

2019 INDICATIVE ANNUAL PROCUREMENT PLAN (NLRC-RAB 2)

Code (PAP)	Procurement Program/Project	Project Management Office/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. Public Bidding												
<i>Goods and Services</i>												
	Procurement of Janitorial Services	NLRC-RAB2	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA			-	Based on NEP/1 year contract
	Procurement of Security Services	NLRC-RAB2	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	300,000.00	300,000.00		Monthly payable for Security Services 25,000/month 1yr Contract
	Supplies and Installation of LAN	NLRC-RAB2	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	55,000.00	55,000.00		
	Construction of NLRC-RAB2 2nd Floor and Fence	NLRC-RAB2	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	10,065,375.00	10,065,375.00		Fence - 2,551,275.00 2nd Floor - 7,514,100.00
	Upgrading of Telecommunication Infrastructure and Digitization of NLRC	NLRC-RAB2	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA			-	Based on NEP
	Procurement of NLRC Cloud Services, Web Hosting with Back-up Server and Maintenance	NLRC-RAB2	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA			-	Based on NEP (recurring)/1 year contract
	Procurement of Courier Services	NLRC-RAB2	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	360,000.00	360,000.00		Based on NEP (for Private Courier only due to existing Personal Deliver Services and Post Office) *Due to increase of cases
	Construction of Covered Garage for NLRC-RAB2 Office Vehiclie	NLRC-RAB2	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	100,000.00	100,000.00		
	Landscaping of NLRC-RAB2 front yard	NLRC-RAB2	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	100,000.00	100,000.00		
	Construction of Power House for Electric Generator	NLRC-RAB2	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	60,000.00	60,000.00		
	Construction of NLRC-RAB2 Gate: Entrance & Exit	NLRC-RAB2	Public Bidding	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	4th Quarter FY 2018	GAA	100,000.00	100,000.00		
Total (17.I)									11,140,375.00	11,140,375.00	-	
II. Alternative Methods of Procurement												
a. Agency-to-Agency with Procurement Service												
	APP CSE 2019	NLRC	Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GAA	1,563,576.51	1,563,576.51		Total Budget for DBM PS (to be purchased from through Shopping (b) in case on non-availability of stocks)/Based on NEP
Sub-Total (17.II.a)									1,563,576.51	1,563,576.51	-	
b. Agency-to-Agency with Other Agencies												
<i>Goods and Services</i>												
	Insurance and Registration (Plant, Property & Equipment and Motor Vehicles)	NLRC-RAB2	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAA	15,000.00	15,000.00		with GSIS/BIR; Based on NEP
	Printing of Accountable Forms and other forms	NLRC-RAB2	Agency-to-Agency	CY 2019	CY 2019	CY 2019	CY 2019	GAA	30,000.00	30,000.00		with APO/NPO; Based on NEP


4

Taxes/Duties and Licenses	NLRC-RAB2	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAA	30,000.00	30,000.00	with GSIS/BIR; Based on NEP
Sub-Total (17.II.b)								75,000.00	75,000.00	-
c. Direct Contracting/ Direct Contracting under WETI Guidelines										
Goods and Services										
Lease of Office Space for NLRC and NCR RAB	NLRC	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA			includes approved additional fund for the transfer of NLRC Central Office (Main Office & Comm Proper) for refill of existing printers/to be procured as the need arises
Various Toners for Copiers and Duplicator	NLRC	Direct Contracting	CY 2019	CY 2019	CY 2019	CY 2019	GAA	80,000.00	80,000.00	Based on NEP
Repair and Preventive Maintenance of NLRC Motor Vehicles	NLRC	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	20,000.00	20,000.00	Based on NEP
Water Expenses	NLRC	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	GAA	18,000.00	18,000.00	Based on NEP
Electricity Expenses	NLRC	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	GAA	300,000.00	300,000.00	Based on NEP
Sub-Total (17.II.c)								418,000.00	418,000.00	-
d. Shopping										
Goods and Services										
Office Supplies	NLRC	Shopping (b)	CY 2019	CY 2019	CY 2019	CY 2019	GAA	48,000.00	48,000.00	procurement of NON CSE - Based on NEP - Amount includes all budget for all kinds/types of Office Supplies - Also those supplies that might be charged to Petty Cash Fund
Electrical Supplies	NLRC	Shopping (b)	CY 2019	CY 2019	CY 2019	CY 2019	GAA	100,000.00	100,000.00	- Amount includes all budget for Other Supplies and Materials Expenses - Also those supplies that might be charged to Petty Cash Fund
Sub-Total (17.II.d)								148,000.00	148,000.00	-
e. Small Value Procurement										
Goods and Services										
Procurement of NLRC ICT Software/Web Development Requirements	NLRC	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAA			
Human Resource Information Software Development	Administrative Dept.	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GAA			
Newspaper Subscription	NLRC	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA			Based on NEP
Supply and Delivery of Bottled Drinking Water	NLRC	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA			Based on NEP
Publication Expenses	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA			Based on NEP

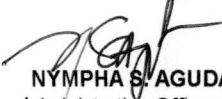
4

Printing Expenses	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	20,000.00	20,000.00	Based on NEP
Supplies and Materials for the Construction of Tables and Chairs	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA			Based on NEP
Medical Supplies	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	10,000.00	10,000.00	Based on NEP
Repairs, Repainting, Maintenance of Various NLRC Offices	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA			Based on NEP
LED Lights	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	24,000.00	24,000.00	Based on NEP
Various Plastic Bags	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	2,500.00	2,500.00	Based on NEP
Furnitures and Fixtures	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	150,000.00	150,000.00	-Gang Chairs for clients: Porch and Hallway Cabinets and Shelves for Finance Files, Records, Supplies, Baggage Counter(Materials & Labor)
Use of Photocopiers (payment of consumables)	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	119,200.40	119,200.40	Based on NEP *Multiplied by 10% Provision to Inflation *if Ineo 163 will be approved/if not Divide by 2
Purchase of Law Books	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA			Based on NEP
Computer Supplies for Data Center	Data Center	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA			Based on NEP
Gasoline for Electric Generator	NLRC-RAB2	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	GAA	6,000.00	6,000.00	
Sub-Total (17.ii.e)								331,700.40	331,700.40	-
II. Various Modes of Procurement depending on Nature, Conditions and Amount										
Goods and Services										
Various Ink Carriage and Toners	NLRC	Small Value Procurement/Agency-to-Agency	CY 2019	CY 2019	CY 2019	CY 2019	GAA	25,000.00	25,000.00	to be purchased as the need arises
Total (17.iii)								25,000.00	25,000.00	
Grand Total (2019 Projects)								13,701,651.91	13,701,651.91	

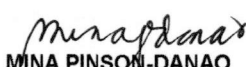
Prepared by:


JONATHAN G. ASA
 Administrative Assistant II
 Acting Supply Officer


Certified True and Correct:


NYMPHA S. AGUDA
 Administrative Officer IV
 Accountant Designate

Recommending Approval:


MINA PINSON-DANA O
 Administrative Officer V
 Accountant Designate

Approved by:


MA. LOURDES R. BARICAUA
 Labor Arbitrer
 Officer-in-Charge