2019 INDICATIVE ANNUAL PROCUREMENT PLAN (NLRC RAB III)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. Public Bidding												
Goods and Services												
	Procurement of Janitorial Services		Direct contracting									
	Procurement of Security Services		Public Bidding									
	Supply, Installation, Cimmisioning and Testing of a 60Mbps Direct Internet Services		Direct contracting									
	Procurement of Courier Services		Direct contracting									
								Total				
II. Alternative Methods of Procurement												
a. Agency-to-Agency with Procurement Service												
	APP CSE 2019	NLRC RAB-3	Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GOP	728,772.79	MOOE		
								Total	728,772.79	MOOE		
b. Agency-to-Agency with other Agencies												
Goods and Services												
	Insurance and Registration (Motor Vehicles)	NLRC RAB-3	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	10,000.00	MOOE		
	Printing of Accountable Forms and other forms											
	Taxes/Duties and Licenses	NLRC RAB-3	Agency-to-Agency	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GOP	30,000.00	MOOE		
	Rent - Building Structure	NLRC RAB-3	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	1,698,000.00	MOOE		
	Postage & Courier Services	NLRC RAB-3	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	816,000.00	MOOE		
	Telephone Expense - Landline	NLRC RAB-3	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	48,245.54	MOOE		
	Telephone Expense - Mobile	NLRC RAB-3	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	30,000.00	MOOE		

	Internet Subscription Expenses	NLRC RAB-3	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	62,255.32	MOOE		
								Total	2,694,500.86	MOOE		
	c. Direct Contracting/ Direct Contracting under WETI Guidelines											
	Goods and Services											
	Lease of Office Space for NLRC-RAB-3	NLRC RAB-3	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GOP		MOOE		
	Various Toners for Copiers and Duplicators	NLRC RAB-3	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GOP	59,520.00	MOOE		
	Repair and Preventive Maintenance of NLRC Motor Vehicles	NLRC RAB-3	Direct Contracting	Quarterly	Quarterly	Quarterly	Quarterly	GOP	20,000.00	MOOE		
	Water Expenses	NLRC RAB-3	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	GOP	24,000.00	MOOE		
	Electricity Expenses	NLRC RAB-3	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	GOP	600,000.00	MOOE		
								Sub-Total	703,520.00	MOOE		
	d. Shopping											
	Goods and Services											
	Office Supplies	NLRC RAB-3	Shopping	CY 2019	CY 2019	CY 2019	CY 2019	GOP	324,000.00			
	Accountable Form Expenses	NLRC RAB-3	Shopping	CY 2019	CY 2019	CY 2019	CY 2019	GOP	4,600.00			
	Fuel, Oil and Lubricants Expenses	NLRC RAB-3	Shopping	CY 2019	CY 2019	CY 2019	CY 2019	GOP	60,000.00			
	Other Supplies & Materials Expenses	NLRC RAB-3	Shopping	CY 2019	CY 2019	CY 2019	CY 2019	GOP	30,000.00			
	Electrical Supplies											
								Total	418,600.00	MOOE		
	E. Small Value Procurement											
	Goods and Services											
	Procurement of NLRC ICT Software/Web Development Requirements											
	Human Resources Information Software Development											

	Newspaper Sucscription											
	Supply and Delivery of Bottled Drinking Water											
	Publication Expenses											
	Printing Expenses											
	Supplies and Materials for the Construction of Tables and Chairs											
	Medical Supplies											
	Repairs, Repainting, Maintenance of Various Offices											
	LED Lights											
	Furnitures and Fixtures for Various Offices											
	Use of Photocopies (payment of consumables)											
	Purchase of Law Books											
								Total				

III. Various Modes of Precurement depending on Nature, Conditions and Amount

Goods and Services

	Various Ink Cartriage and Toners	NLRC RAB-3	Small Value Procurement/Agency-to-Agency	CY 2018	CY 2018	CY 2018	CY 2018	GOP	90,000.00	MOOE		
								Total	4,635,393.65	MOOE		

Prepared by:

FE Q. DABU
Property Supply Officer

Certified Funds Available/ Certified Appropriate Funds Avail

PAUL O. DIZON / VANESSA AMADELLE M. PUNO
Acting Accountant/ Budget Officer 1

Recommending Approval

JOCELYN TALENNS-SATUROS
BAC Vice Chairman

Approved by:

REYNALDO V. ABDON
Executive Labor Arbiter