

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year					
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	Q1
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
PAPER MATERIALS AND PRODUCTS																						
138	4423185-10-7911	TARE DISPENSER, white top	piece	1	0	0	0	1	78.20	0	0	0	0	0	0	0	0	0	0	78.20	78.20	
139	9615153-C4-01	CARTON, assorted colors	each	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
137	9615153-C4-11	COMPUTER CONTINUOUS PAPER, 1 ply, 280mm x 241mm	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
138	9615153-C4-12	COMPUTER CONTINUOUS PAPER, 1 ply, 280mm x 278mm	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
139	9615153-C4-22	COMPUTER CONTINUOUS PAPER, 2 ply, 280mm x 278mm	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
140	9615153-C4-21	COMPUTER CONTINUOUS PAPER, 2 ply, 280mm x 241mm	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
141	9615153-C4-31	COMPUTER CONTINUOUS PAPER, 3 ply, 280mm x 241mm	box	4	0	0	0	4	3413.36	3	0	0	3	2,581.52	3	0	0	3	2,581.52	13	633.84	11,095.22
142	9615153-C4-32	COMPUTER CONTINUOUS PAPER, 3 ply, 280mm x 278mm	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
143	9615153-LL-01	LOOSE LEAF COVERS	bundle	3	1	1	5	3,674.80	2	1	2	5	3,674.80	2	1	2	5	3,674.80	2	20	794.96	11,699.20
144	9615153-RP-02	NOTESHQ, 8 1/2 x 11	pad	3	0	0	3	118.56	0	2	0	2	79.04	0	0	2	0	2	79.04	9	39.52	355.68
145	9615153-RP-04	NOTESHQ, 8 1/2 x 11	pad	3	0	0	3	196.32	0	2	0	2	136.88	0	0	2	0	2	136.88	9	63.64	570.96
146	9615153-RP-03	NOTESHQ, 8 1/2 x 11	pad	3	0	0	3	196.32	0	2	0	2	136.84	0	0	2	0	2	136.84	9	60.32	562.88
147	9615153-RP-02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	
148	9615153-RP-01	PAPER, MULTICOPIER A4	ream	2	2	2	6	1,079.52	2	2	2	6	1,079.52	2	2	2	6	1,079.52	24	179.02	4,308.28	
149	9615153-RP-02	PAPER, MULTICOPIER LEGAL	ream	10	5	5	20	4,222.40	10	5	5	20	4,222.40	10	5	5	20	4,222.40	80	211.12	16,889.60	
150	9615153-RP-01	PAPER, MULTICOPIER A4	ream	5	2	2	9	1,469.52	2	2	2	6	979.88	2	2	2	6	979.88	27	163.26	4,698.58	
151	9615153-RP-02	PAPER, MULTICOPIER LEGAL	ream	10	5	5	20	3,702.40	10	5	5	20	3,702.40	10	5	5	20	3,702.40	80	285.12	14,879.60	
152	9615153-RP-01	PAD PAPER, ruled	pad	0	3	0	3	204.08	0	0	0	0	0.00	0	0	0	0	0	0.00	3	35.36	106.88
153	9615153-RP-01	PAPER, parchment	ream	2	0	0	2	378.96	1	0	0	1	189.28	1	0	0	1	189.28	5	189.28	966.40	
154	9615153-RP-01	RECORD BOOK, 300 PAGES	book	5	0	0	5	364.00	0	0	0	0	0.00	0	1	1	2	364.00	9	72.80	655.20	
155	9615153-RP-01	RECORD BOOK, 500 PAGES	book	5	0	0	5	525.20	0	0	0	0	0.00	0	1	2	2	525.20	9	365.96	945.36	
156	9615153-TT-04	TSSQL, ANTISTATIC PAPER TONER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	29.12	6.88
157	9615153-TT-02	TONER, TSSQL 8400, 2.0P	pack	4	1	1	6	662.28	1	1	1	3	302.64	1	1	1	3	302.64	15	302.64	1,512.20	
PREPRINTED OR CONDUITS OR PADDINGS																						
158	9615153-FS-01	HAND SPREADER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	
PREPRINTED OR BEST REPLACEMENTS																						
159	9615153-04-01	INSECTICIDE	can	1	0	0	1	227.82	0	0	0	0	0.00	0	0	0	0	0	0	0.00	227.82	227.82
PREPRINTED PUBLICATIONS																						
160	9615153-04-01	HANDBOOK ON PULPING GOVERNMENT PROCUREMENT (PA-514)	book	1	0	0	1	37.21	0	0	0	0	0.00	0	0	0	0	0	0	0.00	37.21	37.21
PRINTERS OR FACSIMILE OR PHOTO-COPYER SUPPLIES (CONSUMABLES)																						
1	4423185-RP-05	DRUM CARTRIDGE, BROTHER DR-305, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	
2	4423185-C4-01	INK CARTRIDGE, CANON C-74, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	
3	4423185-C4-02	INK CARTRIDGE, CANON C-81, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	
4	4423185-C4-01	INK CARTRIDGE, CANON C-74, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	
5	4423185-C4-01	INK CARTRIDGE, CANON C-81, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	
6	4423185-RP-07	INK CARTRIDGE, EPSON C17000 (T641), Black	cart	4	1	1	6	1,391.40	1	1	1	3	695.70	1	1	1	3	695.70	15	211.90	3,428.20	
7	4423185-RP-07	INK CARTRIDGE, EPSON C17000 (T641), Cyan	cart	0	0	0	0	0.00	0	2	0	2	484.40	0	0	0	0	2	484.40	4	242.20	968.80
8	4423185-RP-07	INK CARTRIDGE, EPSON C17000 (T641), Magenta	cart	0	0	0	0	0.00	0	2	0	2	484.40	0	0	0	0	2	484.40	4	242.20	968.80
9	4423185-RP-07	INK CARTRIDGE, EPSON C17000 (T641), Yellow	cart	0	0	0	0	0.00	0	2	0	2	484.40	0	0	0	0	2	484.40	4	242.20	968.80
10	4423185-RP-08	INK CARTRIDGE, HP C8700A (HP41), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	852.80	852.80
11	4423185-RP-08	INK CARTRIDGE, HP C8700A (HP41), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,048.32	1,048.32
12	4423185-RP-08	INK CARTRIDGE, HP C8700A (HP41), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	910.00	910.00

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		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4						
		01	01	01	01	01	01	01	01	01	01	01	01				01	01	01	01	01					
38 8014159575-621	AGRIE TRACTS (DOMESTIC)	slab	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00		
32 8014159575-622	AGRIE TRACTS (INTERNATIONAL)	slab	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
33 8014159575-623	CAR (Sales or Leasing)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
46 8014159575-626	M.L.T. AIRBORNE VEHICLE (MAY)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
47 8014159575-625	SPECIAL UTILITY VEHICLE (MAY)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
48 8014159575-626	PERSONAL VAN	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
49 8014159575-627	VAN	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
39 8014159575-628	TRUCK VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
36 8014159575-629	TRUCK TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
32 8014159575-630	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
33 8014159575-631	ASSIGNED OWNER THE JEP	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
39 8014159575-632	ASSIGNED PRESIDENT JEREMY TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
36 8014159575-633	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
32 8014159575-634	BUS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
38 8014159575-635	HON BUS	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
A. TOTAL																									223,233.89	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										22,323.37
C. ADDITIONAL PROVISION FOR TRAVEL AND FREIGHT COST (if Applicable)																										-
D. GRAND TOTAL (A + B + C)																										245,557.26
E. APPROVED BUDGET BY THE AGENCY HEAD																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


BOB S. JINSONG
 Agency Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


KAREN L. PEROCCHIO / MA. ADELINE P. DEL ROSARIO
 Accountant / Budget Officer

Approved by:


HON. LIZANTULLA J. ANANGA
 Head of Office/Agency

Date Prepared: _____