

ANNEX B

National Labor Relations Commission - Seventh Division Procurement Monitoring Report as of June 30, 2021

Code (APP)	Procurement Project	P/M/ Bid/User	Is this an Early Procurement Activity?	Mode of Procurement	Actual Procurement Activity											Source of Funds			Contract Cost (P/JP)			List of Invited Bidders	Date of Receipt of Invitation					Remarks (Explaining changes from the APP)					
					Pre-Bid Conference	Adapt of B	Pre-Bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post-Qual	Size of SAC Resolution Recommending Award	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Inspection & Acceptance	Funds	Total	MOOE	CO		Total	MOOE	CO	Pre-Bid Conf	Eligibility Check		Sub/Open Bids	Bid Evaluation	Post-Qual	Driver/Competitor/ Acceptance (if applicable)	
COMPLETED PROCUREMENT ACTIVITIES																																	
	Taxes, Duties and and License/Insurance Expenses (Building and Vehicle)	NLRC Seventh Division	No	Agency-to-Agency	n/a													GAA	24000	246,000.00		23497.77	23437.77								agency to agency		
	Amortization Expense (Office Space)	NLRC Seventh Division	No	Direct Contracting	n/a													GAA	138000	1,295,000.00		130471.92	1,283,473.52								Payment after monthly billing/submission of required documents		
	Electricity Expenses	NLRC Seventh Division	No	Direct Contracting under VETL Guidelines	n/a													GAA	330000	350,000.00		306548.91	258,546.91								Payment after monthly billing/submission of required documents		
	Telephone, Mobile	NLRC Seventh Division	No	Direct Contracting	n/a													GAA	110000	110,000.00		70706.42	71,796.42								Payment after monthly billing/submission of required documents		
	Internet Subscription	NLRC Seventh Division	No	Direct Contracting	n/a													GAA	45000	45,000.00		38400	36,400.00								Payment after monthly billing/submission of required documents		
	Common Office Supplies - Assorted Printer Inks and Toner	NLRC Seventh Division	No	Shopping	n/a					24-Mar-21	24-Mar-21		4-May-21	4-May-21			GAA	30000	30,000.00		3373.75	3,373.75									amount below minimum required for Philgea posting		
	Purchase of COVID Protection Supplies	NLRC Seventh Division	No	Small Value Procurement	n/a					24-Mar-21	24-Mar-21		24-Mar-21	26-May-21			GAA	40000	60,000.00		35700	35,700.00									amount below minimum required for Philgea posting		
	Assorted Disinfection Supplies	NLRC Seventh Division	No	Small Value Procurement	n/a					24-Mar-21	24-Mar-21		Nov 5, 2021	8-May-21			GAA	0	0		10090.72	13,060.72									ABC is included in the Php 10,000 amount below minimum required for Philgea posting		
	Courier Services	NLRC Seventh Division	No	Small Value Procurement	n/a					24-Mar-21	24-Mar-21		12-May-21	12-May-21			GAA	0	0		12301.5	13,327.50									ABC is included in the Php 10,000 amount below minimum required for Philgea posting		
	Monthly Disinfection and Sanitation	NLRC Seventh Division	No	Small Value Procurement	n/a					25-Jan-21	25-Jan-21		n/a	n/a			GAA	37000	375,000.00		28813.9	288,113.90										Payment after monthly billing/submission of required documents	
	Janitorial Services (Quarterly General Cleaning)	NLRC Seventh Division	No	Small Value Procurement	n/a					26-Jan-21	26-Jan-21		n/a	n/a			GAA	95000	36,000.00		30000	30,000.00										Payment after monthly billing/submission of required documents	
	Security Services	NLRC Seventh Division	No	Small Value Procurement	n/a					18-Feb-21	18-Feb-21		n/a	n/a			GAA	34000	34,000.00		33913.12	33,213.12											Payment after monthly billing/submission of required documents
	Supply of Bottled Drinking Water	NLRC Seventh Division	No	Small Value Procurement	n/a					25-Jan-21	25-Jan-21		n/a	n/a			GAA	93000	53,000.00		6418.25	19,415.25											Payment after billing/submission of required documents
	Purchase of Office Equipment and Accessories (Wall Fan)	NLRC Seventh Division	No	Small Value Procurement	n/a					16-Feb-21	16-Feb-21		03-Mar-21	16-Apr-21			GAA	8000	5,000.00		1000	1,000.00										amount below minimum required for Philgea posting	
	Purchase of Janitorial Supplies	NLRC Seventh Division	No	Small Value Procurement	n/a					16-Mar-21	24-Mar-21		8-May-21	8-May-21			GAA	10000	15,000.00		12500	12,500.00										amount below minimum required for Philgea posting	
	Purchase of Common Electrical and Construction Supplies - LED Fluorescent Light	NLRC Seventh Division	No	Small Value Procurement	n/a					24-Mar-20	24-Mar-20		5-May-21	8-May-20			GAA	6000	5,000.00		4000	4,000.00										amount below minimum required for Philgea posting	
	Repair and Maintenance of IT Equipment	NLRC Seventh Division	No	Small Value Procurement	n/a					25-Jan-21	25-Jan-21		n/a	n/a			GAA	21000	71,000.00		17500	17,500.00											Payment after billing/submission of required documents
	Repair and Maintenance of Airconditioners	NLRC Seventh Division	No	Small Value Procurement	n/a					16-Feb-21	16-Feb-21		n/a	n/a			GAA	35000	25,000.00		18850	16,950.00											Payment after billing/submission of required documents
	Rental of Storage Unit	NLRC Seventh Division	No	Small Value Procurement	n/a					26-Jan-21	26-Jan-21		n/a	n/a			GAA	10000	10,000.00		9707.04	9,707.04											Payment after billing/submission of required documents
	GAD Women's Month Celebration																GAA	20000	30,000.00		0	0										ABC is included in the Php 30,000 amount below minimum required for Philgea posting	
	Betadine Gergle	NLRC Seventh Division	No	Small Value Procurement	n/a					15-Feb-21	15-Feb-21		25-Mar-21	18-Apr-21			GAA	0	0		8650	8,650.00										ABC is included in the Php 30,000 amount below minimum required for Philgea posting	
	Sensor Soap Dispenser	NLRC Seventh Division	No	Small Value Procurement	n/a					15-Feb-21	15-Feb-21		16-Apr-21	15-Apr-21			GAA	0	0		2400	2,400.00										ABC is included in the Php 30,000 amount below minimum required for Philgea posting	
	Sensor Alcohol Dispenser with Sterid	NLRC Seventh Division	No	Small Value Procurement	n/a					18-Feb-21	18-Feb-21		16-Apr-21	Apr 19, 2021			GAA	0	0		4200	4,200.00										ABC is included in the Php 30,000 amount below minimum required for Philgea posting	
	3 Ply Surgical Masks	NLRC Seventh Division	No	Small Value Procurement	n/a					15-Feb-21	15-Feb-21		03-May-21	10-Mar-21			GAA	0	0		4850	4,850.00										ABC is included in the Php 30,000 amount below minimum required for Philgea posting	
																		Total Allotted Budget of Procurement Activities															
																		Total Contract Price of Procurement Activities Conducted															
																		Total Savings (Total Allotted Budget - Total Contract Price)															
ON-GOING PROCUREMENT ACTIVITIES																																	
																		0			0			0					0				
																		0			0			0					0				
																		0			0			0					0				
																		Total Allotted Budget of On-going Procurement Activities											0				

Prepared by:

 SEGUNDO C. RENDOQUE
 Head, BAC Secretariat/Board Secretary IV

Recommended for Approval by:

 LA MATERESA L. PADULA
 BAC Chairperson

APPROVED:

 JULIO C. RENDOQUE
 Head of the Procuring Entity (OIC)