

2020 INDICATIVE ANNUAL PROCUREMENT PLAN (NLRC -RAB 09 (Zamboanga City) and Sub-RAB (Dipolog City))

| Code (PAP) | Procurement Program/Project | Project Management Official/End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Total | Estimated Budget (PHP) | MOOE | CO | Remarks (brief description of Program/Project) |
|---|-----------------------------|---|------------------------|--|------------------|-----------------|------------------|--------------------|---------------------|------------------------|------|--|---|
| | | | | Advs/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | | | | | |
| I. Public Bidding | | | | | | | | | | | | | |
| Goods and Services | | | | | | | | | | | | | |
| Total (17.j) | | | | | | | | | | | | | |
| - | | | | | | | | | | | | | |
| II. Alternative Methods of Procurement | | | | | | | | | | | | | |
| a. Agency-to-Agency with Procurement Service | | | | | | | | | | | | | |
| APP CSE 2020 | | NLRC | Agency-to-Agency | Monthly | Monthly | Monthly | Monthly | GAA | 148,000.00 | 148,000.00 | | | |
| Sub-Total (17.ii.a) | | | | | | | | | 148,000.00 | 148,000.00 | | | |
| b. Agency-to-Agency with Other Agencies | | | | | | | | | | | | | |
| Goods and Services | | | | | | | | | | | | | |
| Insurance and Registration (Plant, Property & Equipment and Motor Vehicles) | | NLRC-RAB 09 | Agency-to-Agency | 1st Quarter | 1st Quarter | 1st Quarter | 1st Quarter | GAA | 20,000.00 | 20,000.00 | | with GSIS/BIR; Based on NEP | |
| Procurement of Courier Services | | NLRC-RAB 09 | Agency-to-Agency | Monthly | Monthly | Monthly | Monthly | GAA | 168,000.00 | 168,000.00 | | with Phil. Postal Corp.; Based on NEP | |
| Sub-Total (17.ii.b) | | | | | | | | | 188,000.00 | 188,000.00 | | | |
| c. Direct Contracting/ Direct Contracting under WETI Guidelines | | | | | | | | | | | | | |
| Goods and Services | | | | | | | | | | | | | |
| Lease of Office Space for NLRC and NCR RAB | | NLRC-RAB 09 | Direct Contracting | Monthly | Monthly | Monthly | Monthly | GAA | 900,000.00 | 900,000.00 | | includes Sub-RAB 09 Office, Dipolog City; Based on NEP | |
| Various Toners for Copiers and Duplicator | | NLRC-RAB 09 | Direct Contracting | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 16,000.00 | 16,000.00 | | Based on NEP | |
| Repair and Preventive Maintenance of NLRC Motor Vehicles | | NLRC-RAB 09 | Direct Contracting | Monthly | Monthly | Monthly | Monthly | GAA | 80,000.00 | 80,000.00 | | Based on NEP | |
| Water Expenses | | NLRC-RAB 09 | Direct Contracting | Monthly | Monthly | Monthly | Monthly | GAA | 18,000.00 | 18,000.00 | | includes Sub-RAB 09 Office, Dipolog City; Based on NEP | |
| Electricity Expenses | | NLRC-RAB 09 | Direct Contracting | Monthly | Monthly | Monthly | Monthly | GAA | 306,000.00 | 306,000.00 | | includes Sub-RAB 09 Office, Dipolog City; Based on NEP | |
| Procurement of Courier Services | | NLRC-RAB 09 | Direct Contracting | Monthly | Monthly | Monthly | Monthly | GAA | 84,000.00 | 84,000.00 | | includes Sub-RAB 09 Office, Dipolog City; Based on NEP | |
| Sub-Total (17.ii.c) | | | | | | | | | 1,404,000.00 | 1,404,000.00 | | | |
| d. Shopping | | | | | | | | | | | | | |
| Goods and Services | | | | | | | | | | | | | |
| Office Supplies | | NLRC-RAB 09 & Sub-RAB 09, Dipolog City | Shopping (b) | Monthly | Monthly | Monthly | Monthly | GAA | 150,000.00 | 150,000.00 | | procurement of NON CSE - Based on NEP -Amount includes all budget for all kinds/types of Office Supplies -Also those supplies that might be charged to Petty Cash Fund | |

| | | | | | | | | | | | | |
|---------------------------------|--|--------------|---------|---------|---------|---------|---------|-----|-------------------|-------------------|----------|--|
| Electrical Supplies | NLRC-RAB 09 & Sub-RAB 09, Dipolog City | Shopping (b) | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 43,500.00 | 43,500.00 | - | Amount includes all budget for Other Supplies and Materials Expenses - Also those supplies that might be charged to Petty Cash Fund to be purchased as the need arises |
| Various Ink Carriage and Toners | NLRC-RAB 09 | Shopping (b) | Monthly | Monthly | Monthly | Monthly | Monthly | GAA | 58,500.00 | 58,500.00 | - | |
| Purchase of Law Books | NLRC-RAB 09 | Shopping (b) | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 10,000.00 | 10,000.00 | - | Based on NEP |
| Sub-Total (17.11.d) | | | | | | | | | 262,000.00 | 262,000.00 | - | |

e. Small Value Procurement

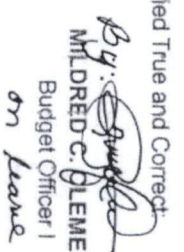
| Goods and Services | | | | | | | | | | | | | | | | | |
|--|--|-------------------------|---------|---------|---------|---------|---------|---------|-------------------|-------------------|----------|--|-----|-----------|-----------|---|--------------|
| Newspaper Subscription | NLRC-RAB 09 | Small Value Procurement | CY 2020 | Monthly | CY 2020 | Monthly | CY 2020 | Monthly | CY 2020 | Monthly | CY 2020 | Monthly | GAA | 5,000.00 | 5,000.00 | - | Based on NEP |
| Supply and Delivery of Bottled Drinking Water | NLRC-RAB 09 | Small Value Procurement | CY 2020 | Monthly | CY 2020 | Monthly | CY 2020 | Monthly | CY 2020 | Monthly | CY 2020 | Monthly | GAA | 13,000.00 | 13,000.00 | - | Based on NEP |
| Publication Expenses | NLRC-RAB 09 | Small Value Procurement | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 5,000.00 | 5,000.00 | - | Based on NEP | | | | | |
| Printing Expenses | NLRC-RAB 09 | Small Value Procurement | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 7,000.00 | 7,000.00 | - | Based on NEP | | | | | |
| Supplies and Materials for the Construction of Tables and Chairs | NLRC-RAB 09 | Small Value Procurement | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 40,000.00 | 40,000.00 | - | Based on NEP | | | | | |
| Medical Supplies | NLRC-RAB 09 | Small Value Procurement | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 12,000.00 | 12,000.00 | - | Based on NEP | | | | | |
| Repairs, Repainting, Maintenance of Various NLRC Offices | NLRC-RAB 09 | Small Value Procurement | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 50,000.00 | 50,000.00 | - | Based on NEP | | | | | |
| LED Lights | NLRC-RAB 09 | Small Value Procurement | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 19,500.00 | 19,500.00 | - | Based on NEP | | | | | |
| Various Plastic Bags | NLRC-RAB 09 | Small Value Procurement | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 14,000.00 | 14,000.00 | - | Based on NEP | | | | | |
| Furnitures, Equipment and Fixtures for Various Offices | NLRC-RAB 09 & Sub-RAB 09, Dipolog City | Small Value Procurement | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 350,000.00 | 350,000.00 | - | includes Sub-RAB 09 Office, Dipolog City; Based on NEP | | | | | |
| Use of Photocopiers (payment of consumables) | NLRC-RAB 09 | Small Value Procurement | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 5,000.00 | 5,000.00 | - | Based on NEP | | | | | |
| Computer Supplies | NLRC-RAB 09 & Sub-RAB 09, Dipolog City | Small Value Procurement | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 150,000.00 | 150,000.00 | - | includes Sub-RAB 09 Office, Dipolog City; Based on NEP | | | | | |
| Sub-Total (17.11.e) | | | | | | | | | 670,500.00 | 670,500.00 | - | | | | | | |

III. Various Modes of Procurement depending on Nature, Conditions and Amount

| Goods and Services | | | | | | | | | | | | |
|------------------------------------|-----------------------|--------------|---------|---------|---------|---------|---------|-----|---------------------|---------------------|----------|--|
| Various Ink Carriage and Toners | NLRC-RAB 09 & Sub-RAB | Shopping (b) | CY 2020 | CY 2020 | CY 2020 | CY 2020 | CY 2020 | GAA | 6,000.00 | 6,000.00 | - | |
| Total (17.11f) | | | | | | | | | 6,000.00 | 6,000.00 | - | |
| Grand Total (2019 Projects) | | | | | | | | | 2,678,500.00 | 2,678,500.00 | - | |

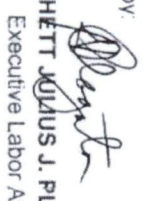
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