



**Republic of the Philippines**  
**Department of Labor and Employment**  
**NATIONAL LABOR RELATIONS COMMISSION**  
**Quezon City**

**BIDS AND AWARDS COMMITTEE**  
**Supplemental Bid Bulletin No. 2**

This Supplemental Bid Bulletin No. 2 for the project "**Procurement of Courier Services (May to December 2021)**" is issued to clarify, modify and/or amend the item in the Bidding Documents.

<b>REFERENCE</b>	<b>AMENDMENT / CHANGE / CLARIFICATION</b>
<b>Invitation to Bid</b>  Deadline of Submission of Bids:  April 12, 2021 (4:00 PM) MONDAY  Opening and Evaluation of Bids:  April 14, 2021 (9:30 AM) WEDNESDAY	  Deadline of Submission of Bids:  <b>April 15, 2021 (12:00 NN) THURSDAY</b>  Opening and Evaluation of Bids:  <b>April 16, 2021 (9:30 AM) FRIDAY</b>
<b>Electronic Submission Format</b>  All electronic documents must be submitted in PDF file ONLY. Bidders are encouraged to submit 4 PDFs for the following documents:  1. Legal Documents 2. Technical Documents 3. Financial Documents 4. Financial Component Documents  Refrain from submitting it on a zip file or other format. Failure to submit in accordance with the above-mentioned format shall be considered non-responsive and thus automatically disqualified despite being compliant with the manual submission of bidding documents.	<b>Electronic Submission Format</b>  All electronic documents must be submitted in PDF file ONLY. Bidders are encouraged to submit 4 PDFs for the following documents:  1. Legal Documents 2. Technical Documents 3. Financial Documents 4. Financial Component Documents  Refrain from submitting it on a zip file or other format. <b>The documents submitted through manual submission shall prevail in case there are discrepancies between manual and electronic submission.</b>

This shall form an integral part of the Bid Documents.

Issued on 8<sup>th</sup> day of April 2021 at Quezon City, Philippines.

For guidance and information of all concerned.

**LA LEILA T. LAURETA-AGUSTIN**  
**BAC Chairperson FY 2021**