

**NATIONAL LABOR RELATIONS COMMISSION (Central Office and all Regional Arbitration Offices including 7th and 8th Divisions)**  
**Indicative Annual Procurement Plan for FY 2024 (NON-CSE)**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>TRAVEL EXPENSES</b>													
0	Local travels	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	1,725,000.00	1,725,000.00	-	Plane tickets for local travels in attendance of meetings, trainings, seminars and conferences, service of notices and summons by Bailiffs, service of writs of executions, and other out-of-town activities.
<b>TRAINING, SEMINARS, AND CONFERENCES</b>													
0	Procurement in relation to First Executive Session	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	250,000.00	250,000.00	-	-
0	Procurement in relation to Second Executive Session	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	250,000.00	250,000.00	-	-
0	Procurement in relation to First En Banc	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	2nd Semester	2nd Semester	2nd Semester	2nd Semester	GoP	500,000.00	500,000.00	-	-
0	Procurement in relation to Second En Banc	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	2nd Semester	2nd Semester	2nd Semester	2nd Semester	GoP	500,000.00	500,000.00	-	-
0	Procurement in relation to Team Building Activities	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	500,000.00	500,000.00	-	-
0	Procurement in relation to Labor Relations Week Celebration	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	4th Quarter FY 2024	4th Quarter FY 2024	4th Quarter FY 2024	4th Quarter FY 2024	GoP	500,000.00	500,000.00	-	-
0	Procurement in relation to General Assembly (Christmas Party Celebration)	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	4th Quarter FY 2024	4th Quarter FY 2024	4th Quarter FY 2024	4th Quarter FY 2024	GoP	500,000.00	500,000.00	-	-
0	Procurement in relation to Capability Trainings and Seminars for Officials and Employees	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	1,215,000.00	1,215,000.00	-	-
0	Procurement in relation to Year-End Performance Assessments and Corplanning	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	750,000.00	750,000.00	-	-
0	Procurement in relation to Capability Trainings on Executions	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,000,000.00	1,000,000.00	-	-
<b>OFFICE SUPPLIES</b>													
0	Purchase of Office Supplies	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	7,989,000.00	7,989,000.00	-	-
0	Supply of Toner with free use of computer printers	COMMISSION PROPER AND NCR	YES	Competitive Bidding	4th Quarter FY 2023	4th Quarter FY 2023	1st Quarter FY 2024	1st Quarter FY 2024	GoP	1,500,000.00	1,500,000.00	-	-
0	Purchase of Gasoline, Oil and Lubriants for GASS Service Vehicles	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	250,000.00	250,000.00	-	-
0	Gasoline, Oil and Lubricants reimbursements of NLRC Officials issues with NLRC Service Vehicles	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	1,056,000.00	1,056,000.00	-	-
0	Accountable Forms	COMMISSION PROPER AND NCR	NO	NP-53.5 Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	50,000.00	50,000.00	-	Check book - Landbank of the Philippines
-	Purchase of First Aid Medicines	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	25,000.00	25,000.00	-	-
0	Purchase of Textbooks and Instructional Materials	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	150,000.00	150,000.00	-	Includes procurement of Supreme Court Reports Annotated (SCRA).
0	Procurement of Other Office Supplies	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	633,811.00	633,811.00	-	Procurement of NON-CSE; Based on NEP; Amount includes all budget for all kinds/types of Office Supplies; Includes the petty cash budget of the GAS.

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
0	Rental of 10 units Heavy Duty Copier Machines	COMMISSION PROPER	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	335,000.00	335,000.00	-	Inclusive of supply of toner/ink, maintenance, repairs, and replacement of units used by Office of the Chairman (1 unit); Office of the Presiding Commissioners 2nd to 6th Divisions (5 units); NCR Arbitration Branch (2 units); Administrative Division (1 unit); and Management and
0	Rental of Duplicator Machines for NCR RAB	NCR RAB	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	198,000.00	198,000.00	-	
0	Purchase of Emergency Supplies	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	100,811.00	100,811.00	-	
<b>UTILITY EXPENSES</b>													
0	Water (Maynilad) Expenses	COMMISSION PROPER AND NCR	NO	50 (c) Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	5,151,000.00	5,151,000.00	-	
0	Supply and Delivery of Water Refill	COMMISSION PROPER	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	250,000.00	250,000.00	-	For SENa Unit, Complaint Unit, Holding Area, GASS, Conference Room.
0	Electricity Expenses	COMMISSION PROPER AND NCR	NO	50 (c) - Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	14,661,000.00	14,661,000.00	-	
<b>COMMUNICATION EXPENSES</b>													
-	Procurement of Postage and Deliveries of Ordinary Mails via PhilPost	COMMISSION PROPER AND NCR	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	2,500,000.00	2,500,000.00	-	PhilPost
-	Procurement of Courier Services	COMMISSION PROPER AND NCR	YES	Competitive Bidding	4th Quarter FY 2023	4th Quarter FY 2023	1st Quarter FY 2024	1st Quarter FY 2024	GoP	11,500,00.00	11,500,00.00	-	
-	Telephone (Landline) Expenses	COMMISSION PROPER AND NCR	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	3,268,000.00	3,268,000.00	-	
-	Procurement of Internet Services	COMMISSION PROPER AND NCR	YES	Competitive Bidding	4th Quarter FY 2023	4th Quarter FY 2023	1st Quarter FY 2024	1st Quarter FY 2024	GoP	1,800,000.00	1,800,000.00	-	1000 MBPS/1 GBPS internet connectivity for NLRC Central Office and NCR; Back-up internet services for Central Office, one (1) direct fiber 100 MBPS internet service.
<b>ADVERTISING</b>													
-	Advertising Expenses	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	96,000.00	96,000.00	-	Schedule/Milestone: June; For publication of En Banc Resolution, amendments in NLRC Rules and Procedure; Boosting of NLRC official Facebook posts, announcements, and advisories.
-	Advertising Expenses	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	96,000.00	96,000.00	-	Schedule/Milestone: October; For publication of En Banc Resolution, amendments in NLRC Rules and Procedure; Boosting of NLRC official Facebook posts, announcements, and advisories.
<b>PRINTING AND BINDING EXPENSES</b>													
-	Printing and Binding of NLRC Rules and Procedures, Sheriff Manuals and Annual Reports	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	220,000.00	220,000.00	-	
<b>TRANSPORTATION AND DELIVERY</b>													
-	Transportation and Delivery Expenses	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	706,000.00	706,000.00	-	
<b>SUBSCRIPTION AND CLOUD SERVICES</b>													
-	Purchase of Cloud Services	COMMISSION PROPER AND NCR	YES	Competitive Bidding	4th Quarter FY 2023	4th Quarter FY 2023	1st Quarter FY 2024	1st Quarter FY 2024	GoP	1,000,000.00	1,000,000.00	-	
-	Periodicals and Newspaper Subscription	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	100,00.00	100,00.00	-	
<b>PROFESSIONAL SERVICES</b>													
-	IT Job Orders Contract and ISSP Consultancy on Enhancement of E-CTS and Online Services	COMMISSION PROPER AND NCR	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	5,424,000.00	5,424,000.00	-	

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					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Janitorial Services	COMMISSION PROPER AND NCR	YES	Competitive Bidding	4th Quarter FY 2023	4th Quarter FY 2023	1st Quarter FY 2024	1st Quarter FY 2024	GoP	4,994,372.00	4,994,372.00	-	-
-	Security Services	COMMISSION PROPER AND NCR	YES	Competitive Bidding	4th Quarter FY 2023	4th Quarter FY 2023	1st Quarter FY 2024	1st Quarter FY 2024	GoP	5,970,000.00	5,970,000.00	-	-
<b>REPAIRS AND MAINTENANCE</b>													
-	Furnitures and Fixtures	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	241,000.00	241,000.00	-	-
-	Repair and Maintenance of IT Equipment and Softwares	COMMISSION PROPER AND NCR	YES	Competitive Bidding	4th Quarter FY 2023	4th Quarter FY 2023	1st Quarter FY 2024	1st Quarter FY 2024	GoP	2,325,000.00	2,325,000.00	-	-
0	Repair and Preventive Maintenance of NLRC Motor Vehicles	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	705,000.00	705,000.00	-	-
-	Repair and Maintenance of Communication Equipment	COMMISSION PROPER AND NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	10,000.00	10,000.00	-	-
<b>TAXES, INSURANCE PREMIUMS AND OTHER FEES</b>													
-	Taxes, Insurance Premiums and Other Fees	COMMISSION PROPER AND NCR	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	812,000.00	812,000.00	-	Includes general insurance of NLRC PPE, Fidelity Bond for Accountable Officers, registration of NLRC vehicles.
<b>CAPITAL OUTLAYS</b>													
-	Procurement of ICT Equipment	ENTIRE NLRC	YES	Competitive Bidding	4th Quarter FY 2023	4th Quarter FY 2023	1st Quarter FY 2024	1st Quarter FY 2024	GoP	11,398,000.00	-	11,398,000.00	54 units laptop computers; 5 units high-end desktop computers; and 185 units mid-range desktop computers with Operating System and Office Productivity Suites.
-	Procurement of ICT Software	ENTIRE NLRC	YES	Competitive Bidding	4th Quarter FY 2023	4th Quarter FY 2023	1st Quarter FY 2024	1st Quarter FY 2024	GoP	6,040,000.00	-	6,040,000.00	IT softwares on the Approved ISSP; 112 Operating System; 112 Office Productivity Suites; and 700 AV.
-	Transportation and Equipment Outlay	COMMISSION PROPER AND NCR	YES	Competitive Bidding	4th Quarter FY 2023	4th Quarter FY 2023	1st Quarter FY 2024	1st Quarter FY 2024	GoP	26,650,000.00	-	26,650,000.00	1 unit Van for general urban use where road conditions are generally good (Specifications: Engine displacement not exceeding 2500cc for gasoline or 2800cc for diesel; or alternative fuel vehicle (AFV)); 1 unit Sports Utility Vehicle (SUV) for a Department Secretary/SG-31 and other officials of equivalent rank in NGAs (Specifications: Engine displacement not exceeding 2700cc for gasoline or 3000cc for diesel; or AFV); and 17 units SUVs for a Department Undersecretary/SG-30 and other officials of equivalent rank in NGAs (Specifications: Engine displacement not exceeding 2700cc for gasoline or 3000cc for diesel; or alternative fuel vehicle (AFV)).
<b>TRAININGS, SEMINARS AND CONFERENCES</b>													
-	Procurement in relation to Trainings, Seminars and Conferences	7th Division	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	80,000.00	80,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	8th Division	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	80,000.00	80,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-CAR	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	40,000.00	40,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-I	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	40,000.00	40,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-II	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	40,000.00	40,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-III	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	50,000.00	50,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-IV	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	60,000.00	60,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-V	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	40,000.00	40,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-VI and Sub-RAB VI	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	100,000.00	100,000.00	-	Based on NEP

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-VII	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	60,000.00	60,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-VIII	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	40,000.00	40,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-IX	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	40,000.00	40,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-X	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	50,000.00	50,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-XI	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	50,000.00	50,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-XII	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	40,000.00	40,000.00	-	Based on NEP
-	Procurement in relation to Trainings, Seminars and Conferences	RAB-XIII	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	40,000.00	40,000.00	-	Based on NEP
<b>OFFICE SUPPLIES</b>													
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	7th Division	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	132,000.00	132,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	8th Division	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	264,000.00	264,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-CAR	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-I	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-II	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-III	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-IV	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-V	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-VI and Sub-RAB VI	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-VII	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-VIII	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-IX	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-X	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-XI	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-XII	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
0	Purchase of Gasoline, Oil and Lubricants for GASS Service Vehicles	RAB-XIII	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00	-	Based on NEP
-	Accountable Forms	RABs	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	325,000.00	325,000.00	-	Based on NEP
<b>COMMUNICATION EXPENSES</b>													
-	Postage and Deliveries of Ordinary Mails	7th Division	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	650,000.00	650,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	8th Division	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	650,000.00	650,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-CAR	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	300,000.00	300,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-I	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	540,000.00	540,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-II	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	250,000.00	250,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-III	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	850,000.00	850,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-IV	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	1,400,000.00	1,400,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-V	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	350,000.00	350,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-VI and Sub-RAB VI	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	950,000.00	950,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-VII	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	600,000.00	600,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-VIII	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	300,000.00	300,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-IX	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	300,000.00	300,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-X	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	600,000.00	600,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-XI	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	500,000.00	500,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-XII	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	400,000.00	400,000.00	-	Based on NEP.
-	Postage and Deliveries of Ordinary Mails	RAB-XIII	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	380,000.00	380,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	7th Division	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	80,000.00	80,000.00	-	Based on NEP.

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Telephone (Landline) Expenses	8th Division	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	80,000.00	80,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-CAR	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	35,000.00	35,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-I	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	75,000.00	75,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-II	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	25,000.00	25,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-III	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	40,000.00	40,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-IV	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	30,000.00	20,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-V	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	30,000.00	30,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-VI and Sub-RAB VI	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	110,000.00	110,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-VII	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	100,000.00	100,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-VIII	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	25,000.00	25,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-IX	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	45,000.00	45,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-X	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	45,000.00	45,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-XI	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	45,000.00	45,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-XII	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	45,000.00	45,000.00	-	Based on NEP.
-	Telephone (Landline) Expenses	RAB-XIII	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	25,000.00	25,000.00	-	Based on NEP.
-	Internet Expenses	7th Division	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	100,000.00	100,000.00	-	Based on NEP
-	Internet Expenses	8th Division	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	100,000.00	100,000.00	-	Based on NEP
-	Internet Expenses	RAB-CAR	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	55,000.00	55,000.00	-	Based on NEP
-	Internet Expenses	RAB-I	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	55,000.00	55,000.00	-	Based on NEP
-	Internet Expenses	RAB-II	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	55,000.00	55,000.00	-	Based on NEP
-	Internet Expenses	RAB-III	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	55,000.00	55,000.00	-	Based on NEP
-	Internet Expenses	RAB-IV	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	110,000.00	110,000.00	-	Based on NEP
-	Internet Expenses	RAB-V	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	80,000.00	80,000.00	-	Based on NEP
-	Internet Expenses	RAB-VI and Sub-RAB VI	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	185,000.00	185,000.00	-	Based on NEP
-	Internet Expenses	RAB-VII	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	120,000.00	120,000.00	-	Based on NEP
-	Internet Expenses	RAB-VIII	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	55,000.00	55,000.00	-	Based on NEP
-	Internet Expenses	RAB-IX	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	55,000.00	55,000.00	-	Based on NEP
-	Internet Expenses	RAB-X	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	110,000.00	110,000.00	-	Based on NEP
-	Internet Expenses	RAB-XI	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	110,000.00	110,000.00	-	Based on NEP
-	Internet Expenses	RAB-XII	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	80,000.00	80,000.00	-	Based on NEP
-	Internet Expenses	RAB-XIII	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	80,000.00	80,000.00	-	Based on NEP
-	SUBSCRIPTION												
-	Subscription of newspaper	7th Division	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	38,000.00	38,000.00	-	Based on NEP
-	Subscription of newspaper	8th Division	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	38,000.00	38,000.00	-	Based on NEP
-	PROFESSIONAL SERVICES												
-	Janitorial Services	7th Division	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	180,000.00	180,000.00	-	Based on NEP
-	Janitorial Services	8th Division	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	180,000.00	180,000.00	-	Based on NEP
-	Security Services	7th Division	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	425,000.00	425,000.00	-	Based on NEP
-	Security Services	8th Division	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	407,000.00	407,000.00	-	Based on NEP
-	Security Services	RAB-II	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	335,000.00	335,000.00	-	Based on NEP
-	Security Services	RAB-III	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	437,000.00	437,000.00	-	Based on NEP
-	Security Services	RAB-IV	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	430,000.00	430,000.00	-	Based on NEP
-	Security Services	RAB-VI and Sub-RAB VI	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	568,000.00	568,000.00	-	Based on NEP
-	Security Services	RAB-VIII	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	330,000.00	330,000.00	-	Based on NEP
-	Security Services	RAB-X	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	662,000.00	662,000.00	-	Based on NEP
-	Security Services	RAB-XI	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	422,000.00	422,000.00	-	Based on NEP
-	Security Services	RAB-XII	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	407,000.00	407,000.00	-	Based on NEP
-	Security Services	RAB-XIII	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	334,000.00	334,000.00	-	Based on NEP
-	REPAIRS AND MAINTENANCE												
-	Repairs and Maintenance of Office Building -Major Renovation and Electrical Rewiring	7TH DIVISION	YES	Competitive Bidding	4th Quarter FY 2023	4th Quarter FY 2023	1st Quarter FY 2024	1st Quarter FY 2024	GoP	4,124,000.00	4,124,000.00	-	Based on NEP
-	Repairs and Maintenance of Office Building - Tiles Flooring of the Office Building	RAB II	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2024	1st Quarter FY 2024	1st Quarter FY 2024	1st Quarter FY 2024	GoP	150,000.00	150,000.00	-	Based on NEP
-	Repairs and Maintenance of Office Building-Painting of Office Partitions	RAB-IV	NO	NP-53.9 - Small Value Procurement	1st Quarter FY 2024	1st Quarter FY 2024	1st Quarter FY 2024	1st Quarter FY 2024	GoP	100,000.00	100,000.00	-	Based on NEP
-	Repair and Maintenance of Various Office Equipment	7th Division	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	25,000.00	25,000.00	-	Based on NEP

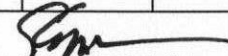


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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Registration of MV, PPE Insurance and Fidelity Bond Premiums of Accountable Officers	RAB-IX	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	80,000.00	80,000.00	-	Based on NEP
-	Registration of MV, PPE Insurance and Fidelity Bond Premiums of Accountable Officers	RAB-X	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	100,000.00	100,000.00	-	Based on NEP
-	Registration of MV, PPE Insurance and Fidelity Bond Premiums of Accountable Officers	RAB-XI	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	60,000.00	60,000.00	-	Based on NEP
-	Registration of MV, PPE Insurance and Fidelity Bond Premiums of Accountable Officers	RAB-XII	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	75,000.00	75,000.00	-	Based on NEP
-	Registration of MV, PPE Insurance and Fidelity Bond Premiums of Accountable Officers	RAB-XIII	NO	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	45,000.00	45,000.00	-	Based on NEP

  
**Atty. Ma. Dominique M. Venus**  
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**Engr. F. Cruz**  
 Director II, Management & Administrative Department

  
**Hon. Vilma Plan-Barrera**  
 BAC Chairperson

  
**Hon. Grace E. Maniquiz-Tan**  
 Chairperson, NLRC