



Republic of the Philippines
Department of Labor and Employment
NATIONAL LABOR RELATIONS COMMISSION
Quezon City



Certificate No.: AJA15-0048

BIDS AND AWARDS COMMITTEE
(A.O. 07-02, Series of 2020)

Summary of the Meeting (Opening and Evaluation of Bids)
February 05, 2020, 10:00 A.M.
via Zoom Platform

Procurement Project/ Agenda	<ul style="list-style-type: none">• Opening and Evaluation of bids for the Procurement of Janitorial Service FY 2021; and• Other matters
Attendance	<p>BAC Members:</p> <ul style="list-style-type: none">• LA Leila T. Laureta-Agustin – Chairperson• LA Raisa P. Disomangcop• LA Anna Richie U. Morales-Malinao• LA Vilma Maria S. Plan-Barrera• LA Maria Regina L. Castillo <p>BAC-TWG:</p> <ul style="list-style-type: none">• LA Mylene Joy S. Paras – Head• Atty. Tarcila B. Nepomuceno-Banda• Atty. Eduardo G. Cerezo• Ms. Daisee A. Tismo <p>BAC-TWG:</p> <ul style="list-style-type: none">• Atty. Rachel Ann Katrina P. Abad-Fabe – Head• Ms. Alna E. Samontanez• Ms. Jennifer D. Canoy• Ms. Rachelle T. Peñaranda
CALL TO ORDER	The BAC Chairperson called the meeting to order at 10:15 AM. The BAC Secretariat certified the presence of a quorum.

HIGHLIGHTS OF THE MEETING


OPENING AND EVALUATION OF BIDS FOR THE PROCUREMENT OF JANITORIAL SERVICES FY 2021 (1-LOT PROJECT)	
Meeting Started	10:15 A.M.
Observer	
End-users	FMD – Dir. Elvira F. Cruz GAS – Ms. Mary Ann Jastia
Opening and Evaluation of Bids	<ul style="list-style-type: none"> • This project has one (1) bidder, Triple 777 Manpower Services, Inc. represented by Ms. Cristina Tadoy and Mr. Dinbern Patiag. • The company submitted their bid envelopes, properly sealed and signed, on February 2, 2021 at 8:55 A.M. • Upon opening and preliminary examination of the bidding documents, the Technical, Legal and Financial documents submitted were rated "passed". • The bidder offered a bid amount of Php3,258,553.68, as compared to the ABC of Php4,083,000. • Hence, Triple 777 Manpower Services, Inc. was declared as the Single Calculated Bidder (SCB) for the Procurement of Janitorial Services FY 2021, subject to Post Qualification evaluation by the TWG. • The BAC Secretariat will draft a resolution declaring Triple 777 Manpower Services, Inc. as the Single Calculated Bidder (SCB) for the Procurement of Janitorial Services FY 2021. • Also, the BAC Secretariat will prepare the abstract of bids and the summary of the preliminary examination of the bidding documents. • As to the schedule of the Post-Qualification, the BAC Secretariat will coordinate with the TWG regarding their proposed schedule.
Meeting Ended	11:10 A.M.

OTHER DISCUSSIONS**Presentation of PMR FY 2020, 2nd Semester**

- The BAC Secretariat presented the first draft of the Procurement Monitoring Report(PMR) for 2nd Semester:
 - ↓ All awarded Procurement items/projects conducted from July 1, 2020 to December 31, 2020 were included in the PMR FY 2020, 2nd Semester;
 - ↓ Public Bidding projects in compliance with the 2021 Early Procurement requirement were also included;
 - ↓ All items presented in the report were based on the procurement documents submitted by GAS on February 4, 2021;
 - ↓ However, perusal of the documents showed that some projects/items do not have the date of posting/advertisement and the date of submission of bids by bidders;
 - ↓ (Additional documents are required to check/ verify the missing dates.)
 - ↓ Ms. Jastia was required to submit, through the BAC Secretariat, additional documents for those procurement projects/items that have no dates.
- BAC also recommended that items that were initially reported as procured through Emergency Procurement under the Bayanihan Act must be changed to emergency procurement under Sec. 52.1 of RA 9184. Procurement can still be considered as an emergency procurement since the items procured were needed by the Commission in its program to shift from face-to-face hearing to virtual hearing, which is vital to public service.
- PMR was not yet approved. It will still be subject to further review by the BAC and it will be presented in the next meeting


2020 Supplemental APP

- The BAC Secretariat presented the 2020 Updated Supplemental APP. There is a need to submit another Supplemental APP incorporating additional procurement projects that were procured by the GAS but were not included in the 2020 Supplemental APP submitted last September 2020.
- The same will be subject to further review and approval of the BAC in the next meeting. It will be finalized after the final presentation of the 2020 2nd Semester PMR.

Meeting Ended**12:10 P.M.****PREPARED BY:**

RACHELE T. PEÑARANDA
Member, BAC Secretariat

REVIEWED BY:

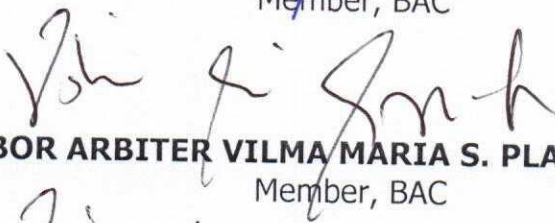

ATTY. RACHEL ANN KATRINA P. ABAD-FABE
Head, BAC Secretariat

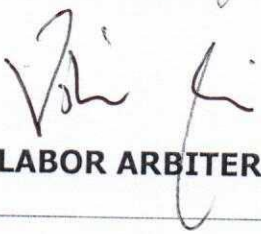
Bids and Awards Committee (FY 2020-2021)

LABOR ARBITER LEILA T. LAURETA-AGUSTIN
Chairperson, BAC

LABOR ARBITER RAISA P. DISOMANGCOP
Member, BAC


LABOR ARBITER ANNA RICHIE U. MORALES-MALINAO
Member, BAC


LABOR ARBITER VILMA MARIA S. PLAN-BARRERA
Member, BAC


LABOR ARBITER MARIA REGINA L. CASTILLO
Member, BAC

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