



**BIDS AND AWARDS COMMITTEE**  
 (A.O. No. 08-05, Series of 2023)

**Supplemental Bid Bulletin No. 01**

The Supplemental Bid Bulletin No. 01 for the project "**Procurement of Courier Services FY 2024 (PB 06-2024)**" is issued to clarify/modify and/or amend items in the Bid Documents pertaining to information necessary for bidders to prepare their responsive bids.

REFERENCE	AMENDMENT/CHANGE/CLARIFICATION
<p>Technical Specifications, p. 29:</p> <p><b>IV. SCOPE OF SERVICES AND REQUIREMENTS</b></p> <p>The CSP shall provide the following services:</p> <p>x x x</p> <p>(d) Deliver all mail matters personally to the addressees or their authorized representatives during their office hours and within the following periods reckoned from the date of pick-up from the designated mailing units:</p> <p>(1) x x x</p> <p>(2) x x x</p> <p>(3) For Out of Serviceable Areas (OSA) – from five (5) to seven (7) working days</p>	<p><b>AMENDMENT:</b></p> <p><b>IV. SCOPE OF SERVICES AND REQUIREMENTS</b></p> <p>The CSP shall provide the following services:</p> <p>x x x</p> <p>(d) Deliver all mail matters personally to the addressees or their authorized representatives during their office hours and within the following periods reckoned from the date of pick-up from the designated mailing units:</p> <p>(1) x x x</p> <p>(2) x x x</p> <p>(3) For Out of Serviceable Areas (OSA) – seven (7) working days</p>
<p>Technical Specifications, pp. 30-31:</p> <p><b>IV. SCOPE OF SERVICES AND REQUIREMENTS</b></p> <p>The CSP shall provide the following services:</p> <p>x x x</p> <p>(k) Provide the following in case of loss, damage, or impossibility of return to the NLRC and the designated mailing units within the prescribed periods:</p>	<p><b>AMENDMENT:</b></p> <p><b>IV. SCOPE OF SERVICES AND REQUIREMENTS</b></p> <p>The CSP shall provide the following services:</p> <p>x x x</p> <p>(k) Provide the following in case of loss, damage, or impossibility of return to the NLRC and the designated mailing units within the prescribed periods:</p>



Republic of the Philippines  
Department of Labor and Employment  
**NATIONAL LABOR RELATIONS COMMISSION**  
Quezon City



<u>For mail matters such as envelope pouches or package boxes:</u>	<u>For mail matters such as envelope pouches or package boxes:</u>
(1) Incident Report within <b>twenty-four (24)</b> hours	(1) Incident Report within <b>forty-eight (48)</b> hours
(2) x x x	(2) x x x
(3) x x x	(3) x x x

For inquiries, kindly contact:

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This shall form an integral part of the Bid Documents.

Issued on the 21st day of November, 2023 at Quezon City, Philippines.

Please be guided accordingly.

**ATTY. MA. DOMINIQUE M. VENUS**  
Head, BAC-Secretariat