

ANNUAL PROCUREMENT PLAN FOR 2018
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
 2. APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps-philepsps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.
 3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
 4. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - a. DBM Central Office- for entities in the Central Office
 - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCS
- The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:
- a. app.rnga.ps@gmail.com- For central and regional offices of all national government agencies
 - b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
 - c. app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
 - d. app.deped.ps@gmail.com- For primary and secondary schools
 - e. app.lgu.ps@gmail.com- For Local government units
5. Consistent with Circular Letter No.2017-12 dated October 19, 2017, the APP for FY 2018 must be submitted on or before **November 30, 2017**.
 6. Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
 7. For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

Department/Bureau/Off: **NLRC, RAB 1**
 Region: **Region 1**
 Address: **z/f, GSMA Bldg, Gov. Ortega cor. Gov. Luna Sts. San Fernando City, La Union**

Agency Account Code: _____

Contact Person: **JUNAR N. OLPIENDO**
 Position: **Administrative Officer 1/Supply Officer 1**
 E-mail: **nlrc_rab1@yahoo.com**
 Telephone/Mobile Nos: **(072) 607 8963**

Julenmedica@yahoo.com

Item & Specifications	Unit of Measure	Quantity Requirement												Total Quantity	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3			

COMMON ELECTRICAL SUPPLIES																				
1 BATTERY, dry cell, AA, 2 pieces per blister pack	pack	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	20.28	243.36
2 BATTERY, dry cell, AAA, 2 pieces per blister pack	pack				0				0				0				0	0	19.20	-
3 BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0				0				0				0	0	91.94	-
4 FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube				0				0				0				0	0	40.97	-
5 Ligth Bulb, LED, 7 watts 1 pc in individual box	piece				0				0				0				0	0	75.39	-
6 TAPE, ELECTRICAL, 18mm x 16M min	roll				0				0				0				0	0	18.93	-
COMMON OFFICE SUPPLIES																				

25	FASTENER, METAL, 70mm between prongs	box	10	10	10	30	10	10	10	10	30	10	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	59.37	7,124.83
26	FILE ORGANIZER, expanding, plastic, 12 pockets	piece				0					0					0				0									0	73.59	-
27	FILE TAB DIVIDER, bristol board, for A4	set				0					0					0				0									0	12.98	-
28	FILE TAB DIVIDER, bristol board, for legal	set				0					0					0				0									0	17.31	-
29	FOLDER, FANCY, for A4 size documents	bundle				0					0					0				0									0	258.50	-
30	FOLDER, FANCY, for legal size documents	bundle				0					0					0				0									0	302.85	-
31	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0					0					0				0									0	177.92	-
32	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0					0					0				0									0	222.27	-
33	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box				0					0					0				0									0	776.59	-
34	FOLDER, TAGBOARD, for A4 size documents	pack				0					0					0				0									0	226.05	-
35	FOLDER, TAGBOARD, for legal size documents	pack	1	1	1	3	1	1	1	1	3	1	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	208.38	2,500.62
36	GLUE, all purpose, gross weight: 200 grams min	jar				0					0					0				0									0	49.73	-
37	INDEX TAB, self-adhesive, transparent	box				0					0					0				0									0	53.74	-
38	LOOSELEAF COVER, made of chipboard, for legal	bundle	1			1	1				1	1				1	1			1	1							4	676.00	2,704.00	
39	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0					0					0				0									0	43.26	-
40	MARKER, FLUORESCENT, 3 assorted colors per set	set	2	2	2	6	2	2	2	2	6	2	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	36.97	887.33
41	MARKER, whiteboard, black, felt tip, bullet type	piece				0					0					0				0									0	10.69	-
42	MARKER, whiteboard, blue, felt tip, bullet type	piece				0					0					0				0									0	10.69	-
43	MARKER, whiteboard, red, felt tip, bullet type	piece				0					0					0				0									0	10.69	-
44	MARKER, PERMANENT, bullet type, black	piece	5	5	5	15	5	5	5	5	15	5	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	10.04	602.16
45	MARKER, PERMANENT, bullet type, blue	piece				0					0					0				0									0	10.04	-
46	MARKER, PERMANENT, bullet type, red	piece				0					0					0				0									0	10.04	-
47	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece				0					0					0				0									0	12.52	-
48	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0					0					0				0									0	32.45	-

73	STAPLE WIRE, STANDARD, (26/6)	box	6	6	6	18	6	6	6	6	18	6	6	6	18	6	6	6	18	6	6	6	18	72	19.68	1,416.73
74	TAPE, MASKING, width: 24mm (±1mm)	roll				0					0				0				0				0	0	57.32	-
75	TAPE, MASKING, width: 48mm (±1mm)	roll				0					0				0				0				0	109.24	-	
76	TAPE, PACKAGING, width: 48mm (±1mm)	roll	6	6	6	18	6	6	6	6	18	6	6	6	18	6	6	6	18	6	6	6	18	72	29.08	2,093.64
77	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	6	6	6	18	6	6	6	6	18	6	6	6	18	6	6	6	18	6	6	6	18	72	11.36	817.69
78	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll				0					0				0				0				0	0	27.58	-
79	TOILET TISSUE PAPER 2-ply's sheets, 150 pulls	pack				0					0				0				0				0	0	70.30	-
80	TWINE, plastic, one (1) kilo per roll	roll	1	1	1	3	1	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	51.92	623.00
81	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0					0				0				0				0	0	133.99	-
82	Airline Travel	ticket				0					0				0				0				0	0	0.00	-

COMMON OFFICE DEVICES

1	CUTTER BLADE, for heavy duty cutter	tube	1			1	1				1	1			1	1			1	1			1	1	4	10.22	40.89
2	CUTTER KNIFE, for general purpose	piece	2	2	2	6	2	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	20.55	493.21	
3	DATING AND STAMPING MACHINE, heavy duty	piece		1		1			1		1			1					1				1	4	497.52	1,990.06	
4	PENCIL SHARPENER, manual, single cutter head	piece				0					0				0				0				0	0	194.69	-	
5	PUNCHER, paper, heavy duty, with two hole guide	piece	1		1	2			1		1			1	2				1			1	6	6	123.42	740.50	
6	SCISSORS, symmetrical, blade length: 65mm min	pair		1		1	1				1	2			1	1			1			2	6	6	14.28	85.68	
7	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	1			2			1		1			1	2				1			1	6	6	85.45	512.68	
8	STAPLER, BINDER TYPE, heavy duty, desktop	piece				0					0				0				0				0	0	913.95	-	
9	STAPLE REMOVER, PLIER-TYPE	piece		1		1	1				1	2			1	1			1			2	6	6	18.91	113.44	
10	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	1		1	2			1		1			1	2				1			1	6	6	51.57	309.44	
11	WASTEBASKET, non-rigid plastic	piece				0					0				0				0				0	0	25.96	-	

COMMON JANITORIAL SUPPLIES

1	BROOM, soft (tambo)	piece	1			1	1				1	1			1	1			1	1			1	4	91.94	367.74
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19	INK CART, HP C9401A (HP72), 69ml Gray	cart				0						0						0													0.00			
20	INK CART, HP C9403A (HP72), 190ml Matte Black	cart				0						0							0												0.00			
21	INK CART, HP CC640VA, (HP60), Black	cart				0						0							0												665.18			
22	INK CART, HP CC643VA, (HP60), Tri-color	cart				0						0							0												784.16			
23	INK CART, HP CD887AA, (HP703), Black	cart				0						0							0												373.15			
24	INK CART, HP CD888AA, (HP703), Tri-color	cart				0						0							0												373.15			
25	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0						0							0												654.37			
26	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0						0							0												654.37			
27	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0						0							0												654.37			
28	INK CART, HP CD975AA, (HP 920XL), Black	cart				0						0							0												1,292.51			
29	INK CART, HP CH561VA, (HP61), Black	cart				0						0							0												670.59			
30	INK CART, HP CH562VA, (HP61), Tri-color	cart				0						0							0												859.87			
31	INK CART, HP CH565A (HP82), Black	cart				0						0							0												0.00			
32	INK CART, HP CH566A (HP82), Cyan	cart				0						0							0												0.00			
33	INK CART, HP CH567A (HP82), Magenta	cart				0						0							0												0.00			
34	INK CART, HP CH568A (HP82), Yellow	cart				0						0							0												0.00			
35	INK CART, HP CN045AA, (HP950XL), Black	cart				0						0							0												1,616.99			
36	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0						0							0												1,222.21			
37	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0						0							0												1,227.62			
38	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0						0							0												1,227.62			
39	INK CART, HP CN692AA, (HP704), Black	cart				0						0							0												373.15			
40	INK CART, HP CN693AA, (HP704), Tri-color	cart				0						0							0												373.15			
41	INK CART, HP CZ107AA, (HP678), Black	cart				0						0							0												379.64			
42	INK CART, HP CZ108AA, (HP678), Tri-color	cart				0						0							0													379.64		

67	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	78.96	-
68	TONER CART, BROTHER TN-3025, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,658.57	-
69	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,892.80	-
70	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,720.22	-
71	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,059.63	-
72	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,460.08	-
73	TONER CART, HP CB435A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,914.91	-
74	TONER CART, HP CB540A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,444.90	-
75	TONER CART, HP CE355A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,024.99	-
76	TONER CART, HP CE278A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,239.39	-
77	TONER CART, HP CE385A (HP85A), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,009.01	-
78	TONER CART, HP CE310A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,482.27	-
79	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,590.43	-
80	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,590.43	-
81	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,590.43	-
82	TONER CART, HP CE320A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,968.99	-
83	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,131.23	-
84	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,131.23	-
85	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,131.23	-
86	TONER CART, HP CE390A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,998.43	-
87	TONER CART, HP CE400A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,024.99	-
88	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,377.95	-
89	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,377.95	-
90	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,377.95	-

91	TONER CART, HP CE410A, (HP305), Black	cart															0																										3,942.43	-		
92	TONER CART, HP CE411A, (HP305), Cyan	cart															0																											5,618.91	-	
93	TONER CART, HP CE412A, (HP305), Yellow	cart															0																												5,618.91	-
94	TONER CART, HP CE413A, (HP305), Magenta	cart															0																												5,618.91	-
95	TONER CART, HP CE505A, Black	cart															0																											4,158.75	-	
96	TONER CART, HP CE505X, Black, high cap	cart															0																											7,349.47	-	
97	TONER CART, HP CF217A (HP17A) Black LaserJet	cart															0																											0.00	-	
98	TONER CART, HP CF226A (HP26A) Black LaserJet	cart															0																											0.00	-	
99	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart															0																											0.00	-	
100	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart															0																											0.00	-	
101	TONER CART, HP CF280XC	cart															0																											7,241.31	-	
102	TONER CART, HP CF281A (HP81A) Black LaserJet	cart															0																											0.00	-	
103	TONER CART, HP CF283A (HP83A) LaserJet Black	cart															0																											0.00	-	
104	TONER CART, HP CF283XC (HP83X) BK Contract L	cart															0																												0.00	-
105	TONER CART, HP CF287A (HP87) black	cart															0																												0.00	-
106	TONER CART, HP CF310AC (HP826) black	cart															0																												0.00	-
107	TONER CART, HP CF311AC (HP826) cyan	cart															0																												0.00	-
108	TONER CART, HP CF312AC (HP826) yellow	cart															0																												0.00	-
109	TONER CART, HP CF313AC (HP826) magenta	cart															0																												0.00	-
110	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart															0																												0.00	-
111	TONER CART, HP CF350A Black L	cart															0																												0.00	-
112	TONER CART, HP CF351A Cyan L	cart															0																												0.00	-
113	TONER CART, HP CF352A Yellow L	cart															0																												0.00	-
114	TONER CART, HP CF353A Magenta L	cart															0																												0.00	-

115	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0								0								0				0								0.00		-	
116	TONER CART, HP CF360XC (HP508X) Black Contract L	cart				0								0													0								0.00		-
117	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0								0													0								0.00		-
118	TONER CART, HP CF361XC (HP508X) Cyan Contract L	cart				0								0													0								0.00		-
119	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0								0													0								0.00		-
120	TONER CART, HP CF362XC (HP508X) Yellow Contract L	cart				0								0													0								0.00		-
121	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0								0													0								0.00		-
122	TONER CART, HP CF363XC (HP508X) Magenta Contract L	cart				0								0													0								0.00		-
123	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0								0													0								0.00		-
124	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0								0													0								0.00		-
125	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0								0													0								0.00		-
126	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0								0													0								0.00		-
127	TONER CART, HP CF410A (HP410A) black	cart				0								0													0								0.00		-
128	TONER CART, HP CF410XC (HP410XC) black	cart				0								0													0								0.00		-
129	TONER CART, HP CF411A (HP410A) cyan	cart				0								0													0								0.00		-
130	TONER CART, HP CF411XC (HP410XC) cyan	cart				0								0													0								0.00		-
131	TONER CART, HP CF412A (HP410A) yellow	cart				0								0													0								0.00		-
132	TONER CART, HP CF412XC (HP410XC) yellow	cart				0								0													0								0.00		-
133	TONER CART, HP CF413A (HP410A) magenta	cart				0								0													0								0.00		-
134	TONER CART, HP CF413XC (HP410XC) magenta	cart				0								0													0								0.00		-
135	TONER CART, HP Q2612A, Black	cart				0								0													0								3,228.58		-
136	TONER CART, HP Q5942A, Black	cart				0								0													0								7,782.11		-
137	TONER CART, HP Q7555A, Black	cart				0								0													0								4,050.59		-
138	TONER CART, LEXMARK E360H11P, Black	cart				0								0													0								9,229.29		-

5	CD-RW	piece	5	5	5	5	5	5	5	5	15	5	5	5	5	15	5	5	5	15	5	5	5	15	60	45.00	2,700.00
6	Canon Pixma PC88	cart.	1	1	1	1	1	1	1	1	3	1	1	1	1	3	1	1	1	3	1	3	1	12	830.00	9,960.00	
7	Canon Pixma CL98	cart.	1	1	1	1	1	1	1	1	3	1	1	1	1	3	1	1	1	3	1	3	1	12	1,000.00	12,000.00	
8	Canon Pixma PG40	cart.	1	1	1	1	1	1	1	1	2	1	1	1	1	2	1	1	1	2	1	2	6	1,275.00	7,650.00		
9	Canon Pixma CL41	cart.	1	1	1	1	1	1	1	1	2	1	1	1	1	1	1	1	1	2	1	2	6	1,645.00	9,870.00		
10	Ink refill, 100ml, black	bot.	1	1	1	1	1	1	1	1	3	1	1	1	1	3	1	1	1	3	1	3	12	55.00	660.00		
11	Ink refill, 100ml, red	bot.	1	1	1	1	1	1	1	1	3	1	1	1	1	3	1	1	1	3	1	3	12	55.00	660.00		
12	Ink refill, 100ml, blue	bot.	1	1	1	1	1	1	1	1	3	1	1	1	1	3	1	1	1	3	1	3	12	55.00	660.00		
13	Ink refill, 100ml, yellow	bot.	1	1	1	1	1	1	1	1	3	1	1	1	1	3	1	1	1	3	1	3	12	55.00	660.00		
14	Toner Cartridge, Canon 319	cart.	1	1	1	1	1	1	1	2	1	1	1	1	1	2	1	1	2	1	2	6	4,229.00	25,374.00			
15	Chicago Screw, 2.5"	piece	24	24	24	24	24	24	24	24	72	24	24	24	24	72	24	24	24	72	24	24	288	12.00	3,456.00		
16	Time Card (for Amano)	pack	1	1	1	1	1	1	1	1	3	1	1	1	1	3	1	1	1	3	1	3	12	84.70	1,016.40		
17											0					0				0		0					
18											0					0				0		0					
19											0					0				0		0					
20											0					0				0		0					

COMMON JANITORIAL SUPPLIES

1											0					0				0		0				
2											0					0				0		0				
3											0					0				0		0				
4											0					0				0		0				
5											0					0				0		0				

CONSUMABLES

1											0					0				0		0				
2											0					0				0		0				
3											0					0				0		0				
4											0					0				0		0				
5											0					0				0		0				
6											0					0				0		0				
7											0					0				0		0				
8											0					0				0		0				
9											0					0				0		0				
10											0					0				0		0				

Office Equipment and Accessories

1											0					0				0		0				
2											0					0				0		0				
3											0					0				0		0				
4											0					0				0		0				
5											0					0				0		0				
6											0					0				0		0				
7											0					0				0		0				
8											0					0				0		0				
9											0					0				0		0				
10											0					0				0		0				

Office Supplies

1											0					0				0		0				
2											0					0				0		0				
3											0					0				0		0				
4											0					0				0		0				

Lighting and fixtures and accessories									
1							0	0	0
2							0	0	0
3							0	0	0
4							0	0	0
5							0	0	0
6							0	0	0
7							0	0	0
8							0	0	0
9							0	0	0
10							0	0	0

Electrical equipment and components and supplies									
1							0	0	0
2							0	0	0
3							0	0	0
4							0	0	0
5							0	0	0
6							0	0	0
7							0	0	0
8							0	0	0
9							0	0	0
10							0	0	0

Computer Supplies											
1	Printer, EPSON L360	unit	1				1			8,400.00	16,800.00
2							0	0	0		
3							0	0	0		
4							0	0	0		
5							0	0	0		
6							0	0	0		
7							0	0	0		
8							0	0	0		
9							0	0	0		
10							0	0	0		

Computer Equipment and Accessories									
1							0	0	0
2							0	0	0
3							0	0	0
4							0	0	0
5							0	0	0
6							0	0	0
7							0	0	0
8							0	0	0
9							0	0	0
10							0	0	0

*Other Categories									
1							0	0	0
2							0	0	0

3		0	0	0	0	0	0	0	0	0	0	0	0
4		0	0	0	0	0	0	0	0	0	0	0	0
5		0	0	0	0	0	0	0	0	0	0	0	0
6		0	0	0	0	0	0	0	0	0	0	0	0
7		0	0	0	0	0	0	0	0	0	0	0	0
8		0	0	0	0	0	0	0	0	0	0	0	0
9		0	0	0	0	0	0	0	0	0	0	0	0
10		0	0	0	0	0	0	0	0	0	0	0	0

C. TOTAL (A + B): 467,032.44

D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL) 46,703.24

E. GRAND TOTAL (C + D) 513,735.69

F. APPROVED BUDGET BY THE AGENCY HEAD

G. MONTHLY CASH REQUIREMENTS


C.1 Available at Procurement Service Stores		97749	61416	97749	61416	97749	61416		318,330.04
G.2 Other Items not available at PS but regularly purchased from other sources		68296	25535	29336	25535	127085	86951		148,702.40
TOTAL MONTHLY CASH REQUIREMENTS		166045	86951						467,032.44

*Other categories that are not indicated herein


**Prices are FOB Manila/Applicable for Items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.


Prepared by:


 JUNARA O. PINIDO
 Property Officer/Supply Officer 1

Certified Funds Available/
 Certified Appropriate Funds Available:


 HILSAM JOYCE P. GARCIA
 Accountant / Local Budget Officer

Approved by:


 IREMARICO R. RINMANDO
 Executive Labor Arbiter