

**NATIONAL LABOR REGULATIONS COMMISSION
ANNUAL PROCUREMENT PLAN FOR FS 2018**

Code PAM	PROCUREMENT PROGRAM / PROJECT	PMO End-User	MODE OF PROCUREMENT	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program of Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Awards	Contract Signing		Total	MOOE	CO	
A. GOODS AND SERVICES												
1	Provision of Janitorial Services		Public Bidding								3,882,000.00	Based On NEP
2	Provision of Courier Services for 1 year		Public Bidding								5,776,000.00	Based On NEP
3	Provision of Security Services		Public Bidding								8,794,000.00	Based On NEP
4	Supply and Delivery of Bottled Drinking Water for 1 year		Shopping								100,000.00	Based On NEP
5	Publication of EN-BANC Resolution, Invitation to Bid & others		Small Value Procurement								190,000.00	Based On NEP
6	Printing of NLRC 2017 Performance Report		Shopping								30,000.00	Based On NEP
7	Subscription of Newspaper for NLRC Departments for 1 year		Shopping								91,000.00	Based On NEP
8	Printing of Accountable Forms & Others		Small Value Procurement								470,000.00	Based On NEP
9	Purchase of Fuel, Oil and Lubricants		Shopping								170,000.00	Based On NEP
10	Taxes, Duties and Licenses/Insurance Expense (Building & Vehicle)		Direct Contracting								1,000,000.00	Based On NEP
				Thru GSIS & BIR								
11	Electricity Services, NLRC Main, NCR PPSTA & Bookman and all RAB'S		Direct Contracting								18,782,000.00	Based On NEP
				Thru Meralco								
12	Water Services, NLRC Main, NCR PPSTA & Bookman		Direct Contracting								4,917,000.00	Based On NEP
				Thru Maynilad								
13	Lease of Office Space for Main and NCR and All RAB's		Negotiated								51,400,000.00	Based On NEP
14	Purchase of other supplies and materials for Construction Tables/Cabinets & electrical		Small Value Procurement								240,000.00	Based On NEP
15	Telephone, Mobile (including the provision of cellcards for the NLRC officials and authorized employees for CY 2018)		Small Value Procurement								706,000.00	Based On NEP
16	Purchase of Medicines		Shopping								91,000.00	Based On NEP
17	Repair and Preventive Maintenance of Motor Vehicles		Direct Contracting								1,400,000.00	Based On NEP
18	Repairs, Repainting, Maintenance & Others of various NLRC Offices (RIPD, 2nd Div. 3rd Div. Data Center & Other Offices)		Small Value Procurement								700,000.00	Based On NEP
19	Repairs, Repainting and Maintenance, Materials and Others for the Partitioning/Additional, Offices, of Labor Arbiters, NLRC-NCR (Implementation of RA 10741)		Small Value Procurement								150,000.00	Based On NEP
20	Roofing of Parking Area for NLRC Vehicles 145 SQ. M.		Small Value Procurement								230,000.00	
21	Repair of Bailiff Room, Roll Up and Wall Glass		Shopping								130,000.00	
22	SENA Fabricated		Shopping								100,000.00	
23	Repair and Maintenance of equipment of various NLRC Offices		Small Value Procurement								80,000.00	Based On NEP

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24	Payment for Free use of Digital Multifunction Photocopier. This includes the supply of Consumables (Toner, Drum,Developer) Replacement of Spare Parts & Monthly Maintenance of Machine Except Copy Paper		Small Value Procurement							600,000.00		
25	Modernization of Telecommunication Infrastructure and Digitalization of NLRC		Direct Contracting							8,400,000.00		
26	Travelling Expense for COA Mid-Year Assessment Activities & Planning Conference		Shopping									Based On NEP
B. PROGRAM ACTIVITIES OF RESEARCH AND INFORMATION & PUBLIC DIVISION												
1	Office Productivity (Additional desktop computers with OS,Office Kaspersky, Printer									2,100,000.00		
2	Public (Online) Service Facility System (ICT Software development)									6,000,000.00		
3	Enhancement of NLRC Web Portal									300,000.00		
4	Human Resource Information (HRIS) (ICT software development)									500,000.00		
5	Training Expense for Users of HRIS									100,000.00		
7	Web Hosting, Cloud Services and Maintenance of I. T. Systems									2,400,000.00		
8	Repairs & Maintenance (Floor,Ceiling,Wall,Cabinet) of the RIPD (Requirements for ISO, as RIPD is one of the NLRC office with ISO-enrolled process)									150,000.00		
	CONSULTANCY FOR ECTS		Negotiated							1,000,000.00		Continuing Appropriate
1	IT PROGRAMMER											
2	NETWORK ADMINISTRATOR											
3	DATA BASE ADMINISTRATOR											
	Purchase of ICT Equipment (Computers Printers,projectors,Webcam,Biometrics,Lapto p) Ects Projects											
1	30 Units Biometrics											
2	30 Units Stylus									3,700,000.00		

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3	30 Units Webcam											
4	Network Cabling Rehabilitation											
C. ACTIVITIES & TRAINING PLANS												
1	2018 Year - End Performance Assessment & Corplanning Exercises (Lodging, Food & Travel Expenses)		Small Value Procurement		1st Quarter					435,000.00		Charge to Training Expense
2	ENHANCEMENT TRAINING FOR LABOR ARBITRATION ASSOCIATES (LAAs)(Lodging, Food, Honorarium & Travel Expenses)		Small Value Procurement		1st Quarter					400,000.00		Charge to Execution Fund
3	ORIENTATION- WORKSHOP ON ENHANCED STRATEGIC PERFORMANCE MANAGEMENT SYSTEM (SPMS)(Food & Honorarium)		Shopping		1st Quarter					20,000.00		Charge to Training Expense
4	ENHANCEMENT TRAINING FOR CASHIERS AND SUPPLY OFFICERS		Shopping		1st Quarter					100,000.00		Charge to Training Expense
5	FIRE DRILL AND DISASTER SEMINAR		Shopping		1st Quarter					50,000.00		Charge to Training Expense
6	EN BANC SESSION (Lodging, Food & Travel Expenses)		Small Value Procurement		1st Quarter and 4th Quarter					650,000.00		Charge to Training Expense
7	HRMO CONSULTATION/ENHANCEMENT SEMINAR FOR ADMINISTRATIVE OFFICERS V (Lodging, Food & Travel Expense)		Small Value Procurement		1st Quarter					125,000.00		Charge to Training Expense
8	WOMEN'S MONTH CELEBRATION AND GAD ACTIVITIES (Food/Honorarium)		Small Value Procurement		1st and 3rd Quarter					450,000.00		Charge to Training Expense
9	ENHANCEMENT TRAINING ON SENa FOR SEADOs/ CONCILIATORS-MEDIATOR Lodging, Food, Honorarium & Travel Expenses)		Shopping		Second Quarter					350,000.00		Charge to Execution Fund
10	GSIS PRE-RETIREMENT SEMINAR AND SEMINAR ON GSIS BENEFITS (Food/Honorarium)		Shopping		Second Quarter					20,000.00		Charge to Training Expense
11	RECORDS MANAGEMENT PROGRAM FOR RECORDS OFFICERS AND/OR PERSONNEL (Lodging/Food/Honorarium & Travel)		Small Value Procurement		Second Quarter					400,000.00		Charge to Training Expense
12	COMPUTER ENHANCEMENT TRAINING/BASIC TRAINING ON MS OFFICES (POWER POINT/ EXCEL/ACCESS) FOR CLERK/ADMIN AIDES/ADMIN		Shopping		Second Quarter					100,000.00		Charge to Training Expense
13	CAPABILITY-BUILDING PROGRAM FOR LABOR ARBITERS AND COMMISSION ATTORNEYS (Lodging, food, Honorarium & Travel Expenses) Luzon Clusters)		Small Value Procurement		Second Quarter					2,000,000.00		Charge to execution Fund
14	COA EXIT CONFERENCE (Food)		Shopping		2nd Quarter					50,000.00		Charge to Training Expense

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15	TEAM BUILDING SEMINAR (Lodging, Food,Honararium & Travel Expenses)		Small Value Procurement		2nd Quarter				1,000,000.00			Charge to Training Expense
16	ORIENTATION ON VALUES,ETHICS, AND BASIC CUTOMER SKILLS (FOOD/HONORARIUM)		Shopping		2nd Quarter				15,000.00			Charge to Training Expense
17	CHARACTER BUILDING SEMINAR (HOLY WEEK INDUCTION PROGRAM/ORIENTATION ON ADMINISTRATIVE MATTERS FOR NEWLY APPOINTED OFFICIALS AND EMPLOYEES (Food & Honorarium)		Shopping		2nd Quarter				10,000.00			Charge to Training Expense
18	TRAINING-WORKSHOP ON AGENCY PROCUREMENT COMPLIANCE AND PERFORMANCE INDICATORS (APCPI) (FOOD/HONORARIUM)		Small Value Procurement		2nd Quarter and 4th Quarter				200,000.00			Charge to Training Expense
19	TRAINING FOR BOI AND ACC HEARING OFFICERS AND SECREATARIAT/LAWYER'S TRAINING ON HANDLING FORMAL INVESTIGATION (FOOD AND HONORARIUM)		Small Value Procurement		2nd Quarter				300,000.00			Charge to Training Expense
20	2018 MID-YEAR PERFORMANCE ASSESSMENT (Lodging, Food/ Honorarium & Travel Expenses)		Small Value Procurement		3rd Quarter				400,000.00			Charge to Training Expense
21	SECURITY AND SAFETY COMMITTEE SEMINAR/BOMB THREAT SEMINAR (Food/Honorarium)		Shopping		4rt Quarter				100,000.00			Charge to Training Expense
22	LABOR RELATIONS' WEEK (Food/Supplies)		Small Value Procurement		4th Quarter				750,000.00			Charge to Execution Fund
23	GENERAL ASSEMBLY (Food/Supplies)		Small Value Procurement		4th Quarter				1,000,000.00			Charge to Execution Fund
24	STENOGRAPHY TRAINING FOR STENOGRAPHERS AND CLERKS		Small Value Procurement		4th Quarter				250,000.00			Charge to Execution Fund
25	EXECUTIVE SESSION (Food & Lodging for 7th & 8th Div Participants & Travel Expenses)		Small Value Procurement		4th Quarter				100,000.00			Charge to Training Expense
26	SUPERVISORY SKILLS TRAINING BASIC ADVANCE (Food & Lodging)		Shopping		As Scheduled by DOLE/CSC				30,000.00			Charge to Training Expense
27	RABS/DIVISIONS (Lodging, Food, Honorarium & Travel Expenses)		Small Value Procurement		As Scheduled by QMS Committee				350,000.00			Charge to Training Expense
28	QMS RELATED TRAINING ACTIVITIES (Food & Honanarium)		Shopping		As Scheduled by DOLE				50,000.00			Charge to Training Expense
29	QUARTERLY STAFF MEETINGS (Food)		Shopping		Quarterly				50,000.00			Charge to Training Expense
30	RESEARCH PROPOSAL WRITING/TECHNICAL WRITING FOR PERSONNEL PERFORMING RESEARCH FUNCTIONS (Food & Honorarium)		Shopping		As Scheduled by IAC-RSM				10,000.00			Charge to Training Expense
31	DOLE SEMINARS/ACTIVITIES (SPORTSFEST/DOLE ANNIVERSARY/SEMINARS) (Food ,Registration & Training Fee)		Small Value Procurement		AS SCHEDULED				200,000.00			Charge to Training Expense
32	D. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)											
COMMON ELECTRICAL SUPPLIES												

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1	Extension Wire (4 Outlets)		Shopping							7,200.00		
2	LED Linear Tube, 18 watts individually wrapped in carton		Shopping							180,000.00		
3	LED-10 Fluorescent Lamp 18 w w/ Fixture		Shopping							72,791.16		
4	LighT Bulb, LED, 7 watts 1 pc in individual box		Shopping							30,000.00		
E. COMMON OFFICE SUPPLIES												
1	Audio Cassette		Shopping							324.00		
2	Ballpen		Shopping							22,425.00		
3	Bath Soap		Shopping							840.00		
4	Bulletin Board 3' x 5' feet w/frame		Shopping							1,500.00		
5	Cartolina White		Shopping							231.40		
6	Cork Board (Medium Size)		Shopping							23,200.00		
7	Cork Board (3x4) Framed		Shopping							1,200.00		
8	Correction Fluid touch & go		Shopping							19,215.00		
9	Corrugated Box		Shopping							17,025.00		
10	Desk Tray		Shopping							6,650.00		
11	Dry Seal		Shopping							44,000.00		
12	Envelope, Mailing w/ Letterhead		Shopping							118,000.00		
13	Folder, Expanding		Shopping							171,792.00		
14	Folder, Expanding (Maroon)		Shopping							32,020.00		
15	Frame for Certificate		Shopping							26,000.00		
16	Frame of COA Mission Vision		Shopping							10,000.00		
17	ID Laminating Film		Shopping							2,250.00		
18	Index Card Box, 3x5		Shopping							24,024.00		
19	Index Card Box, 5x8		Shopping							4,200.00		
20	Index Card Ruled, 3x5		Shopping							29,986.00		
21	Index Card Ruled, 4x6		Shopping							63,360.00		
22	Index Card Ruled, 5x8		Shopping							117,275.50		
23	Ink, for Numbering Machine		Shopping							31,725.00		
24	Marker , Pilot Black & Red		Shopping							300.00		
25	Memo Pad		Shopping							52,800.00		
26	Numbering Machine		Shopping							95,000.00		
27	Paper Bond Colored		Shopping							52,800.00		

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28	Paper, Bond Multicopy Short		Shopping							199,680.00		
29	Paper, Bond w/ Letterhead Long 8 1/2 x 13		Shopping							45,580.00		
30	Paper, Bond w/ Letterhead Short 8 1/2 x 11		Shopping							110,800.00		
31	Paper, Book Substance		Shopping							21,600.00		
32	Paper Onion Skin		Shopping							68,550.00		
33	Paper, Newsprint (long)		Shopping							4,320.00		
34	Parchment Seal		Shopping							22,000.00		
35	Paste, Solid with applicator		Shopping							18,000.00		
36	Photo Paper (double Sided)		Shopping							4,900.00		
37	Photo Paper		Shopping							4,200.00		
38	Push Pin		Shopping							6,020.00		
39	PVC Covered Short		Shopping							528.00		
40	Ribbon for Receiving Machine		Shopping							18,000.00		
41	Ribbon for Bundy clock		Shopping							10,000.00		
42	Ribbon for Brother Fax Machine		Shopping							18,832.00		
43	Ribbon Adrite, Manual Typewriter		Shopping							3,499.30		
44	Rubber Dater		Shopping							40,000.00		
45	Rubber Eraser		Shopping							864.00		
46	Rubber Mat (For Cutter)		Shopping							4,500.00		
47	Rubber Stamp		Shopping							2,625.00		
48	Ruler 12"		Shopping							336.00		
49	Self Inking Trodat 4911		Shopping							19,400.00		
50	Signpen Refill (Parker)		Shopping							195.00		
51	Specialty Board 8 1/2 x 11 Color White (Vellum) 220gsm		Shopping							3,360.00		
52	Special Paper for Appointment (8 1/2 x 13, Elit, p.Cream, Seruni, 220 grams)		Shopping							10,800.00		
53	Special Paper for Loyalty & Certificates (8 1/2 x 11, 120 gsm, H. White, Pre-Colonial)		Shopping							2,400.00		
54	Specialty Paper (bevania splendorgel, long, 220gsm)		Shopping							7,000.00		
55	Specialty Paper (bevania splendorgel, short, 220gsm)		Shopping							7,000.00		
56	Sign Pen v7 & C4		Shopping							7,200.00		
57	Sticker Paper (Destructible)		Shopping							30,000.00		
58	Tape Adhesive 1 & 1/2 inch (12) Double (154)		Shopping							7,470.00		
59	Thumbtacks		Shopping							1,240.00		

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60	Time Card (Amano)		Shopping							1,500.00		
61	Toilet Tissue		Shopping							19,684.00		
62	White Board 20x24 (12 x 18)		Shopping							16,000.00		
63	White Board for planning (54x 35)		Shopping							36,000.00		
G. CONSUMABLES												
1	Epson L800 T6731 Black		Shopping							36,000.00		
2	Epson L800 T6732 Cyan		Shopping							10,800.00		
3	Epson L800 T6733 Magenta		Shopping							10,800.00		
4	Epson L800 T6734 Yellow		Shopping							10,800.00		
5	Epson L800 T6735 Light Cyan		Shopping							10,800.00		
6	Epson L800 T6736 Light Magenta		Shopping							10,800.00		
7	OPTIMUM TONER CART OPT 80AF FREE USE OF HP LASERJET PRINTER SERVICE UNIT FOR EVERY 2 TONERS AND FREE PRINTER SPARE PARTS-SERVICE/ REPAIR & MAINTENANCE		Shopping							90,000.00		
8	OPTIMUM TONER CART OPT 83AF FREE USE OF HP LASERJET PRINTER SERVICE UNIT FOR EVERY 2 TONERS AND FREE PRINTER SPARE PARTS-SERVICE/ REPAIR & MAINTENANCE		Shopping							180,000.00		
9	TONER CARTRIDGE,HP PART NO, CE505,BLK, (FOR HP LASERJET P2055/2035) COMPATIBLE TONER CARTRIDGE, NOT REFILLED NOR A REMANUFACTURED TONER CARTRIDGE		Small Value Procurement							1,530,000.00		
10	Canon Pixma G 1000 ink Black,Cyan,Magenta & Yellow for Comm.		Shopping							11,000.00		
11	HP DeskJet Ink Advantage 1115		Shopping							4,500.00		
12	HP DeskJet Ink Advantage 2010		Shopping							4,500.00		
13	Epson L210 T66641 Black,Cyan,Magenta & Yellow		Shopping							9,100.00		
14	Ribbon, Epson Printer LQ 300 / 7753		Shopping							12,000.00		
15	CD Recordable		Shopping							21,636.00		
16	CD Rewritable		Shopping							480.00		
17	Optimum Toner Cartridge 85AF		Shopping							60,000.00		
18	Optimum Toner Cartridge 78AF		Shopping							36,000.00		
19	Brother Ink Refill, Black,Cyan,Magenta & Yellow		Shopping							32,064.00		
20	Brother Toner, Black & Colored		Shopping							12,800.00		
21	Brother Toner, Black,Cyan,Magenta & Yellow		Shopping							14,500.00		
22	Epson Ribbon Refill		Shopping							26,919.20		

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3	Supreme Court Reports Annotated (SCRA) Vol. 785-850 (P 1,100.00)		Shopping						231,000.00				
4	LABOR LAW BOOKS LATEST EDITION		Shopping										
5	RULES OF COURT & REMEDIAL LAW BOOKS LATES EDITION		Shopping										
6	COMMERCIAL LAW BOOKS LATES EDITION		Shopping										
7	CSC PAMPHLETS		Shopping										
8	AND OTHER RELATED LAW BOOKS		Shopping										
k.	COMPUTER SUPPLIES (DATA CENTER)												
1	Projector or TV for the Executive Lounge (Replacement for current projector, 75" or any large resolution TV		Shopping								150,000.00		
2	20 ft HDMI Cable for the Conference Room Projector		Shopping								1,000.00		
3	5 box of 8p8c rj45 Connector		Shopping								1,000.00		
4	3x box or 30 to 5 0 ft of Cat6a UTP Cable		Shopping								1,000.00		
5	1x Crimping Tool		Shopping								500.00		
6	2x Laser Jet Pro MFP M127FS Toner		Shopping								8,000.00		
7	2x Power Supply		Shopping								1,000.00		
8	3x Laptops for general usage		Shopping								90,000.00		
9	Vacuum Cleaner		Shopping								3,000.00		
10	3x Desktop Computers for the Data Center		Shopping								120,000.00		
11	CPU i5 series 4gb RAM 1TB HD		Shopping								89,500.00		
12	Monitor, Black		Small Value Procurement								331,500.00		
13	Multi tester (CX 506)		Shopping								7,000.00		
14	Network Tester		Shopping								1,500.00		
15	Soldering Iron 40w-100w		Shopping								6,000.00		
16	Soldering Lead 100mm		Shopping								1,000.00		
17	Gun Tucker		Shopping								1,000.00		
18	Crimping Tool		Shopping								4,000.00		
19	Impact Tool		Shopping								4,500.00		
20	Key Board		Shopping								47,950.00		
21	Laptop Hard Drive SATA 500gb		Shopping								30,000.00		

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22	Laptop Hard Drive SATA 1T			Shopping							30,000.00		
L. COMMON OFFICE EQUIPMENT/SEMI EXPANDABLE													
1	Air-Conditioning Manual 2.0HP			Small Value Procurement					30pcs		750,000.00		
2	5TR Floor Mounted Airconditioning Indoor Inverter (NCR)			Small Value Procurement							850,000.00		
3	2.5 TR Floor Mounted (NCR Bookman)			Small Value Procurement							360,000.00		ela(1),sena (2)Hallway)3)
4	3TR Floor Mounted Airconditioning Indoor Inverter (DC)			Shopping							120,000.00		
5	2 Units AirCondition (Elevator)			Shopping							100,000.00		
6	CCTV Camera			Shopping							150,000.00		
7	Clerical Chair			Public Bidding							1,010,000.00		
8	Clerical Table			Public Bidding							1,027,000.00		
9	Computer Table			Shopping							147,065.00		
10	Computer Chair without Armrest			Shopping							93,000.00		
11	Gang Chair			Shopping							127,200.00		
12	Jr. Executive Chair			Small Value Procurement							240,000.00		
13	Long Table (2x8 feet)			Shopping							40,000.00		
14	Jr. Executive Table			Shopping							150,000.00		
15	Numbering Machine			Shopping							90,000.00		
16	Push Cart (Bookman)			Shopping							15,000.00		
17	Steel Filing Cabinet, 20 Gauge			Small Value Procurement							623,917.00		
18	Sr. Executive Chair			Shopping							168,000.00		
19	Sr. Executive Table			Shopping							100,000.00		
20	Television Led (49) TCL			Shopping							30.00		
21	Vault			Shopping							20,000.00		
22	Queuing Monitor (INFO MANUAL FOR SENA UNIT)			Small Value Procurement							500,000.00		
23	Power Generator Set 7500w			Shopping							124,899.90		
24	Copier Machine w/ Scanner			Shopping							34,000.00		
COMMON JANITORIAL SUPPLIES													
1	Declogger			Shopping							13,952.00		
2	Toilet bowl & Urinal Cleaner 900-			Shopping							4,455.78		
3	All Purpose Cleanser			Shopping							2,376.00		
4	Chamois car wipe			Shopping							1,000.00		
5	Disinfectant Bleaching Solution			Shopping							6,000.00		
6	Diswashing Paste 450g			Shopping							2,175.00		
7	Feather Duster			Shopping							4,476.00		
8	Toilet Deodorant cake			Shopping							1,638.00		
9	Glass Cleaner Spray			Shopping							1,200.00		
10	Muriatic Acid			Shopping							9,000.00		
11	Toilet Plunger			Shopping							1,836.00		
12	Toilet Brush			Shopping							1,428.00		
13	Toilet Brush w/ Handle			Shopping							14,467.40		
14	Floor Brush with Handle			Shopping							1,196.00		

Code PAP	PROCUREMENT	PROGRAM / PROJECT	PMO End-User	MODE OF PROCUREMENT	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program of Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Awards	Contract Signing		Total	MOOE	CO	
A. AVAILABLE AT PROCUREMENT SERVICE STORES													
COMMON ELECTRICAL SUPPLIES													
1		BATTERY, dry cell AA, 2 pieces per blister pack		Thru DBM-PS							9,734.40		Based on NEP
2		BATTERY, dry cell AAA, 2 pieces per blister pack		Thru DBM-PS							2,304.00		Based on NEP
3		TAPE, electrical		Thru DBM-PS							2,271.60		Based on NEP
COMMON OFFICE SUPPLIES													
1		ACETATE, gauge #3, 50m per roll		Thru DBM-PS							30,669.20		Based on NEP
2		AIR FRESHENER, 280mL/150g min		Thru DBM-PS							67,936.54		Based on NEP
3		ALCOHOL, 70%, ethyl, 500ml		Thru DBM-PS							65,941.98		Based on NEP
4		CARBON FILM 210MM X 297MM		Thru DBM-PS							39,863.12		Based on NEP
5		CARBON FILM 216MM X330MM		Thru DBM-PS							35,432.88		Based on NEP
6		CARTOLINA, assorted color, 20 pieces per pack		Thru DBM-PS							24,141.60		Based on NEP
7		Clearbook, 20 transparent pockets, for Legal size		Thru DBM-PS							1,336.65		Based on NEP
8		CLIP, backfold, 19mm, 12 pieces per box		Thru DBM-PS							787.00		Based on NEP
9		CLIP, backfold, 25mm, 12 pieces per box		Thru DBM-PS							1,394.00		Based on NEP
10		CLIP, backfold, 32mm, 12 pieces per box		Thru DBM-PS							1,988.00		Based on NEP
11		CLIP, backfold, 50mm, 12 pieces per box		Thru DBM-PS							4,110.00		Based on NEP
12		CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic		Thru DBM-PS							14,571.48		Based on NEP
13		DATA FILE BOX, made with chipboard, with closed ends		Thru DBM-PS							29,390.85		Based on NEP
14		DATA FOLDER, made with chipboard, taglia lock		Thru DBM-PS							61,680.96		Based on NEP
15		ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box		Thru DBM-PS							5,093.64		Based on NEP
16		ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box		Thru DBM-PS							6,465.60		Based on NEP
17		ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box		Thru DBM-PS							8,014.08		Based on NEP
18		ENVELOPE, MAILING, 500 pieces per box, 80 gsm		Thru DBM-PS							205,074.00		Based on NEP
19		FASTENER, for paper, metal, 50 sets per box		Thru DBM-PS							53,433.00		Based on NEP
20		FOLDER, Tagboard, A4, 100 pieces per pack		Thru DBM-PS							8,137.80		Based on NEP
21		FOLDER, Tagboard, Legal size, 100 pieces per pack		Thru DBM-PS							112,525.20		Based on NEP
22		INDEX TAB, self-adhesive, 5 set/box, assorted colors		Thru DBM-PS							10,962.96		Based on NEP
23		MARKER, fluorescent, 3 colors per set		Thru DBM-PS							4,436.40		Based on NEP
24		MARKER, whiteboard, bullet type, black		Thru DBM-PS							694.85		Based on NEP
25		MARKER, whiteboard, bullet type, blue		Thru DBM-PS							694.85		Based on NEP
26		MARKER, permanent, bullet type, black		Thru DBM-PS							10,040.00		Based on NEP
27		MARKER, permanent, bullet type, blue		Thru DBM-PS							10,040.00		Based on NEP

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28	MARKER, permanent, bullet type, red		Thru DBM-PS							2,439.72		Based on NEP
29	NOTE BOOK, stenographer's, 40 leaves, spiral		Thru DBM-PS							1,239.48		Based on NEP
30	NOTE PAD, stick-on, (3"x3"), 100 sheets per pad		Thru DBM-PS							7,977.60		Based on NEP
31	NOTE PAD, stick-on, (3"x4"), 100 sheets per pad		Thru DBM-PS							8,626.05		Based on NEP
32	PAD PAPER, Ruled		Thru DBM-PS							9,495.00		Based on NEP
33	PAPER PAPER PAPER PAPER PAPER CLIP, CLIP, CLIP, CLIP, gem gem type,		Thru DBM-PS							3,455.00		Based on NEP
34	PAPER CLIP, gem type, 32mm, 100 pieces per box		Thru DBM-PS							7,020.00		Based on NEP
35	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm		Thru DBM-PS							825,960.00		Based on NEP
36	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm		Thru DBM-PS							386,256.00		Based on NEP
37	PAPER, Thermal, 216mm x 30m		Thru DBM-PS							2,811.78		Based on NEP
38	PENCIL, lead, w/eraser, One(1) dozen per box		Thru DBM-PS							2,937.60		Based on NEP
39	RECORD BOOK, 300 pages, size: 214mm x 278mm min		Thru DBM-PS							26,346.60		Based on NEP
40	RECORD BOOK, 500 pages, size: 214mm x 278mm min		Thru DBM-PS							58,404.00		Based on NEP
41	RUBBER BAND, 70mm min lay flat length (#18)		Thru DBM-PS							58,224.00		Based on NEP
42	SIGN PEN, black		Thru DBM-PS							43,188.00		Based on NEP
43	SIGN PEN, blue		Thru DBM-PS							15,115.80		Based on NEP
44	SIGN PEN, red		Thru DBM-PS							6,694.14		Based on NEP
45	STAMP PAD INK, violet, 50mL		Thru DBM-PS							5,303.34		Based on NEP
46	STAMP PAD, felt pad, min 60mm x 100mm		Thru DBM-PS							4,114.71		Based on NEP
47	STAPLE WIRE, Standard		Thru DBM-PS							11,138.88		Based on NEP
48	TAPE, masking, 24mm, 50 meters length		Thru DBM-PS							9,973.68		Based on NEP
49	TAPE, masking, 48mm, 50 meters length		Thru DBM-PS							2,621.76		Based on NEP
50	TAPE, transparent, 24mm, 50 meters		Thru DBM-PS							6,816.00		Based on NEP
51	TAPE, packaging, 48mm, 50 meters length		Thru DBM-PS							5,612.44		Based on NEP
52	TAPE, transparent, 48mm, 50 meters		Thru DBM-PS							16,548.00		Based on NEP
53	Toilet Tissue		Shopping							19,684.00		Based on NEP
54	TWINE, plastic, one kilo per roll		Thru DBM-PS							5,192.00		Based on NEP
55	WRAPPING PAPER, kraft, 50 sheets per pack		Thru DBM-PS							8,039.40		Based on NEP
COMMON OFFICE DEVICES												
1	PENCIL SHARPENER, 1 piece in individual plastic case		Thru DBM-PS							7,592.91		Based on NEP
2	PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box		Thru DBM-PS							14,810.40		Based on NEP
3	SCISSORS, (6")		Thru DBM-PS							1,713.60		Based on NEP

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4	Stand Fan	Electric fan		Thru DBM-PS							7,038.00		Based on NEP
5	STAPLER,	standard		Thru DBM-PS							10,254.00		Based on NEP
6	STAPLE REMOVER,	plier type		Thru DBM-PS							3,460.53		Based on NEP
7	TAPE DISPENSER,	table top		Thru DBM-PS							4,950.72		Based on NEP
8	WASTE BASKET,	non-rigid plastic		Thru DBM-PS							4,594.92		Based on NEP
COMMON JANITORIAL SUPPLIES													Based on NEP
1	Detergent Powder	1kg/pouch		Thru DBM-PS							4,455.78		Based on NEP
2	Disinfectant Spray	400-550g		Thru DBM-PS							2,253.60		Based on NEP
3	Disinfectant Bleaching Solution			Thru DBM-PS							1,440.00		Based on NEP
4	FURNITURE CLEANER,	aerosol, 300mL/can		Thru DBM-PS							21,804.00		Based on NEP
5	INSECTICIDE,	aerosol type, 600mL/can		Thru DBM-PS							34,264.80		Based on NEP
6	Mophead,	Nylon		Thru DBM-PS							3,530.24		Based on NEP
7	Scouring Pad			Thru DBM-PS							428.32		Based on NEP
8	Broom Soft			Thru DBM-PS							4,597.00		Based on NEP
9	Broom Stick			Thru DBM-PS							248.80		Based on NEP
10	Dustpan			Thru DBM-PS							393.68		Based on NEP
11	Mophead,	Bucket		Thru DBM-PS							1,987.44		Based on NEP
12	Mophandle			Thru DBM-PS							2,074.52		Based on NEP
13	RAG, all cotton,	32 pieces per kilo per bundle		Thru DBM-PS							6,201.60		Based on NEP
COMMON OFFICE EQUIPMENT													
1	COMPUTER DESKTOP	with OS Microsoft Office		Thru DBM-PS							800,000.00		Based on NEP
2	CALCULATOR,	COMPACT, electronic, 12 digits cap, 1 unit in individual box		Thru DBM-PS							6,608.67		Based on NEP
3	FASCIMLE MACHINE	uses thermal paper		Thru DBM-PS							43,713.96		Based on NEP
4	Printer Impact Dot Matrix	24 pins 136 Column		Thru DBM-PS							19,457.98		Based on NEP
5	PAPER SHREDDER,	0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper		Thru DBM-PS							35,563.02		Based on NEP
COMMON COMPUTER SUPPLIES													
1	DVD REWRITABLE,	4x speed, 4.7GB capacity		Thru DBM-PS							24,110.24		Based on NEP
3	FLASH DRIVE,	16GB, USB 2.0, plug and play		Thru DBM-PS							40,047.75		Based on NEP
3	MOUSE,	optical, USB connection type		Thru DBM-PS							8,423.40		Based on NEP

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CONSUMABLES												
1	INK CART, HP CN692AA, (HP704), Black		Thru DBM-PS							3,731.50		Based on NEP
2	INK CART, HP CN693AA, (HP704), Tri-color		Thru DBM-PS							3,731.50		Based on NEP
3	INK CART, HP CZ107AA, (HP678), Black		Thru DBM-PS							8,954.40		Based on NEP
4	INK CART, HP CZ108AA, (HP678), Tricolor		Thru DBM-PS							8,954.40		Based on NEP
5	INK CART,(HP 680) Tri Color		Thru DBM-PS							24,000.00		Based on NEP
6	INK CART,(HP 680) Black		Thru DBM-PS							24,000.00		Based on NEP
7	TONER CART, HP CB435A Black		Thru DBM-PS							2,914.91		Based on NEP
8	TONER CART, HP Q2612A, Black		Thru DBM-PS							38,742.96		Based on NEP
9	TONER CART,HP Q7553A Black		Thru DBM-PS							16,202.36		Based on NEP
10	RIBBON CART, EPSON C13S015516 (#8750), Black, for LX-300		Thru DBM-PS							432,262.44		Based on NEP

Reviewed/Prepared by BAC Secretariat:

I certify that I have reviewed this APP and it is consolidated in accordance with the submitted PMPs

ATTY. RACHEL ANN KATRINA P. ABAD

BAC Secretariat Head

Date: _____

Reviewed by Budget Division:

I certify that I have reviewed this APP accordance with the Monthly Cash Program National Expenditure Program

ELVIRA F. CRUZ

Director II
Management and
Administrative Department

Date: _____

Recommending Approval Central BAC:

I certify that I have reviewed this APP and it is recommended for approval

ATTY. JOSETTE E. NAVARRA
Chairperson, Central BAC

Date: _____

Approved:

I certify that I have reviewed this APP and is recommended for approval

GERARDO J. NOGRALES
Chairman

Date: _____