ANNEX B

National Labor Relations Commission-8th Division **PROCUREMENT MONITORING REPORT AS OF JULY-DEC 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Actual Procurement Activity											Source of Funds	ABC (PhP)			Contract Cost (PhP)			List of Invited Observers	Date of Receipt of Invitation							Remarks (Explaining changes from the
					Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Date of BAC Resolution Recommending Award	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Inspection & Acceptance		Total	MOOE	CO	Total	MOOE	CO		Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Delivery/ Completion/ Acceptance	
COMPLETED PROCUREMENT ACTIVITIES																															
	Office Supplies	NLRC-8th Div.	NO	Shopping	07/01/2024	12/27/2024										12/18/2024	12/19/2024	GOP	113,851.06	113,851.06		113,851.06	113,851.06									
	Electricity Expense	NLRC-8th Div.	NO	Direct contracting	07/01/2024	12/27/2024										12/27/2024	12/27/2024	GOP	197,019.24	197,019.24		197,019.24	197,019.24									
	Fuel Oil & Lubricant Expense	NLRC-8th Div.	NO	Direct contracting	07/01/2024	12/27/2024										12/27/2024	12/27/2024	GOP	82,609.77	82,609.77		82,609.77	82,609.77									
	Insurance Expense	NLRC-8th Div.	NO	Direct Contracting	07/01/2024	12/27/2024										12/27/2024	12/27/2024	GOP	16,252.86	16,252.86		16,252.86	16,252.86									
	Internet Subscription Expense	NLRC-8th Div.	NO	Direct Contracting	07/01/2024	12/27/2024										12/27/2024	12/27/2024	GOP	42,588.00	42,588.00		42,588.00	42,588.00									
	Janitorial Services	NLRC-8th Div.	NO	Direct Contracting	07/01/2024	12/27/2024										12/27/2024	12/27/2024	GOP	72,275.00	72,275.00		72,275.00	72,275.00									
	Other Maintenance & Operating Expenses	NLRC-8th Div.	NO	Shopping	07/01/2024	12/27/2024										12/27/2024	12/27/2024	GOP	180,989.50	180,989.50		180,989.50	180,989.50									
	Postage & Courier Service	NLRC-8th Div.	NO	Direct Contracting	07/01/2024	12/27/2024										12/27/2024	12/27/2024	GOP	437,369.50	437,369.50		437,369.50	437,369.50									
	Rent - Building & Stucture	NLRC-8th Div.	NO	NP-53.10 Lease of	07/01/2024	12/27/2024										12/05/2024	12/06/2024	GOP	1,134,182.16	1,134,182.16		1,134,182.16	1,134,182.16									
	Repair & Maintenance - Motor Vehicle	NLRC-8th Div.	NO	Shopping	07/01/2024	12/27/2024										08/08/2024	08/08/2024	GOP	32,800.00	32,800.00		32,800.00	32,800.00									
	Repair & Maintenance - Office Equipment	NLRC-8th Div.	NO	Shopping	07/01/2024	12/27/2024										07/17/2024	07/17/2024	GOP	2,800.00	2,800.00		2,800.00	2,800.00									
	Repair & Maintenance -I&C Tech.Equipmen	NLRC-8th Div.	NO	Shopping	07/01/2024	12/27/2024										10/15/2024	10/16/2024	GOP	18,160.00	18,160.00		18,160.00	18,160.00									
	Security Services	NLRC-8th Div.	NO	Direct contracting	07/01/2024	12/27/2024										12/05/2024	12/06/2024	GOP	210,431.58	210,431.58		210,431.58	210,431.58									
	Semi Expendable- I&C Tech. Equipment	NLRC-8th Div.	NO	Shopping	07/01/2024	12/27/2024										12/18/2024	12/19/2024	GOP	69,400.00	69,400.00		69,400.00	69,400.00									
	Semi Expendable Office Equipment	NLRC-8th Div.	NO	Shopping	07/01/2024	12/27/2024												GOP	-	0.00		-	0.00									
	Semi Expendable-Furniture & Fixture	NLRC-8th Div.	NO	Shopping	07/01/2024	12/27/2024												GOP	-	0.00		-	0.00									
	Subscription Expense	NLRC-8th Div.	NO	Direct contracting	07/01/2024	12/27/2024												GOP	-	0.00		-	0.00									
	Taxes Duties & Licenses	NLRC-8th Div.	NO	Direct contracting	07/01/2024	12/27/2024												GOP	-	0.00		-	0.00									
	Telephone Expense Landline	NLRC-8th Div.	NO	Direct contracting	07/01/2024	12/27/2024										12/27/2024	12/27/2024	GOP	3,433.56	3,433.56		3,433.56	3,433.56									
	Telephone Expense Mobile	NLRC-8th Div.	NO	Direct contracting	07/01/2024	12/27/2024										12/27/2024	12/27/2024	GOP	72,000.00	72,000.00		72,000.00	72,000.00									
	Water Expense	NLRC-8th Div.	NO	Direct contracting	07/01/2024	12/27/2024										12/27/2024	12/27/2024	GOP	36,971.29	36,971.29		36,971.29	36,971.29									
																		Total Alloted Budget of Procurement Activities		**2,723,133.52**											
																		Total Contract Price of Procurement Actitvites Conducted				**2,723,133.52**										
																		Total Savings (Total Alloted Budget - Total Contract Price)				0										
ON-GOING PROCUREMENT ACTIVITIES																															
																			0												
																			0												
																			0												
																			0												
																		Total Alloted Budget of On-going Procurement Activities		**0**											

Prepared by:

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BAC Secretariat

Recommended for Approval by:

DEC MARIA LIORA O. ALONSO-WILLIAMS
BAC Chairperson

APPROVED:

COMMISSIONER/ACTING OIC SITTIE PHAMY G. CADER-CONDING
Head of the Procuring Entity