

NATIONAL LABOR RELATIONS COMMISSION (Central Office and all Regional Arbitration Branches)
Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement of Janitorial Services	NLRC	YES	Competitive Bidding	4th Quarter FY 2021	4th Quarter FY 2021	4th Quarter FY 2021	4th Quarter FY 2021	GoP	4,223,000.00	4,223,000.00	-	(for Central Office, Commission Proper, NCR and RAB-IV)
	Procurement of Security Services	NLRC	YES	Competitive Bidding	4th Quarter FY 2021	4th Quarter FY 2021	4th Quarter FY 2021	4th Quarter FY 2021	GoP	8,264,000.00	8,264,000.00	-	(for Central Office, Commission Proper, NCR and RABs) Contract include Sec. Guards deployed at 7th, 8th Divisions and RAB IV
	Supply, Installation, Commissioning and Testing of 60 Mbps Direct Internet Services each for NCR and Central Office; 30 Mbps internet Services for the Virtual Hearings/Conferences	NLRC	YES	Competitive Bidding	4th Quarter FY 2021	4th Quarter FY 2021	4th Quarter FY 2021	4th Quarter FY 2021	GoP	2,000,000.00	2,000,000.00	-	(for Central Office, Commission Proper and NCR) Early Procurement conducted through Competitive Bidding in 2 lot project. However, due to failure of bidding of the 2nd Lot (Backup Internet FY 2022). The 2nd lot project was subsequently procured through Small Value Procurement. (see NLRC PMR 2nd Semester FY 2021 for reference on the conduct of procurement)
	Procurement of NLRC Cloud Services, Web Hosting with Back-up Server and Maintenance	NLRC	YES	Competitive Bidding	4th Quarter FY 2021	4th Quarter FY 2021	4th Quarter FY 2021	4th Quarter FY 2021	GoP	2,000,000.00	2,000,000.00	-	(for Central Office, Commission Proper and NCR)
	Procurement of Courier Services for Central Office and RAB NCR	NLRC	YES	Competitive Bidding	4th Quarter FY 2021	4th Quarter FY 2021	4th Quarter FY 2021	4th Quarter FY 2021	GoP	11,739,000.00	11,739,000.00	-	(for Central Office, Commission Proper and NCR)
	Procurement of Motor Vehicles	RAB VIII	YES	Competitive Bidding	4th Quarter FY 2021	4th Quarter FY 2021	4th Quarter FY 2021	4th Quarter FY 2021	GoP	1,300,000.00	-	1,300,000.00	procurement by RAB VIII BAC
	APP CSE 2022	NLRC	NO	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	5,303,000.00	5,303,000.00	-	Total Budget for DBM PS (to be purchased through shopping (b) in case on non-availability of stocks). Include accountable forms to be procured thru APO
	Accountable Forms	NLRC	NO	NP-53.5 Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	100,000.00	100,000.00	-	APO/NPO
	Repair and Preventive Maintenance of NLRC Motor Vehicles	NLRC	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	880,000.00	880,000.00	-	Based on NEP
	Repair and Maintenance of Office Building	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	250,000.00	250,000.00	-	-
	Repair and Maintenance of Various Office Furnitures and Fixtures	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	140,000.00	140,000.00	-	-
	Repair and Maintenance of Communication	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	220,000.00	220,000.00	-	-
	Procurement of Various Office Supplies	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	10,000.00	10,000.00	-	-
	Lease of 10 units photocopier/duplicating machine with free supply of toners/ink	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	715,000.00	715,000.00	-	-Procurement of NON-CSE - Based on NEP -Amount includes all budget for all kinds/types of Office Supplies
	Procurement of Consultancy Services	NLRC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	480,000.00	480,000.00	-	Central Office and NCR
	Procurement of Consultancy Services for QMS	NLRC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	210,000.00	210,000.00	-	Central Office
	Procurement of Consultancy Services for QMS	NLRC	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	400,000.00	400,000.00	-	NLRC Wide implementation of QMS
	Newspaper Subscription	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	117,000.00	117,000.00	-	-
	Supply and Delivery of Bottled Drinking Water	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	250,000.00	250,000.00	-	for SEa Unit, Complaint Unit, Holding Area, GASS and Conference Room
	Publication Expenses	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	192,000.00	192,000.00	-	-
	Printing Expenses	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	220,000.00	220,000.00	-	-
	Medical Supplies	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	10,000.00	10,000.00	-	-
	Repair and Maintenance of IT and Softwares	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	155,000.00	155,000.00	-	-
	Purchase of First Aid Medicines	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	90,000.00	90,000.00	-	-
	Printing and Binding of NLRC Rules and Procedures, Sheriff Manuals and Annual Reports	NLRC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	220,000.00	220,000.00	-	-
	Purchase of Textbooks and Instructional Materials	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	250,000.00	250,000.00	-	-
	Purchase of Gasoline, Oil and Lubriants	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	145,000.00	145,000.00	-	-

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	APPCSE 2022 RABs	RABs	NO	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	5,950,000.00	5,950,000.00	-	procurement shall be conducted by respective RABs
	Procurement of Internet Services (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	810,000.00	810,000.00	-	procurement shall be conducted by respective RABs
	Repair and Preventive Maintenance of Motor Vehicles (consolidated ABC of various RABs)	RABs	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	580,000.00	580,000.00	-	procurement shall be conducted by respective RABs
	Procurement of Security Services (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	530,000.00	530,000.00	-	procurement shall be conducted by respective RABs
	Procurement of Janitorial Services (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	360,000.00	360,000.00	-	procurement shall be conducted by respective RABs
	Newspaper Subscription (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	25,000.00	25,000.00	-	procurement shall be conducted by respective RABs
	Subscription and Cloud Services (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	476,000.00	476,000.00	-	procurement shall be conducted by respective RABs
	Repair and Maintenance of IT and Softwares (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	165,000.00	165,000.00	-	procurement shall be conducted by respective RABs
	Repair and Maintenance of Various Office Equipment (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	336,000.00	336,000.00	-	procurement shall be conducted by respective RABs
	Furnitures and Fixtures (consolidated ABC of various RABs)	RABs	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	20,000.00	20,000.00	-	procurement shall be conducted by respective RABs
	Purchase of Gasoline, Oil and Lubriants	RABs	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	780,000.00	780,000.00	-	procurement shall be conducted by respective RABs

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