

**ANNUAL PROCUREMENT PLAN - COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM**

APP-CSE 2021 FORM

**Instructions:**

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

**Instructions:**

- Download the worksheet file APP-CSE 2021 FORM at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)
- Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
- The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should revise the template.
- An APP-CSE is considered incorrect or invalid if
  - a. form used is other than the prescribed format which can be downloaded only at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph) and;
  - b. correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
- Once accomplished and finalized, the APP-CSE 2021 form should be:
  - a. Saved using this format: APP2021\_Name of Agency\_Main or Regional Office (e.g. APP2021\_DBM\_Central Office, APP2021\_DBM\_Region IVA).
  - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

*Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.*

Department/Bureau/Office: NATIONAL LABOR RELATIONS COMMISSION  
 Region: II - Tuguegarao, Cagayan  
 Address: #19 Dalan na Pampalao, Regional Government Center, Carig Sur, Tuguegarao City

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Item #	Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year				
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4
<b>PART I. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																					
<b>PESTICIDES OR PEST REPELLENTS</b>																					
1	10191509-IN-A01 INSECTICIDE, aerosol type, net content: 600ml min	can	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00		
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																					
2	53131626-HS-S01 HAND SANITIZER, 500 ml	bottle	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	151.43	0.00	
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																					
3	12191601-AL-E01 ALCOHOL, ethyl, 68%-72%, scented, 500ml (.5ml)	bottle	22	958.76	22	958.76	22	958.76	22	958.76	22	958.76	22	958.76	22	958.76	22	958.76	88.00	43.58	3835.04
4	12191601-AL-E02 ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	457.60	0.00
5	51471901-AL-I01 ALCOHOL, isopropyl, 68%-72%, 500ml (.5ml)	bottle	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	43.58	0.00
6	51471901-AL-I02 ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	3	1,365.00	3	1,365.00	3	1,365.00	3	1,365.00	3	1,365.00	3	1,365.00	3	1,365.00	3	1,365.00	12.00	455.00	5460.00
7	51471505-PO-PO1 FOVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	207.75	0.00
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																					
8	12171703-SI-PO1 STAMP PAD INK, purple or violet, 50ml (min.)	bottle	2	63.04	2	63.04	2	63.04	2	63.04	2	63.04	2	63.04	2	63.04	2	63.04	6.00	31.52	252.16
<b>FILMS</b>																					
9	13111203-AC-F01 ACETATE, thickness: 0.075mm min (gauge #3)	roll	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	847.87	0.00
10	13111201-CF-PO1 CARBON FILM, PE, black, size 210mm x 297mm	box	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	221.00	0.00
11	13111201-CF-PO2 CARBON FILM, PE, black, size 216mm x 330mm	box	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	208.52	0.00
<b>PAPER MATERIALS AND PRODUCTS</b>																					
12	14111205-CA-A01 CARTOLINA, assorted colors	pack	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	83.72	0.00
13	14111506-CF-I11 CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	882.55	0.00
14	14111506-CF-I12 CONTINUOUS FORM, 1 PLY, 280 x 278mm	box	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	1029.60	0.00

15	14111506-CF-L22	CONTINUOUS FORM, 2 PLY, 280 x 378mm, carbonless	box	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1528.80	0.00	0.00	0.00
16	14111506-CF-L21	CONTINUOUS FORM, 2 PLY, 280mm x 241mm, carbonless	box	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	906.36	0.00	0.00	0.00
17	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	884.00	0.00	0.00	0.00
18	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1508.00	0.00	0.00	0.00
19	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	1	794.96	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	794.96	0.00	1.00	794.96
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	37.06	0.00	0.00	0.00
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	59.28	0.00	0.00	0.00
22	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	47.73	0.00	0.00	0.00
23	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	12.04	0.00	0.00	0.00
24	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	6	1,023.36	6	1,023.36	6	1,023.36	6	1,023.36	6	1,023.36	6	1,023.36	6	1,023.36	6	1,023.36	170.56	0.00	24.00	4093.44
25	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	55	9,978.10	55	9,978.10	55	9,978.10	55	9,978.10	55	9,978.10	55	9,978.10	55	9,978.10	55	9,978.10	181.42	0.00	220.00	39912.40
26	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	133.12	0.00	0.00	0.00
27	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	138.97	0.00	0.00	0.00
28	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (7 2mm)	pad	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	30.68	0.00	0.00	0.00
29	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	98.05	0.00	0.00	0.00
30	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm x 300mm (7 30m-0.3m)	roll	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	55.64	0.00	0.00	0.00
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	70.72	0.00	0.00	0.00
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	30	3,057.60	30	3,057.60	30	3,057.60	30	3,057.60	30	3,057.60	30	3,057.60	30	3,057.60	30	3,057.60	101.92	0.00	30.00	3057.60
33	14111704-TT-P02	TOILET TISSUE PAPER, 2 PLY, 100% recycled	pack	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	87.40	0.00	0.00	0.00
34	14111704-TPPT01	TISSUE, interfolded paper towel	pack	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	34.84	0.00	0.00	0.00

35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	20	726.00	20	726.00	20	726.00	20	726.00	20	726.00	20	726.00	20	726.00	20	726.00	36.30	0.00	40.00	1452.00
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	20	394.60	20	394.60	20	394.60	20	394.60	20	394.60	20	394.60	20	394.60	20	394.60	19.73	0.00	40.00	789.20
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	96.20	0.00	0.00	0.00

<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																							
38	31201610-GJ-301	GLUE, all purpose, gross weight: 200 grams min	jar	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	62.10	0.00	0.00	0.00
39	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	19.76	0.00	0.00	0.00
40	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	5	105.45	5	105.45	5	105.45	5	105.45	5	105.45	5	105.45	5	105.45	5	105.45	21.09	0.00	20.00	421.80
41	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 164 mm	roll	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	18.67	0.00	0.00	0.00
42	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	54.60	0.00	0.00	0.00
43	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	106.60	0.00	0.00	0.00
44	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	15	299.55	15	299.55	15	299.55	15	299.55	15	299.55	15	299.55	15	299.55	15	299.55	19.97	0.00	15.00	299.55
45	31201517-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	10.09	0.00	0.00	0.00
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	5	99.85	5	99.85	5	99.85	5	99.85	5	99.85	5	99.85	5	99.85	5	99.85	19.97	0.00	5.00	99.85
47	31115107-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	58.24	0.00	0.00	0.00

<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																							
48	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1109.68	0.00	0.00	0.00
49	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1369.68	0.00	0.00	0.00
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	2	1,713.72	2	1,713.72	2	1,713.72	2	1,713.72	2	1,713.72	2	1,713.72	2	1,713.72	2	1,713.72	856.86	0.00	2.00	1713.72
51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	674.96	0.00	0.00	0.00
<b>MEDICAL THERMOMETERS AND ACCESSORIES</b>																							
52	41112224-TG-T01	THERMOGUN	piece	1	3,068.00	1	3,068.00	1	3,068.00	1	3,068.00	1	3,068.00	1	3,068.00	1	3,068.00	1	3,068.00	3068.00	0.00	1.00	3068.00

<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																							
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53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS PRO SERIES	piece	10	10	2,058.20	0	0.00	0	0.00	0	0.00	0	0.00	10.00	205.82	2058.20	
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece	10	10	821.60	0	0.00	0	0.00	0	0.00	0	0.00	10.00	82.16	821.60	
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																		
55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	17.68	0.00	
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																		
56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	5	5	451.10	0	0.00	5	451.10	0	0.00	0	0.00	10.00	90.22	902.20	
57	47131604-BR-S01	BROOM, soft (zambo)	piece	5	5	681.20	0	0.00	5	681.20	0	0.00	0	0.00	10.00	136.24	1362.40	
58	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	5	5	91.00	0	0.00	5	91.00	0	0.00	0	0.00	10.00	18.20	182.00	
59	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	5	5	208.00	5	208.00	5	208.00	5	208.00	5	208.00	20.00	41.60	832.00	
60	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	23.92	0.00	
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	9.03	0.00	
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	10	10	374.30	10	374.30	10	374.30	10	374.30	10	374.30	40.00	37.43	1497.20	
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	5	5	644.80	5	644.80	5	644.80	5	644.80	5	644.80	20.00	128.96	2579.20	
64	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	2	2	49.66	0	0.00	0	0.00	0	0.00	0	0.00	2.00	24.83	49.66	
65	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	131.25	0.00	
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	102.96	0.00	
67	47131802-FW-P02	FLOOR WAX, PASTE, RED	can	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	309.76	0.00	
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	115.53	0.00	
69	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	1	1	2,288.00	1	2,288.00	1	2,288.00	1	2,288.00	1	2,288.00	2.00	2288.00	4576.00	
70	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	145.60	0.00	
71	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	123.76	0.00	
72	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	1	1	53.82	1	53.82	1	53.82	1	53.82	1	53.82	2.00	53.82	107.64	
73	47131602-SC-H01	SCOURING PAD, 5 pieces per pack	pack	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	107.12	0.00	
74	47121701-TB-P04	TRASHBAG, GFP specs, black, 940mmx1016mm	pack	5	5	673.40	5	673.40	5	673.40	5	673.40	5	673.40	20.00	134.68	2693.60	
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	5	5	139.80	0	0.00	5	139.80	0	0.00	0	0.00	10.00	27.96	279.60	
<b>PERSONAL PROTECTIVE EQUIPMENT</b>																		
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	1144.00	0.00	
77	46181702-FSH01	FACE SHIELD, direct splash protection	piece	24	24	2,995.20	0	0.00	0	0.00	0	0.00	0	0.00	24.00	124.80	2995.20	
78	46181804-GG-G01	PROTECTIVE SAFETY GOGGLES	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	156.00	0.00	
79	42131601-PA-A01	Polyethylene Apron (50g)	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	15.08	0.00	
80	42131702-SG-01	SURGICAL GOWN	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	299.52	0.00	
81	42131711-HC-H01	HEAD COVER, disposable	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	2.60	0.00	
82	42131609-SC-S01	SHOE COVER, disposable	pair	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	8.32	0.00	
83	42132203-MG-G01	NITRILE GLOVES	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	3.07	0.00	
84	42132203-MG-G02	PREMIUM LATEX GLOVES	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	5.02	0.00	
85	42131713-SM-M01	SURGICAL MASK, 3-ply	piece	150	150	2,106.00	150	2,106.00	150	2,106.00	150	2,106.00	150	2,106.00	600.00	14.04	8424.00	
86	46182008-KN-M01	KN95 FACE MASK	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	104.00	0.00	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																		
87	43211507-DSK001	MITHI DESKTOP, base	unit	0	0	0.00	1	24,793.60	1	24,793.60	0	0.00	0	0.00	1.00	24,793.60	24793.60	
88	43211507-DSK002	MITHI DESKTOP, mid-range	unit	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	42,390.40	0.00	
89	43211503-LAP001	MITHI LAPTOP, mid-range	unit	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	41,392.00	0.00	
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	piece	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	2650.83	0.00	































### Annual Procurement Plan Common Used Items

2821 | View Items | Export To Excel

ORGANIZATION NAME: NATIONAL LABOR RELATIONS COMMISSION - REGION II

Sl. No.	Item Code	Item Description	Unit of Measure	Item Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Q4	Q3	Q2	Q1	Total	Committed	Remaining	Priority	
					AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	AM2020	
1	44103100-CR02	CORRECTION TAPE 8M	Pkg	COMMON OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
2	4112224-TG-T02	THERMOGUN	TRM	Covid-19 Response Items	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
3	432102-LC-P1	PRINTER LASER COIR	UPR	COMMON COMPUTER SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.05
4	5147105-PD-P01	POYDUNE IODINE 10% solution 120 ml	BOU	Covid-19 Response Items	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	207.75
5	44103103-9A-B03	TONER CART SAMSUNG ML-D240B Black	CAR	COMMON OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,118.31
6	44103103-BR-A23	TONER CART BROTHER TN-455 YELLOW High Yield 950	CAR	COMMON OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,560.15
7	44103103-BR-A33	TONER CART BROTHER TN-455 MAGENTA High Yield 950	CAR	COMMON OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,560.15
8	44103103-ER-E03	TONER CART BROTHER TN-456 CYAN High Yield 950	CAR	COMMON OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,560.15
9	44103103-BR-B16	TONER CART BROTHER TN-455 BLACK High Yield 950	CAR	COMMON OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,080.41
10	44103105-ER-D04	TONER CART BROTHER DR-451CL High Yield 3000 Pgs	CAR	COMMON OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,760.29
11	44103105-BR-D06	TONER CART BROTHER DR-451CL High Yield 3000 Pgs	CAR	COMMON OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
12	44103105-BR-B25	INK CART BROTHER LC3045BK Black	CAR	COMMON OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,801.45
13	44103105-ER-B04	INK CART BROTHER LC3045C Black	CAR	COMMON OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	910.00
14	4116164-VT-A01	COVID-19 RAPID TEST KITS	UPR	Covid-19 Response Items	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
15	43211503-LAP001	WITH LAPTOP mod-0496	UPR	COMMON COMPUTER SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	41,392.19

### Upload APP-CSE

Select Annual Form \*

Select Year (Results available for 2018 onwards)

Select File

- Download Annual Form for 2018
- Download APP-CSE Template for 2018

How to use the APP-CSE form

1. Use the provided form template that can be downloaded in the provided link.
2. Fill up the form with the required information and upload the form.
3. The form should be submitted to the same Code - APP-CSE Template that the approved user will receive the form.
4. The APP-CSE form should be submitted to the same Code - APP-CSE Template that the approved user will receive the form.

**Message**

APP-CSE Template uploaded successfully

OK