

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Price Catalogue (as of 30/Sept 2021)	Total Quantity for the year	Total Amount for the year														
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
D01	PRINTER, impact, dot matrix, 3 pins, 80 columns	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
L01	PRINTER, laser, monochrome	unit	2	0	0	2	1,449.76	2	0	0	2	1,449.76	2	0	0	2	1,449.76	2	0	0	2	1,449.76	2	0	0	0	0	0	8.00	724.88	5799.04
L02	PRINTER, laser, colored	unit	1	0	0	1	7,899.00	1	0	0	1	7,899.00	1	0	0	1	7,899.00	1	0	0	1	7,899.00	1	0	0	0	0	0	4.00	7899.00	31596.00
IT AND ACCESSORIES AND SUPPLIES																															
W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	29.64	0.00
C01	CLIP, backfold, 19mm	box	6	0	0	6	52.56	6	0	0	6	52.56	6	0	0	6	52.56	6	0	0	6	52.56	6	0	0	0	0	6	24.00	8.76	210.24
C02	CLIP, backfold, 25mm	box	6	0	0	6	91.32	6	0	0	6	91.32	6	0	0	6	91.32	6	0	0	6	91.32	6	0	0	0	0	6	24.00	15.22	365.28
C03	CLIP, backfold, 32mm	box	6	0	0	6	134.16	6	0	0	6	134.16	6	0	0	6	134.16	6	0	0	6	134.16	6	0	0	0	0	6	24.00	22.36	536.64
C04	CLIP, backfold, 50mm	box	6	0	0	6	327.60	6	0	0	6	327.60	6	0	0	6	327.60	6	0	0	6	327.60	6	0	0	0	0	6	24.00	54.60	1310.40
R02	CORRECTION TAPE, 8m	piece	12	0	0	12	140.16	24	0	0	24	280.32	12	0	0	12	140.16	24	0	0	24	280.32	72	0	0	0	0	72.00	11.68	840.96	
B01	DATA FILE BOX	piece	4	0	0	4	308.80	4	0	0	4	308.80	4	0	0	4	308.80	4	0	0	4	308.80	4	0	0	0	4	16.00	77.20	1235.20	
F01	DATA FOLDER	piece	4	0	0	4	274.56	0	0	0	0	0.00	0	0	0	0	0.00	4	0	0	4	274.56	4	0	0	0	4	8.00	68.64	549.12	
D01	ENVELOPE, documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	673.09	0.00	
D02	ENVELOPE, DOCUMENTARY, for legal size document	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	927.16	0.00	
X01	ENVELOPE, expanding, kraft, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	738.40	0.00	
X02	ENVELOPE, expanding, plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	30.49	0.00	
M02	ENVELOPE, mailing	box	25	0	0	25	9,455.00	20	0	0	20	7,564.00	20	0	0	20	7,564.00	25	0	0	25	9,455.00	90	0	0	0	0	90.00	378.20	34038.00	
W02	ENVELOPE, mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	433.68	0.00	
B01	ERASER, FELT, for blackboard/whiteboard	piece	4	0	0	4	41.20	0	0	0	0	0.00	3	0	0	3	30.90	0	0	0	0	0.00	0	0	0	0	0	7.00	10.30	72.10	
P01	FASTENER, metal, non-sharp edges	box	6	0	0	6	500.46	6	0	0	6	500.46	6	0	0	6	500.46	6	0	0	6	500.46	24	0	0	0	6	24.00	83.41	2001.84	
X01	FILE ORGANIZER, expanding, plastic, legal	piece	2	0	0	2	172.08	2	0	0	2	172.08	2	0	0	2	172.08	2	0	0	2	172.08	8	0	0	0	2	8.00	86.04	688.32	
X01	FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	11.13	0.00	
X02	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	14.23	0.00	
F01	FOLDER, fancy, with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	270.40	0.00	
F02	FOLDER, fancy, with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	311.88	0.00	
L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	171.43	0.00	
J02	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	243.24	0.00	
P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	952.64	0.00	
T03	FOLDER, with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	279.00	0.00	
T04	FOLDER, with tab, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	321.36	0.00	
T01	INDEX TAB, self-adhesive, transparent	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	56.68	0.00	
302	MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	41.60	0.00	
F01	MARKER, fluorescent	set	6	0	0	6	219.96	6	0	0	6	219.96	6	0	0	6	219.96	6	0	0	6	219.96	24	0	0	0	6	24.00	36.66	879.84	
B01	MARKER, whiteboard, black	piece	24	0	0	24	321.12	20	0	0	20	267.60	20	0	0	20	267.60	24	0	0	24	321.12	88	0	0	0	24	321.12	13.38	1177.44	
B02	MARKER, whiteboard, blue	piece	24	0	0	24	321.12	20	0	0	20	267.60	20	0	0	20	267.60	24	0	0	24	321.12	88	0	0	0	24	321.12	13.38	1177.44	
B03	MARKER, whiteboard, red	piece	4	0	0	4	53.52	4	0	0	4	53.52	4	0	0	4	53.52	4	0	0	4	53.52	16	0	0	0	4	16.00	13.38	214.08	
301	MARKER, permanent, black, bullet type	piece	12	0	0	12	107.76	12	0	0	12	107.76	12	0	0	12	107.76	12	0	0	12	107.76	48	0	0	0	12	107.76	8.98	431.04	
302	MARKER, permanent, blue, bullet type	piece	12	0	0	12	107.76	12	0	0	12	107.76	12	0	0	12	107.76	12	0	0	12	107.76	48	0	0	0	12	107.76	8.98	431.04	
303	MARKER, permanent, red, bullet type	piece	4	0	0	4	35.92	4	0	0	4	35.92	4	0	0	4	35.92	4	0	0	4	35.92	16	0	0	0	4	16.00	8.98	143.68	

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			Jan	Feb	Mar	Q1 Amount	Apr	May	June	Q2	July	Aug	Sept	Q3				Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
			Q1	Q2	Q3	Q4																	
G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	4	0	0	4	31.04	4	0	0	0	4	31.04	4	0	0	0	4	31.04	16.00	7.76	124.16	
J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	4	0	0	4	55.12	4	0	0	0	4	55.12	4	0	0	0	4	55.12	16.00	13.78	220.48	
L01	PENCIL, lead, with eraser	box	12	0	0	12	249.48	12	0	0	0	12	249.48	12	0	0	0	12	249.48	48.00	20.79	997.92	
P10	RING BINDER, plastic, 32mm	bundle	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	239.79	0.00	
B01	RUBBER BAND, No. 18	box	12	0	0	12	1,200.60	12	0	0	0	12	1,200.60	12	0	0	0	12	1,200.60	48.00	100.05	4802.40	
F01	STAMP PAD, felt	piece	4	0	0	4	139.80	4	0	0	0	4	139.80	4	0	0	0	4	139.80	16.00	34.95	559.20	
H01	BLADE, for general purpose cutter / utility knife	piece	5	0	0	5	74.10	5	0	0	0	5	74.10	5	0	0	0	5	74.10	20.00	14.82	296.40	
Y01	CUTTER/UTILITY KNIFE, for general purpose	piece	4	0	0	4	133.72	2	0	0	0	2	66.86	2	0	0	0	2	66.86	10.00	33.43	334.30	
401	DATING AND STAMPING MACHINE	piece	3	0	0	3	1,361.88	0	0	0	0	3	1,361.88	0	0	0	0	0	0.00	6.00	453.96	2723.76	
401	PENCIL SHARPENER, manual, single cutter head	piece	1	0	0	1	202.67	0	0	0	0	0	0.00	1	0	0	0	1	202.67	2.00	202.67	405.34	
P01	PUNCHER, paper, heavy duty	piece	4	0	0	4	603.20	0	0	0	0	0	0.00	4	0	0	0	4	603.20	8.00	150.80	1206.40	
S01	SCISSORS, symmetrical	pair	4	0	0	4	162.24	4	0	0	0	4	162.24	4	0	0	0	4	162.24	16.00	40.56	648.96	
S01	STAPLER, standard type	piece	4	0	0	4	561.60	4	0	0	0	4	561.60	4	0	0	0	4	561.60	16.00	140.40	2246.40	
S01	STAPLER, heavy duty, binder type	unit	2	0	0	2	1,828.44	2	0	0	0	2	1,828.44	2	0	0	0	2	1,828.44	8.00	914.22	7313.76	
S01	STAPLE REMOVER, plier type	piece	4	0	0	4	99.60	4	0	0	0	4	99.60	4	0	0	0	4	99.60	16.00	24.90	398.40	
T01	TAPE DISPENSER, table top	piece	4	0	0	4	256.80	0	0	0	0	0	0.00	0	0	0	0	4	256.80	8.00	64.20	513.60	
401	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	1	0	0	1	9,534.72	0	0	0	0	0	0.00	0	0	0	0	0	0.00	1.00	9534.72	9534.72	
401	CALCULATOR, compact	unit	2	0	0	2	693.70	0	0	0	0	0	0.00	2	0	0	0	2	693.70	4.00	346.85	1387.40	
401	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	5642.00	0.00	
401	PAPER TRIMMER / CUTTING MACHINE, table top	unit	1	0	0	1	9,297.60	0	0	0	0	0	0.00	1	0	0	0	1	9,297.60	2.00	9297.60	18595.20	
401	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	5899.20	0.00	
MILE OR PHOTOCOPIER SUPPLIES																							
X05	DRUM CART, BROTHER DR-3445, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	6947.20	0.00	
X04	INK CART, BROTHER LC87B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	910.00	0.00	
X05	INK CART, BROTHER LC87HY6K, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	1601.60	0.00	
X06	Drum Cart, Brother DR-451CL, high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	6760.00	0.00	
316	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	5080.40	0.00	
303	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	8569.60	0.00	
403	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	8569.60	0.00	
703	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	8569.60	0.00	
303	TONER CART, SAMSUNG ML-D350B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	5116.80	0.00	
304	INK CART, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	989.04	0.00	
302	INK CART, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	1029.60	0.00	
304	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	754.00	0.00	
302	INK CART, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	780.00	0.00	
117	INK CART, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	249.60	0.00	
117	INK CART, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	249.60	0.00	
117	INK CART, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	249.60	0.00	
117	INK CART, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	249.60	0.00	

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140	Ink Cartridge, HP C2P04AA (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	773.76	0.00
140	Ink Cartridge, HP C2P06AA (HP82) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	950.56	0.00
109	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	795.60	0.00
110	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	920.40	0.00
148	Ink Cartridge, HP C9397A (HP71) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1996.80	0.00
148	Ink Cartridge, HP C9398A (HP71) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1996.80	0.00
148	Ink Cartridge, HP C9399A (HP71) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1996.80	0.00
148	Ink Cartridge, HP C9400A (HP71) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1996.80	0.00
148	Ink Cartridge, HP C9401A (HP71) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1996.80	0.00
148	Ink Cartridge, HP C9403A (HP71) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	3016.00	0.00
117	INK CART, HP CC640WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	769.60	0.00
117	INK CART, HP CC643WA, (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	915.20	0.00
135	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
135	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
140	INK CART, HP CD972AA, (HP 910XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	641.68	0.00
140	INK CART, HP CD973AA, (HP 910XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	641.68	0.00
140	INK CART, HP CD974AA, (HP 910XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	641.68	0.00
140	INK CART, HP CD975AA, (HP 910XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1346.80	0.00
120	INK CART, HP CH561WA, (HP6), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	756.08	0.00
120	INK CART, HP CH562WA, (HP6), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	931.84	0.00
149	Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1944.80	0.00
149	Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1539.20	0.00
149	Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1539.20	0.00
149	Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1539.20	0.00
143	INK CART, HP CN045AA, (HP910XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1786.72	0.00
143	INK CART, HP CN046AA, (HP910XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1326.00	0.00
143	INK CART, HP CN047AA, (HP910XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1326.00	0.00
143	INK CART, HP CN048AA, (HP910XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1326.00	0.00
136	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
136	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
133	INK CART, HP CZ107AA, (HP618), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
133	INK CART, HP CZ108AA, (HP618), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
142	INK CART, HP CZ121A (HP685), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	312.00	0.00
133	INK CART, HP CZ122A (HP685), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	256.88	0.00
133	INK CART, HP CZ123A (HP685), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	256.88	0.00
133	INK CART, HP CZ124A (HP685), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	256.88	0.00
143	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	405.60	0.00
143	Ink Cartridge, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	405.60	0.00
150	Ink Cartridge, HP L0551AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	995.75	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (or 30 Apr 2022)	Total Amount for the year								
			Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount				Oct	Nov	Dec	Q4 Amount				
150	Ink Cartridge, HP L0554AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	995.75	0.00
150	Ink Cartridge, HP L0557AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	995.75	0.00
350	Ink Cartridge, HP L0560AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4956.60	0.00
248	Ink Cartridge, HP L0563AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1212.64	0.00
448	Ink Cartridge, HP L0566AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1212.64	0.00
448	Ink Cartridge, HP L0569AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1212.64	0.00
348	Ink Cartridge, HP L0572AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1644.24	0.00
251	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	453.62	0.00
451	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	453.62	0.00
151	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	453.62	0.00
351	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	741.28	0.00
105	RIBBON CART, EPSON C135015116 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	77.43	0.00
107	RIBBON CART, EPSON C135015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	736.32	0.00
113	RIBBON CART, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	77.94	0.00
303	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2685.28	0.00
304	TONER CART, BROTHER TN-230, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1892.80	0.00
305	TONER CART, BROTHER TN-250, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2685.28	0.00
309	TONER CART, BROTHER TN-320, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3567.20	0.00
311	TONER CART, BROTHER TN-350, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5002.40	0.00
312	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3380.00	0.00
314	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3337.36	0.00
318	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7332.00	0.00
321	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3952.00	0.00
322	TONER CART, HP CE285A (HP35A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3432.00	0.00
323	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2614.56	0.00
323	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2542.80	0.00
323	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2542.80	0.00
323	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2542.80	0.00
324	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2916.16	0.00
324	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3072.16	0.00
324	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3072.16	0.00
324	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3072.16	0.00
325	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8476.00	0.00
326	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6900.40	0.00
326	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10193.04	0.00
326	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10193.04	0.00
326	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10193.04	0.00
327	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4201.60	0.00
327	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6011.20	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year											
			Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount				Oct	Nov	Dec	Q4 Amount							
Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	6011.20	0.00	
M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	6011.20	0.00
B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	4466.80	0.00
B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	7332.00	0.00
B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	3044.08	0.00
B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	5787.60	0.00
B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	5200.00	0.00
B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	9004.32	0.00
B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	8606.00	0.00
B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	3241.70	0.00
B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	4056.00	0.00
B58	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	10051.00	0.00
B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	13156.00	0.00
B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	2901.60	0.00
C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	2953.60	0.00
Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	2953.60	0.00
M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	2953.60	0.00
B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	7056.40	0.00
C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	8846.24	0.00
Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	8846.24	0.00
M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	8846.24	0.00
B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	3429.78	0.00
C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	4043.83	0.00
Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	4043.83	0.00
M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	4043.83	0.00
B63	Toner Cartridge, HP CF410A (HP410A) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	4440.80	0.00
B54	Toner Cartridge, HP CF410XC (HP410XC) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	7441.20	0.00
C63	Toner Cartridge, HP CF411A (HP410A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	5616.00	0.00
C54	Toner Cartridge, HP CF411XC (HP410XC) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	7472.40	0.00
Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	5616.00	0.00
Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	7472.40	0.00
M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	5616.00	0.00
M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	7472.40	0.00
B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	3900.00	0.00
B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	4399.20	0.00
B06	TONER CART, SAMSUNG MLT-9101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	3406.00	0.00
B07	TONER CART, SAMSUNG MLT-9103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	2350.40	0.00
B08	TONER CART, SAMSUNG MLT-9104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	2454.40	0.00
B09	TONER CART, SAMSUNG MLT-9105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	3380.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Price Catalogue (as of 10/01/2021)	Total Quantity for the year	Total Amount for the year					
			Jan	Feb	Mar	Q1 Amount	Apr	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount				Oct	Nov	Dec	Q4 Amount	
114	TONER CART, Samsung MLT-D1085, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00	0.00
121	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00	0.00
118	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00	0.00
120	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00	0.00
112	TONER CART, SAMSUNG MLT-C205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00	0.00
105	TONER CART, SAMSUNG MLT-C205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00	0.00
110	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00	0.00
115	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00	0.00
300	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00	0.00
EQUIPMENT AND SUPPLIES																						
C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23623.60	0.00	0.00
P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472.00	0.00	0.00
RIES																						
-01	PHILIPPINE NATIONAL FLAG	piece	1	0	0	1	284.84	0	0	0	0	0	0.00	1	0	0	1	284.84	2.00	284.84	569.68	0.00
TIONS																						
-01	HANDBOOK (RA 9184), 8th edition	book	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.21	0.00	0.00
EQUIPMENT																						
-01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1144.00	0.00	0.00
-01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5613.25	0.00	0.00
RONICS																						
R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6415.64	0.00	0.00
URNISHINGS																						
B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00	0.00
W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00	0.00
S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00	0.00
S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00	0.00
EQUIPMENT AND ACCESSORIES AND SUPPLIES																						
P01	CLEARBOOK, 20 Transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.04	0.00	0.00
P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38.41	0.00	0.00
P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4.37	0.00	0.00
S01	SIGN PEN, black	piece	12	0	0	12	243.12	12	0	0	0	0	243.12	12	0	0	12	243.12	48.00	20.26	972.48	972.48
S02	SIGN PEN, blue	piece	12	0	0	12	243.12	12	0	0	0	0	243.12	12	0	0	12	243.12	48.00	20.26	972.48	972.48
S03	SIGN PEN, red	piece	6	0	0	6	121.56	6	0	0	0	0	121.56	6	0	0	6	121.56	24.00	20.26	486.24	486.24
-P01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00	0.00
SOFTWARE																						
-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Price Catalogue (as of 10/18/2021)	Total Quantity for the year	Total Amount for the year				
			Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount				Oct	Nov	Dec	Q4 Amount
-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00

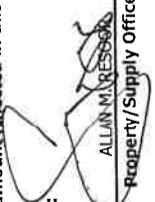
ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

W01	Air Conditioning Unit, Window Inverter Type						0	0.00						0	0.00						0.00	
S01	Air Conditioning Unit - Split Type		2				2	62,600.00						0	0.00						2.00	31300.00
N01	White Board		1				1	525.00						0	0.00						1.00	525.00
D01	White Board, Digital						0	0.00						0	0.00						0.00	0.00
S01	SMART Television		1				1	13,500.00						0	0.00						1.00	13500.00
M01	Microphone						0	0.00						0	0.00						0.00	0.00
K01	Speakers						0	0.00						0	0.00						0.00	0.00
P01	Amplifier						0	0.00						0	0.00						0.00	0.00
E01	Equalizer						0	0.00						0	0.00						0.00	0.00
C01	HD Camera						0	0.00						0	0.00						0.00	0.00
C01	DSLR Camera						0	0.00						0	0.00						0.00	0.00
C01	HD Video Camera						0	0.00						0	0.00						0.00	0.00
C01	Video Conference Equipment						0	0.00						0	0.00						0.00	0.00
B01	LED bulb						0	0.00						0	0.00						0.00	0.00
P01	PRINTER, Inkjet, Monochrome						0	0.00						0	0.00						0.00	0.00
P01	PRINTER, Inkjet, Color						0	0.00						0	0.00						0.00	0.00
P01	Portable Printer						0	0.00						0	0.00						0.00	0.00
P01	Android Tablet						0	0.00						0	0.00						0.00	0.00
P01	Hub/Switches						0	0.00						0	0.00						0.00	2500.00
P01	Network Routers						0	0.00						0	0.00						0.00	0.00
P01	Wireless Access Point						0	0.00						0	0.00						0.00	0.00
P01	Scanner, Flatbed						0	0.00						0	0.00						0.00	0.00
P01	Wireless Pointing Device / Laser Pointer						0	0.00						0	0.00						0.00	0.00
P01	Multi Function PRINTER						0	0.00						0	0.00						0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year										
		Jan	Feb	Mar	Q1 AMOUNT	Apr	May	June	Q2 AMOUNT	July	Aug	Sep	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT						
PROVISION FOR INFLATION (10% of TOTAL)					0				0				0				0				0.00	0.00	0.00	616,348.76		
PROVISION FOR TRANSPORT AND FREIGHT COST (IF (A + B + C)																										61,634.83
BUDGET BY THE AGENCY HEAD																										677,983.09

Amount that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 ALLAN MARESCOS
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available: Approved by:


 CORAZON P. HERNANDEZ
 Accountant / Budget Officer


 Head of Office

Date Prepared: AUGUST 23, 2021