



Republic of the Philippines
Department of Labor and Employment
NATIONAL LABOR RELATIONS COMMISSION
Quezon City



BIDS AND AWARDS COMMITTEE
(A.O. 07-02, Series of 2020)

SUMMARY OF THE MEETING

26 October 2021
via Zoom Platform

Procurement Project / Agenda	OPENING AND EVALUATION OF BIDS: PROCUREMENT OF CLOUD SERVICES SUBSCRIPTION, WEB HOSTING WITH BACK-UP SERVER AND MAINTENANCE SERVICES FY 2022
Attendance	<p>BAC Members: (attended via Zoom Platform)</p> <ul style="list-style-type: none">• LA Leila T. Laureta-Agustin – Chairperson• LA Raisa P. Disomangcop• LA Anna Richie U. Morales-Malinao• LA Vilma Maria S. Plan-Barrera• LA Maria Regina L. Castillo <p>BAC-TWG: (attended via Zoom Platform)</p> <ul style="list-style-type: none">• LA Mylene Joy S. Paras – Head• Atty. Tarcila B. Nepomuceno-Banda• Atty. Eduardo G. Cerezo• Ms. Daisee A. Tismo <p>Provisional Member/s: (attended via Zoom Platform)</p> <ul style="list-style-type: none">• Atty. Joseph Anthony F. Tolentino, Chief RIPD• Mr. Christian Ericson B. Soriano, Computer Programmer III <p>BAC-Secretariat:</p> <ul style="list-style-type: none">• Atty. Rachel Ann Katrina P. Abad-Fabe – Head (attended via Zoom Platform)• Ms. Alna E. Samontanez (attended on site)• Ms. Jennifer D. Canoy (attended on site)• Ms. Rachelle T. Penaranda (attended via Zoom Platform) <p>Bidders: (attended via Zoom Platform)</p> <ul style="list-style-type: none">• Moodlearning Inc. -- Ms. Maria Elena T. Mendoza and Ms. Shaznae Adrianne Ragasa

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	<ul style="list-style-type: none"> • Telcom Live Content Inc. – Ms. Dorothy G. Alday <p>Other attendee: (attended via Zoom Platform)</p> <ul style="list-style-type: none"> • Ms. Krishia Naputo
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HIGHLIGHTS OF THE MEETING

Meeting Started	There being a quorum, LA Leila T. Laureta-Agustin, the BAC Chairperson, called to order the meeting at around 10:04 A.M.						
Observer	<p>No observers attended the meeting.</p> <p>Note: Observers were invited and were informed of the schedule of procurement activities through e-mail and registered mail.</p>						
Opening and Evaluation of Bids (LOT 1)	<p>The Opening of Bids was participated in by the following bidders who submitted their bids before the deadline (October 25, 2021 1:00 PM):</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Company Name</th> <th style="text-align: center;">Date of Submission</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Moodlearning Inc. represented by Ms. Maria Elena T. Mendoza</td> <td style="text-align: center;">October 14, 2021 at 12:06 PM</td> </tr> <tr> <td style="text-align: center;">Telcom Live Content Inc. represented by Ms. Dorothy G. Alday</td> <td style="text-align: center;">October 25, 2021 10:18 AM</td> </tr> </tbody> </table> <p>All bidders complied with their manual submission (properly sealed and duly signed by their authorized representative), and electronic submission, in accordance with the requirement stated in the bidding documents.</p> <p>Hard copies were given to the Chairperson of the Committee, LA Leila T. Laureta-Agustin, member LA Raisa P. Disomangcop and to the Head of the BAC Secretariat, Atty. Rachel P. Abad-Fabe. Other copies were not picked up by other members of the Committee.</p> <p>The members of the BAC Secretariat were in charge of opening the manual submissions. Accordingly, the manual submissions were opened by the members of the BAC Secretariat present at NLRC Conference Room on October 26, 2021.</p> <p>The electronic submissions were shared by the bidders via Zoom Platform due to technical difficulties in accessing their emailed files at nlrcbacsec@gmail.com.</p>	Company Name	Date of Submission	Moodlearning Inc. represented by Ms. Maria Elena T. Mendoza	October 14, 2021 at 12:06 PM	Telcom Live Content Inc. represented by Ms. Dorothy G. Alday	October 25, 2021 10:18 AM
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Before opening each bid, members of the BAC Secretariat asked the duly authorized representatives to confirm whether the bidding documents presented on video were the same bidding documents they have submitted. All bidders confirmed that the shown documents were exactly their bid documents.

The members of the BAC Secretariat then proceeded in opening the envelopes. Each main envelope contained the technical component envelope and financial component envelope.

TECHNICAL COMPONENT ENVELOPE:

All technical component envelopes were opened to determine each bidder's compliance with the technical requirements for eligibility.

The BAC checked the submitted documents of each bidder against the checklist of required documents to ascertain if they are all present using the non-discretionary "pass/fail" criterion as stated in the Instruction to Bidders. The BAC Secretariat read the contents of each document while presenting the hard copies on video.

If the bidder submitted the required document, it was rated as "passed" for that particular document. Upon review of the documents submitted, all bidders were found to have complied with the required technical component documents (Legal Documents, Technical Documents and Financial Documents).

NOTE: The Summary of the Checklist of Technical Component Documents as read by the members of the BAC Secretariat is herein attached as Annex "A".

For TELCOME LIVE CONTENT INC.: The BAC asked the authorized representative if they submitted the required Tax Permit and Tax Clearance Certificate. Ms. Dorothy Alday, representative, mentioned that they submitted said documents and placed them in the technical component envelope detached to the compiled/fastened documents.

After review by members of the BAC and head of the BAC Secretariat, they confirmed that the Tax Permit and Tax Clearance Certificate of the bidder were indeed submitted. The bidder submitted a scanned copy of the documents.

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FINANCIAL COMPONENT ENVELOPE

The BAC then opened the financial component envelopes submitted by the eligible bidders.

The bidders offered the following Bid Prices, which were reviewed and verified by the representative of TWG-Financial, to wit:

Company Name	Bid Offer
Telcom Live Content Inc.	Php 990,000.00
Moodlearning Inc.	Php 1,095,000.00

NOTE: The Summary of the Checklist of Financial Component Documents as read by the members of the BAC Secretariat is herein attached as Annex "A".

COMMITTEE'S DELIBERATION:

Upon careful evaluation and deliberation, the BAC determined that the Bidder, **TELCOM LIVE CONTENT INC.** has complied with the Legal, Technical and Financial Documents required for the Procurement of of Cloud Services Subscription, Web Hosting with Back-up Server and Maintenance Services FY 2022.

Therefore, **TELCOM LIVE CONTENT INC.,** which offered the Bid Price of **Nine Hundred Ninety Thousand Pesos (Php 990,00.00)** as against the ABC of **Two Million Pesos (Php2,000,000.00)** was declared as the bidder having the **Lowest Calculated Bid** for the Procurement of Cloud Services Subscription, Web Hosting with Back-up Server and Maintenance Services FY 2022

The BAC Secretariat will prepare the Draft Resolution for review and approval of the BAC.

The BAC Technical Working Group shall prepare the required Abstract of Bids as Read for review and approval of the BAC. They were also instructed to conduct the post qualification process and report the results to the BAC on or before November 11, 2021.

Meeting Ended

11:10 A.M.

PREPARED BY:

OPENING AND EVALUATION OF BIDS

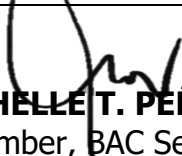

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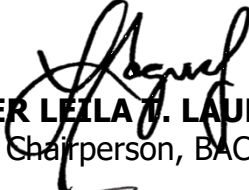
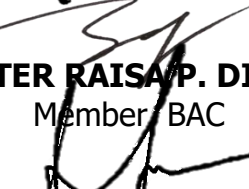
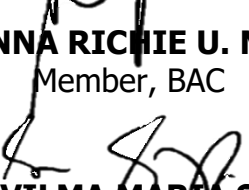
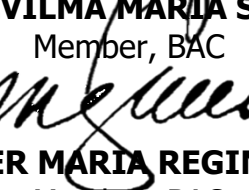
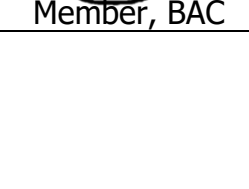
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	 RACHELE T. PEÑARANDA Member, BAC Secretariat
REVIEWED BY:	 ATTY. RACHEL ANN KATRINA P. ABAD-FABE Head, BAC Secretariat

CERTIFIED CORRECT	Bids and Awards Committee (FY 2020-2021)  LABOR ARBITER LEILA T. LAURETA-AGUSTIN Chairperson, BAC  LABOR ARBITER RAISA P. DISOMANGCOP Member, BAC  LABOR ARBITER ANNA RICHIE U. MORALES-MALINAO Member, BAC  LABOR ARBITER VILMA MARIA S. PLAN-BARRERA Member, BAC  LABOR ARBITER MARIA REGINA L. CASTILLO Member, BAC
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