

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Production:
 This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Remember:
 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Department's site at PS-DBM website (www.ps-dbm.gov.ph).
 2.0 To fill-out, cover the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary. (Please copy the link and paste in your browser: <http://www.ps-dbm.gov.ph>)
 3.0 To fill-out, cover the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary. (Please copy the link and paste in your browser: <http://www.ps-dbm.gov.ph>)
 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: helpdesk@ps-dbm.gov.ph, or visit the PS-DBM website (www.ps-dbm.gov.ph) for the guide on how to fill-out the APP-CSE Form.
 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-847245 (Globe) or 0918-285426 (Smart), or email helpdesk@ps-dbm.gov.ph.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: NAICS 108 VIII Agency Code/UNCS: 108 37
 Name: DEPARTMENT OF EDUCATION - J. C. AQUINO JR. SENATE Organization Type: National Government Agency
 Address: EDUCATION CITY

Contact Person: FLORENCE B. LABADOR
 E-mail: flabador@deped.gov.ph
 Telephone/Mobile No: 92828017

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year												
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
1	-	LED BUBBLE 15W	PC	10			10	1,200.00		10			10	1,200.00		10												30	3,600.00	54,000.00
2	-	EXTENSION WIRE 5M	PC	2			2	70.00					2	70.00		2												4	31.20	1,800.00
3	-	CLASSICAL TABLE	UNIT	1			1	5,500.00						5,500.00														1	5,500.00	5,500.00
4	-	QUERQUIL CHAIR	UNIT	5			5	20,000.00						20,000.00														5	100,000.00	480,000.00
5	-	BOOK BINDER SKIRT 96X30	PC	30			30	6,750.00						6,750.00														30	202,500.00	270,000.00
6	-	BALUBEN	BOX	2			2	1,200.00						1,200.00														2	2,400.00	8,000.00
7	-	CORRECTION PEN	BOX	3			3	1,800.00						1,800.00														3	5,400.00	36,000.00
8	-	THERMAL PAPER	PC	2			2	1,100.00						1,100.00														2	2,200.00	11,000.00
9	-	LIQUID ENKERS	BOT	10			10	350.00						350.00														10	3,500.00	700.00
10	-	PLASTIC PAPER PASTERER	BOX	30			30	1,050.00						1,050.00														30	31,500.00	2,800.00
11	-	PLASTIC PAPER PASTERER LINKS	BOX	5			5	500.00						500.00														5	1,500.00	2,800.00
12	-	PASTE	BOTTLE	5			5	175.00						175.00														5	875.00	700.00
13	-	STATIONERY	BOX	1			1	900.00						900.00														1	900.00	4,500.00
14	-	STATIONERY	BOX	1			1	900.00						900.00														1	900.00	1,800.00
15	-	SPIRAL BINDER 1/2"	PC	10			10	220.00						220.00														10	2,200.00	600.00
16	-	SPIRAL BINDER 1"	PC	2			2	52.00						52.00														2	104.00	156.00
17	-	SPIRAL BINDER 1 1/2"	PC	2			2	52.00						52.00														2	104.00	156.00
18	-	HEXAGON BOARD 4H	PC	15			15	480.00						480.00														15	7,200.00	49,000.00
19	-	COLORING FOLDER LINKS	PC	300			300	2,400.00						2,400.00														300	7,200.00	9,600.00
20	-	SPECIAL PAPER	PACK	2			2	100.00						100.00														2	200.00	300.00
21	-							0.00						0.00														0	0.00	0.00
22	-							0.00						0.00														0	0.00	0.00
23	-							0.00						0.00														0	0.00	0.00
24	-							0.00						0.00														0	0.00	0.00
25	-							0.00						0.00														0	0.00	0.00
26	-							0.00						0.00														0	0.00	0.00
27	-							0.00						0.00														0	0.00	0.00
28	-							0.00						0.00														0	0.00	0.00
29	-							0.00						0.00														0	0.00	0.00
30	-							0.00						0.00														0	0.00	0.00
31	-							0.00						0.00														0	0.00	0.00
32	-							0.00						0.00														0	0.00	0.00
33	-							0.00						0.00														0	0.00	0.00
34	-							0.00						0.00														0	0.00	0.00
35	-							0.00						0.00														0	0.00	0.00

