



Republic of the Philippines
Department of Labor and Employment
NATIONAL LABOR RELATIONS COMMISSION
Quezon City



**BIDS AND AWARDS COMMITTEE
(A.O. 11-02, Series of 2021)**

SUMMARY OF THE MEETING
22 December 2021
via Zoom Platform

Procurement Project / Agenda	OPENING AND EVALUATION OF BIDS: PROCUREMENT OF SECURITY SERVICES FY 2022 (2 nd BIDDING)
Attendance	<p>BAC Members: (attended via Zoom Platform)</p> <ul style="list-style-type: none">• PC Julia Cecily Coching-Sosito – Chairperson• LA Vilma Maria S. Plan-Barrera• ECC II Felicidad B. Ico• ECC II Purdey P. Perez• Atty. Sheryl E. Paquidao <p>BAC-TWG: (attended via Zoom Platform)</p> <ul style="list-style-type: none">• Atty. Tarcila B. Nepomuceno-Banda – Head• Atty. Mary Evangeline A. De Los Santos• Atty. Nikki Isabel G. Balanquit• Ms. Daisee A. Tismo <p>BAC-Secretariat:</p> <ul style="list-style-type: none">• Atty. Rachel Ann Katrina P. Abad-Fabe – Head (attended via Zoom Platform)• Ms. Alna E. Samontanez (attended on site)• Ms. Jennifer D. Canoy (attended on site)• Ms. Rachelle T. Penaranda (attended on site)• Mr. Marco Angelo L. Serra (attended on site) <p>Bidders: (attended via Zoom Platform)</p> <ul style="list-style-type: none">• 168 Security Inc. – Ms. Catherine T. Marquez

HIGHLIGHTS OF THE MEETING

Meeting Started	There being a quorum, PC Julia Cecily Coching-Sosito, the BAC Chairperson, called to order the meeting at around 10:20 A.M.
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<p style="text-align: center;">Observer</p>	<p>No observers attended the meeting.</p> <p>Note: Observers were invited and were informed of the schedule of procurement activities through e-mail and registered mail.</p>				
<p style="text-align: center;">Opening and Evaluation of Bids (LOT 1)</p>	<p>The Opening of Bids was participated in by 168 Security Inc. who submitted their bid before the deadline (December 21, 2021 1:00 PM):</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Company Name</th> <th style="text-align: center;">Date of Submission</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">168 Security Inc. represented by Ms. Catherine T. Marquez</td> <td style="text-align: center;">December 21, 2021 at 10:55AM</td> </tr> </tbody> </table> <p>The 168 Security Inc. complied with their manual submission (properly sealed and duly signed by their authorized representative), and electronic submission, in accordance with the requirement stated in the bidding documents.</p> <p>Hard copies were given to the Chairperson of the Committee, PC Julia Cecily Coching-Sosito; members ECC II Felicidad B. Ico ECC, II Purdey P. Perez and Atty. Sheryl E. Paquidao; and to the Head of the BAC Secretariat, Atty. Rachel P. Abad-Fabe. Other members of the Committee were given access to the electronic copies of the bidding documents.</p> <p>The members of the BAC Secretariat were in charge of opening the manual submissions. Accordingly, the manual submissions were opened by the members of the BAC Secretariat present at NLRC Conference Room on December 22, 2021.</p> <p>Before opening the bid, members of the BAC Secretariat asked the duly authorized representative, Ms. Marquez, to confirm whether the bidding documents presented on video were the same bidding documents they have submitted. Ms. Marquez confirmed that the shown documents were exactly their bid documents.</p> <p>The members of the BAC Secretariat then proceeded in opening the envelopes. Each main envelope contained the technical component envelope and financial component envelope.</p> <p>TECHNICAL COMPONENT ENVELOPE:</p> <p>All technical component envelopes were opened to determine 168 Security Inc.'s compliance with the technical requirements for</p>	Company Name	Date of Submission	168 Security Inc. represented by Ms. Catherine T. Marquez	December 21, 2021 at 10:55AM
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168 Security Inc. represented by Ms. Catherine T. Marquez	December 21, 2021 at 10:55AM				

eligibility.

The BAC checked the submitted documents against the checklist of required documents to ascertain if they are all present using the non-discretionary "pass/fail" criterion as stated in the Instruction to Bidders. The BAC Secretariat read the contents of each document while presenting the electronic copy on video.

If the bidder submitted the required document, it was rated as "passed" for that particular document.

Upon review of the documents submitted, 168 Security Inc. were found to have complied with the required technical component documents (Legal Documents, Technical Documents and Financial Documents).

NOTE: The Summary of the Checklist of Technical Component Documents as read by the members of the BAC Secretariat is herein attached as Annex "A".

FINANCIAL COMPONENT ENVELOPE

The BAC then opened the financial component envelope submitted by the bidder. The bidder offered their bid price in the amount of **Php 7,306,300.72**

The BAC-TWG Financial reviewed and calculated the submission of the bidder and found to be correct and passed the financial component requirement.

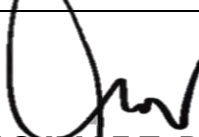

NOTE: The Summary of the Checklist of Financial Component Documents as read by the members of the BAC Secretariat is herein attached as Annex "A".

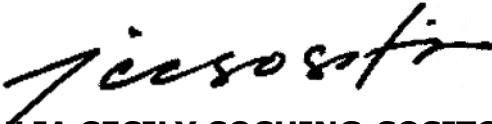


COMMITTEE'S DELIBERATION:



Upon careful evaluation and deliberation, the BAC determined that the Bidder, **168 SECURITY INC.** has complied with the Legal, Technical and Financial Documents required for the 2nd bidding of the Procurement of Security Services FY 2022.

Therefore, **168 SECURITY INC.**, which offered the Bid Price of **Seven Million Three Hundred Six Thousand Three Hundred Pesos and 72/100 (Php 7,306,300.72)** as against the ABC of **Eight Million Two Hundred Eight Four Thousand Pesos (Php 8,284,000.00)** was declared as the bidder having the **Single**

	<p>Calculated Bid for the Procurement of Security Services FY 2022.</p> <p>The BAC Secretariat will prepare the Draft Resolution for review and approval of the BAC.</p> <p>The BAC Technical Working Group will prepare the required Abstract of Bids as Read and Calculated for review and approval of the BAC. They were also instructed to conduct the post qualification process.</p> <p>Next Meeting for this Project is on December 27, 2021.</p>
ADJOURNMENT	11:48 A.M.
CERTIFICATION	We certify that the foregoing is a true account of the Meeting held on Wednesday, 22 December 2021.

PREPARED BY:	 RACHELLE T. PEÑARANDA Member, BAC Secretariat
REVIEWED BY:	 ATTY. RACHEL ANN KATRINA P. ABAD-FABE Head, BAC Secretariat

CERTIFIED CORRECT	<p>Bids and Awards Committee (FY 2021-2022)</p>  PC JULIA CECILY COCHING-SOSITO Chairperson, BAC
	 LA VILMA MARIA S. PLAN-BARRERA Member, BAC
	 ECC II FELICIDAD B. ICO Member, BAC

	 <p>ECC N. PURDEY P. PEREZ Member, BAC</p>  <p>ATTY. SHERYL E. PAQUIDAO Member, BAC</p>
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