



Republic of the Philippines
Department of Labor and Employment
NATIONAL LABOR RELATIONS COMMISSION
Quezon City



BIDS AND AWARDS COMMITTEE
(A.O. 11-02, Series of 2021)

Supplemental Bid Bulletin No.01

This Supplemental Bid Bulletin No. 01 for the project **“Procurement of Janitorial Services FY 2022”** is issued to clarify, modify or amend the items pertaining to information necessary for bidders to prepare a responsive bid and technical specifications in the bidding documents.

REFERENCE	CLARIFICATION/ AMENDMENT
II. Instructions to Bidders ITB Clause 14.1 (page 19)	For purposes of securing a Surety Bond, the Draft Contract for this project shall be made available to bidders after submission of a letter request to NLRC Management and Fiscal Department. List of Accredited Bonding/Surety Company is herein attached as Annex “A” for reference. Surety Bond may only be secured from those listed company. Otherwise, it shall be a ground of having an unresponsive bid due to non-submission of bid security.
II. Instructions to Bidders ITB Clause 20.1 (page 20)	The Deed of Undertaking required must be duly notarized and signed by the authorized bidder representative. It is an undertaking by the

	company of their compliance with OSH and Labor Standards Laws and not an undertaking from DOLE.
VII. Technical Specification TERMS OF REFERENCE: VII. Eligibility Documents Required and VIII. Other Requirements (page 37-38)	Bidder may no longer submit separate copy of documents already enumerated in the Checklist of Documents. Only the additional documents mentioned Under VIII. Other Requirements of the Terms of Reference shall be attached to the Conformity with the Technical Specifications document.
VII. Technical Specification TERMS OF REFERENCE: VIII. Other Requirements: Housekeeping Plan (page 37)	Submission of a general housekeeping plan shall suffice. However, if bidder will conduct an ocular inspection, a letter request must be submitted to NLRC Management and Fiscal Department for scheduling purposes.
VII. Technical Specification TERMS OF REFERENCE: Annex 2 of the Terms of Reference (page 41)	Garbage Receptacles (120 liters capacity) Extension Cord (15 meters long) Aluminum Ladder (6 feet long)
For further questions and clarifications re: technical specifications and requests for ocular visit,	MANAGEMENT AND FISCAL DEPARTMENT NATIONAL LABOR RELATIONS COMMISSION 1184 Ben-Lor Building, Quezon Avenue, Quezon City Telephone Nos.: 8781-7870 / 8743-

For further inquiries, kindly contact:

Misses Alna E. Samontañez/Jennifer D. Canoy

Member, BAC Secretariat
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8740-7733/8781-7871

This shall form an integral part of the Bid Documents.

Issued on 6th day of December 2021 at Quezon City, Philippines.

Please be guided accordingly.



**HON. JULIA CECILY COCHING-
SOSITO**

Presiding Commissioner, Chairperson,
NLRC Bids and Awards Committee FY
2021-2022

Annex A: Memorandum 12-01 series of 2019: NLRC Accredited Bonding/Surety Companies



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Certificate Number: AJA15-0048

MEMORANDUM No. 12-01
Series of 2019

TO : ALL PRESIDING / COMMISSIONERS
ALL EXECUTIVE / LABOR ARBITERS
ALL ACTING / EXECUTIVE CLERKS OF COURT II
ALL COMMISSION ATTORNEYS

SUBJECT : ACCREDITED BONDING / SURETY COMPANIES

DATE : 16 December 2019

2019 DEC 17 PM 4:00
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N. L. R. C.
HRO & ADMIN. DIVISION

En Banc Resolution No. 03-13 (Series of 2013) on the "Guidelines for Accreditation of Surety Companies" provides that, unless accredited and authorized by the Commission, no surety company or its authorized agents shall be allowed to transact business with the NLRC.

Pursuant thereto, the following bonding/surety companies are accredited by the Commission:

1. Alpha Insurance & Surety Company, Inc.
2. Country Bankers Insurance Corporation
3. Intrastrata Assurance Corporation
4. Malayan Insurance Company, Inc.
5. Milestone Guaranty and Assurance Corporation
6. Paramount Life & General Insurance Corporation
7. Pioneer Insurance & Surety Corporation
8. Pioneer Intercontinental Insurance Corporation
9. PNB General Insurers Company, Inc.
10. Prudential Guarantee & Assurance Inc.
11. Stronghold Insurance Company, Inc.
12. Visayan Surety & Insurance Corporation
13. Philippines First Insurance Co., Inc. (Date of Accreditation: 13 December 2019)
14. Sterling Insurance Company, Inc. (Date of Accreditation: 13 December 2019)
15. Travellers Insurance & Surety Corporation (Date of Accreditation: 13 December 2019)

For your information and guidance.

GERARDO C. NOGRALES
Chairman

PPSTA Building No. 5, Banawe Avenue corner P. Florentino Street, 1114 Quezon City
website: www.nlrc.dole.gov.ph email address: nlrcmis@yahoo.com

GOV-HEMO-ACCREDITED BONDING 008-2019