	48	104.40	1,044.00			
122	4112011-FO-TM PAPER CLIP, vinyl/plastic coated, Junko, 50mm	box	4	4	4	12	123.32	4	4	4	12	123.32	4	4	4	12	123.32	4	4	4	12	123.32	4	4	4	12	123.32	48	104.40	1,044.00			
123	4112011-FO-TM PAPER RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
124	4112011-FO-TM PAPER RECORDER	unit	1	0	0	1	927.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	927.40	927.40			
125	4112011-FO-TM PENCIL, lead/graphite, with eraser	box	1	0	0	1	41.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	41.00	41.00			
126	4112011-FO-TM PENCIL, 5/8x9/16	piece	9	0	0	9	129.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	41.00	41.00			
127	4112011-FO-TM PENCIL, paper, heavy duty	piece	1	1	1	3	484.22	1	1	1	3	484.22	1	1	1	3	484.22	1	1	1	3	484.22	1	1	1	3	484.22	12	1,452.66	1,452.66			
128	4112011-FO-TM BINDER DASH HO, 12	piece	1	0	0	1	274.23	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	274.23	274.23			
129	4112011-FO-TM STAPLER PAPER, 6#	box	1	1	1	3	494.08	1	1	1	3	494.08	1	1	1	3	494.08	1	1	1	3	494.08	1	1	1	3	494.08	12	592.89	592.89			
130	4112011-FO-TM SCISSORS, symmetrical/symmetrical	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
131	4112011-FO-TM STAPLER, standard type	piece	36	0	0	36	2,497.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	424.44	4,244.40			
132	4112011-FO-TM STAPLER, standard type	piece	12	0	0	12	1,247.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	159.60	1,596.00			
133	4112011-FO-TM STAPLER, heavy duty (standard)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
134	4112011-FO-TM STAPLER, heavy duty (standard)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
135	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
136	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
137	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
138	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
139	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
140	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
141	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
142	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
143	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
144	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
145	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
146	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
147	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
148	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
149	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
150	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
151	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
152	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
153	4112011-FO-TM PAPER, 20lb/ream, 11x17	ream																															

Item & Specifications

Unit of Measure

Monthly Quantity Requirement

Total Quantity for the year

Total Amount for the year

Item #	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	Total Quantity for the year	Total Amount for the year	
93	4410101-IP-808 TONER CARTRIDGE, IP C870A (IP807), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
94	4410101-IP-802 TONER CARTRIDGE, IP C870A (IP803), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
95	4410101-IP-800 TONER CARTRIDGE, IP C870A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
96	4410101-IP-C80 TONER CARTRIDGE, IP C870A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
97	4410101-IP-800 TONER CARTRIDGE, IP C870A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
98	4410101-IP-800 TONER CARTRIDGE, IP C870A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
99	4410101-IP-800 TONER CARTRIDGE, IP C870A (IP800A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
100	4410101-IP-C10 TONER CARTRIDGE, IP C870A (IP800A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
101	4410101-IP-810 TONER CARTRIDGE, IP C870A (IP800A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
102	4410101-IP-800 TONER CARTRIDGE, IP C870A (IP800A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
103	4410101-IP-802 TONER CARTRIDGE, IP C870A (IP800A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
104	4410101-IP-C02 TONER CARTRIDGE, IP C870A (IP800A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
105	4410101-IP-802 TONER CARTRIDGE, IP C870A (IP800A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
106	4410101-IP-802 TONER CARTRIDGE, IP C870A (IP800A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
107	4410101-IP-800 TONER CARTRIDGE, IP C870A (IP800A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
108	4410101-IP-C05 TONER CARTRIDGE, IP C870A (IP800A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
109	4410101-IP-C02 TONER CARTRIDGE, IP C870A (IP800A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
110	4410101-IP-C04 TONER CARTRIDGE, IP C870A (IP800A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
111	4410101-IP-800 TONER CARTRIDGE, IP C870A (IP800A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
112	4410101-IP-800 TONER CARTRIDGE, IP C870A (IP800A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
113	4410101-IP-800 TONER CARTRIDGE, IP C870A (IP800A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
114	4410101-IP-800 TONER CARTRIDGE, IP C870A (IP800A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
115	4410101-IP-800 TONER CARTRIDGE, IP C870A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
116	4410101-IP-800 TONER CARTRIDGE, IP C870A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
SOFTWARE																									
1	4212101-SPT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
2	4212101-SPT-002 Finance accounting and enterprise resource planning (ERP) software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
3	4212101-SPT-003 Computer games or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
4	4212101-SPT-004 Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
5	4212101-SPT-005 Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
6	4212101-SPT-006 Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
7	4212101-SPT-007 Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
8	4212101-SPT-008 Education or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
9	4212101-SPT-009 Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
10	4212101-SPT-010 Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
11	4212101-SPT-011 Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
12	4212101-SPT-012 Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
13	4212101-SPT-013 Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
14	4212101-SPT-014 Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
15	4212101-SPT-015 Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
16	4212101-SPT-016 Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT P5-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
1	90141001-15-001 MAILERS	each	20	20	20	60	480.00	20	20	60	480.00	20	20	20	60	480.00	20	20	20	60	480.00	240	810.00	1,200.00	
2	90141001-15-002 MULTI-PURPOSE PAPER	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
3	90141001-15-003 LAMPING TUBE	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
4	90141001-15-004 STICKER PAPER	each	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	12	720.00	900.00
5	90141001-15-005 FOOTER SHEET PAPER	each	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	12	720.00	900.00
6	90141001-15-006 PHOTO PAPER	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
7	90141001-15-007 RECYCLING SOLUTION	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	

Item & Specifications

Unit of Measure

Monthly Quantity Requirement

Total Quantity for the year

Total Amount for the year

Item #	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	Total Quantity for the year	Price	Total Amount for the year
9	8014305-15-008 CERAMIC FLOOR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	8014305-15-010 LIGHTBULB/FLUORESCENT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	8014305-15-011 AIR COMPRESSOR UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	8014305-15-012 SMART THERMOSTAT	unit	1	0	0	1	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,500.00	2,500.00
13	8014305-15-013 WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	8014305-15-014 MICROPHONE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	8014305-15-015 MEDICAL	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	8014305-15-016 COSMETOLOGICAL	unit	4	4	4	12	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	8014305-15-017 PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	8014305-15-018 STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	8014305-15-019 YELLOW BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	8014305-15-020 EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	8014305-15-021 PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	8014305-15-022 COLORED PAPER	pack	1	1	1	3	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	8014305-15-023 BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	8014305-15-024 PAPER PAPER	ream	1	1	1	3	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	8014305-15-025 BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	8014305-15-026 GLUE STICK (GLUE GUN)	piece	12	0	0	12	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	8014305-15-027 GLUE STICK (GLUE GUN)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	8014305-15-028 RECOGNIZABLE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	8014305-15-029 OPERATIONAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	8014305-15-030 OFFICE CHAIR	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	8014305-15-031 HANDBLADE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	8014305-15-032 AUTOMATIC	piece	1	0	0	1	80.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	80.00	80.00
33	8014305-15-033 PENCIL	piece	1	0	0	1	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,000.00	4,000.00
34	8014305-15-034 MODEL PENCIL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	8014305-15-035 COMPACT DISC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	8014305-15-036 SHARPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	8014305-15-037 STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	8014305-15-038 PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	8014305-15-039 DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	8014305-15-040 WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	8014305-15-041 PRACTICE	unit	1	0	0	1	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,000.00	7,000.00
42	8014305-15-042 GOLF GOLF	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	8014305-15-043 SHIRT PANTS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	8014305-15-044 SHOES	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	8014305-15-045 PENCIL	unit	4	0	0	4	1,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	5,000.00	5,000.00
46	8014305-15-046 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	8014305-15-047 STEEL BUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	8014305-15-048 LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	8014305-15-049 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	8014305-15-050 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	8014305-15-051 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	8014305-15-052 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	8014305-15-053 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
54	8014305-15-054 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
55	8014305-15-055 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
56	8014305-15-056 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
57	8014305-15-057 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
58	8014305-15-058 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
59	8014305-15-059 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
60	8014305-15-060 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
61	8014305-15-061 PAPER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0						

