



Republic of the Philippines
 Department of Labor and Employment
NATIONAL LABOR RELATIONS COMMISSION
 Quezon City



NOTICE TO PROCEED

17 January 2024

MS. ANGENETTE A. GAN
 Marketing Professional
 Toyota Fairview, Inc.
 Neopolitan Business Park
 Corner Mindanao Avenue,
 Fairview, Quezon City

Dear Ms. Gan:

The attached Contract Agreement having been approved, notice is hereby given to **Toyota Fairview, Inc.** to cause the delivery of the Eighteen (18) Units Sports Utility Vehicles (SUVs) /Multi-purpose Vehicles (MPVs) within thirty (30) calendar days from receipt of this Notice.

Thus, you shall be responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the National Labor Relations Commission.

Very truly yours,

GRACE E. MANQUIZ-TAN
 Chairperson #9

I acknowledge receipt of this Notice on: Jan. 19, 2024

Name of the Representative of the Bidder: Angenette Gan

Authorized Signature: