



BIDS AND AWARDS COMMITTEE

(A.O. No. 08-05, Series of 2023)

Supplemental Bid Bulletin No. 01

The Supplemental Bid Bulletin No. 01 for the project "**Procurement of Janitorial Services FY 2024**" is issued to clarify/modify and/or amend items in the Bid Documents pertaining to information necessary for bidders to prepare their responsive bids.

| REFERENCE | AMENDMENT/CHANGE/CLARIFICATION |
|--|---|
| Technical Specifications, Annex 3, Computation of the Monthly Salary of Janitors, p. 43: | AMENDMENT: (Please see revised Annex 3 below) |

ANNEX 3

COMPUTATION OF THE MONTHLY SALARY OF JANITORS

| | AMOUNT DUE TO JANITOR | Central Office and NCR (in Peso) | RAB-IV, Calamba, Laguna (in Peso) |
|--|---|----------------------------------|-----------------------------------|
| A. MINIMUM WAGE RATE (MWR) | Central Office and NCR Minimum Wage Rate = P610.00 per Wage Order No. NCR-24, s. of 2023 RAB-IV, Calamba Laguna MWR = P520 per Wage Order No. RIVA-20, effective 24 September 2023 | | |
| | Basic Daily Wage Rate (MWR x 261/12) | 13,267.50 | 11,310.00 |
| | 13th month pay (MWR x 261/12/12) | 1,105.63 | 942.50 |
| | 5days incentive leave pay (MWR x 5/12) | 254.17 | 216.67 |
| | TOTAL LABOR COST | 14,627.30 | 12,469.17 |
| B. AMOUNT DUE TO GOVERNMENT | SSS (Employer Share) | 1,282.50 | 1,092.50 |
| | PhilHealth - 2% of Monthly Basic Salary (Employer Share) | 265.35 | 226.20 |
| | EC (Employer Share) | 10.00 | 10.00 |
| | Pag-IBIG Premium (Employer Share) | 100.00 | 100.00 |
| | TOTAL AMOUNT TO GOVERNMENT IN FAVOR OF JANITOR | 1,657.85 | 1,428.70 |
| | TOTAL AMOUNT TO GOVERNMENT AND JANITOR | 16,285.15 | 13,897.87 |
| C. Administrative Margin and overhead | | | |

| | | | |
|----|-------------------------------|----------|----------|
| D. | Supplies and Materials | 2,506.53 | 2,506.53 |
| | TOTAL | | |
| E. | EVAT (12%) | | |
| F. | RATE PER JANITOR/MONTH | | |
| | TOTAL NO. OF JANITORS | 16 | 2 |
| G. | AMOUNT FOR 17 JANITORS | | |
| | NUMBER OF MONTHS | | |
| H. | TOTAL ANNUAL COST | | |
| | TOTAL FINANCIAL BID | | |

For inquiries, kindly contact:

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This shall form an integral part of the Bid Documents.

Issued on the 5th day of December, 2023 at Quezon City, Philippines.

Please be guided accordingly.



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Head, BAC-Secretariat