## ANNEX B

**National Labor Relations Commission-8th Division** **PROCUREMENT MONITORING REPORT AS OF JULY - DECEMBER 2025**

| Code (PAP) | Procurement Project | PMO/ End-User | Is this an Early Procurement Activity? | Mode of Procurement | Actual Procurement Activity | | | | | | | | | | | Source of Funds | ABC (PhP) | | | Contract Cost (PhP) | | | List of Invited Observers | Date of Receipt of invitation | | | | | | | Remarks (Explaining changes from the |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Pre-Proc Conference | Ads/Post of IB | Pre-bid Conf | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Date of BAC Resolution Recommending Award | Notice of Award | Contract Signing | Notice to Proceed | Delivery/ Completion | Inspection & Acceptance | | Total | MOOE | CO | Total | MOOE | CO | | Pre-bid Conf | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Delivery/ Completion/ Acceptance | |
| **COMPLETED PROCUREMENT ACTIVITIES** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Office Supplies | NLRC-8th Div. | NO | NP-53.9 - Small V | 07/17/2025 | | | | | | | 07/17/2025 | | | | | | GOP | 240,943.41 | 240,943.41 | | 240,943.41 | 240,943.41 | | | | | | | | | | |
| | Electricity Expense | NLRC-8th Div. | NO | Direct contracting | | | | | | | | | | | | | | GOP | 197,727.87 | 197,727.87 | | 197,727.87 | 197,727.87 | | | | | | | | | | |
| | Fuel Oil & Lubricant Expense | NLRC-8th Div. | NO | Direct contracting | | | | | | | | | | | | | | GOP | 90,310.22 | 90,310.22 | | 90,310.22 | 90,310.22 | | | | | | | | | | |
| | Insurance Expense | NLRC-8th Div. | NO | Direct Contracting | | | | | | | | | | | | | | GOP | - | 0.00 | | - | 0.00 | | | | | | | | | | |
| | Internet Subscription Expense | NLRC-8th Div. | NO | Direct Contracting | | | | | | | | | | | | | | GOP | 49,833.89 | 49,833.89 | | 49,833.89 | 49,833.89 | | | | | | | | | | |
| | Janitorial Services | NLRC-8th Div. | NO | Direct Contracting | | | | | | | | | | | | | | GOP | 91,869.57 | 91,869.57 | | 91,869.57 | 91,869.57 | | | | | | | | | | |
| | Other Maintenance & Operating Expenses | NLRC-8th Div. | NO | NP-53.9 - Small Value Procurement | | | | | | | | | | | | | | GOP | - | 0.00 | | - | 0.00 | | | | | | | | | | |
| | Postage & Courier Service | NLRC-8th Div. | NO | Direct Contracting | | | | | | | | | | | | | | GOP | 353,203.00 | 353,203.00 | | 353,203.00 | 353,203.00 | | | | | | | | | | |
| | Rent - Building & Stucture | NLRC-8th Div. | NO | NP-53.10 Lease of Real Property and Venue | | | | | | | | | | | | | | GOP | 1,168,207.62 | 1,168,207.62 | | 1,168,207.62 | 1,168,207.62 | | | | | | | | | | |
| | Repair & Maintenance - Motor Vehicle | NLRC-8th Div. | NO | NP-53.9 - Small Value Procurement | | | | | | | | | | | | | | GOP | 3,149.01 | 3,149.01 | | 3,149.01 | 3,149.01 | | | | | | | | | | |
| | Repair & Maintenance - Office Equipment | NLRC-8th Div. | NO | NP-53.9 - Small Value Procurement | | | | | | | | | | | | | | GOP | 14,400.00 | 14,400.00 | | 14,400.00 | 14,400.00 | | | | | | | | | | |
| | Repair & Maintenance -I&C Tech Equipmen | NLRC-8th Div. | NO | NP-53.9 - Small Value Procurement | | | | | | | | | | | | | | GOP | - | 0.00 | | - | 0.00 | | | | | | | | | | |
| | Security Services | NLRC-8th Div. | NO | Direct contracting | | | | | | | | | | | | | | GOP | 219,308.83 | 219,308.83 | | 219,308.83 | 219,308.83 | | | | | | | | | | |
| | Semi Expendable- I&C Tech. Equipment | NLRC-8th Div. | NO | NP-53.9 - Small V | 07/17/2025 | | | | | | | 07/17/2025 | | | | | | GOP | 1,265,312.80 | 1,265,312.80 | | 1,265,312.80 | 1,265,312.80 | | | | | | | | | | |
| | Semi Expendable Office Equipment | NLRC-8th Div. | NO | NP-53.9 - Small V | 07/17/2025 | | | | | | | 07/17/2025 | | | | | | GOP | 807,559.50 | 807,559.50 | | 807,559.50 | 807,559.50 | | | | | | | | | | |
| | Semi Expendable-Furniture & Fixture | NLRC-8th Div. | NO | Shopping | | | | | | | | | | | | | | GOP | 488,997.75 | 488,997.75 | | 488,997.75 | 488,997.75 | | | | | | | | | | |
| | Taxes Duties & Licenses | NLRC-8th Div. | NO | Direct contracting | | | | | | | | | | | | | | GOP | - | 0.00 | | - | 0.00 | | | | | | | | | | |
| | Telephone Expense Landline | NLRC-8th Div. | NO | Direct contracting | | | | | | | | | | | | | | GOP | 3,433.56 | 3,433.56 | | 3,433.56 | 3,433.56 | | | | | | | | | | |
| | Telephone Expense Mobile | NLRC-8th Div. | NO | Direct contracting | | | | | | | | | | | | | | GOP | 72,000.00 | 72,000.00 | | 72,000.00 | 72,000.00 | | | | | | | | | | |
| | Water Expense | NLRC-8th Div. | NO | Direct contracting | | | | | | | | | | | | | | GOP | 24,570.00 | 24,570.00 | | 24,570.00 | 24,570.00 | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | **Total Alloted Budget of Procurement Activities** | | | **5,090,827.03** | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | **Total Contract Price of Procurement Actitvites Conducted** | | | | | **5,090,827.03** | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | **Total Savings (Total Alloted Budget - Total Contract Price)** | | | **0** | | | | | | | | | | | | |
| **ON-GOING PROCUREMENT ACTIVITIES** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | 0 | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | 0 | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | 0 | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | 0 | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | **Total Alloted Budget of On-going Procurement Activities** | | | **0** | | | | | | | | | | | | |

**Prepared by:**

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