

2019 ANNUAL PROCUREMENT PLAN NON-CSE (RAB IV & SUB RAB IV)

Code (PAP)	Procurement Program/Project	Project Management Office/ End-User	Mode of Procurement	Schedule for Each Procurement Activity		Source of Funds	Estimated Budget (PhP)		Remarks (brief description of Program/Project)	
				Ads/Post of IB/RE	Sub/Open of Bids		Notice of Award	Contract Signing		Total
I. Public Bidding										
Goods and Services										
	Procurement of Janitorial Services	NLRC	Public Bidding	CY2019	CY2019	CY 2019	CY2019	320,000.00	320,000.00	PROVISION OF 2 Janitorial attendant
	Procurement of Security Services	NLRC	Public Bidding	CY2019	CY2019	CY 2019	CY2019			Provision of 2 Security officer
	Supply, Installation, Commissioning and Testing of a 60 Mbps Direct Internet Services	NLRC	Public Bidding	CY2019	CY2019	CY 2019	CY2019	100,000.00	100,000.00	Based on NEP (Central Office, Commission Proper and NCR)/1 year contract
	Construction of NLRC Main and RAB NCR Building	NLRC	Public Bidding	CY2019	CY2019	CY 2019	CY2019			
	Upgrading of Telecommunication Infrastructure and Digitization of NLRC	NLRC	Public Bidding	CY2019	CY2019	CY 2019	CY2019			
	Procurement of NLRC Cloud Services, Web Hosting with Back-up Server and Maintenance	NLRC	Public Bidding	CY2019	CY2019	CY 2019	CY2019			
	Procurement of Courier Services	NLRC	Public Bidding	CY2019	CY2019	CY 2019	CY2019	1,500,000.00	1,500,000.00	Based on NEP (for Private Courier only due to existing Personal Deliver Services and Post Office)
								1,920,000.00	1,920,000.00	Total (17.i)
II. Alternative Methods of Procurement										
a. Agency-to-Agency with Procurement Service										
	APP CSE 2019	NLRC	Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	1,022,640.72	1,022,640.72	Total Budget for DBM PS (to be purchased from through Shopping (b) in case on non-availability of stocks)/Based on NEP
								1,022,640.72	1,022,640.72	Sub-Total (17.ii.a)
b. Agency-to-Agency with Other Agencies										
Goods and Services										
	Insurance and Registration (Plant, Property & Equipment and Motor Vehicles)	NLRC	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	10,000.00	10,000.00	with GSIS/BIR; Based on NEP
	Printing of Accountable Forms and other forms	NLRC	Agency-to-Agency	CY 2019	CY 2019	CY 2019	CY 2019			
	Taxes/Duties and Licenses	NLRC	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter			
								10,000.00	10,000.00	Sub-Total (17.ii.b)
										c. Direct Contracting/ Direct Contracting under WETI Guidelines
Goods and Services										

Lease of Office Space for NLRC and NCR RAB	NLRC	Direct Contracting	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	4,200,000.00	4,200,000.00	includes additional fund/request for the transfer of NLRC RAB IV office.
Various Toners for Copiers and Duplicator	NLRC	Direct Contracting	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	35,000.00	35,000.00	Based on NEP
Repair and Preventive Maintenance of NLRC Motor Vehicles	NLRC	Direct Contracting	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	40,000.00	40,000.00	Based on NEP
Water Expenses	NLRC	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	720,000.00	720,000.00	Based on NEP
Electricity Expenses	NLRC	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	720,000.00	720,000.00	Based on NEP
d. Shopping											4,995,000.00	4,995,000.00		
Goods and Services														
Office Supplies	NLRC	Shopping (b)	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	50,000.00	50,000.00	procurement of NON CSE - Based on NEP -Amount includes all budget for all kinds/types of Office Supplies -Also those supplies that might be charged to Petty Cash Fund
Electrical Supplies	NLRC	Shopping (b)	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	50,000.00	50,000.00	
e. Small Value Procurement											50,000.00	50,000.00		
Goods and Services														
Procurement of NLRC ICT Software/Web Development Requirements	NLRC	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter			
Human Resource Information Software Development	Administrative Dept.	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter			
Newspaper Subscription	NLRC	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly			
Supply and Delivery of Bottled Drinking Water	NLRC	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly			
Publication Expenses	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019			
Printing Expenses	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019			
Supplies and Materials for the Construction of Tables and Chairs	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019			
Medical Supplies	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	10,000.00	10,000.00	Total Budget for DBM PS (to be purchased from through Shopping (b) in case on non-availability of stocks)/Based on NEP
Repairs, Repainting, Maintenance of Various NLRC Offices	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	200,000.00	200,000.00	Based on NEP
LED Lights	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019			
Various Plastic Bags	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019			

Furnitures and Fixtures for Various Offices	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	100,000.00	Additional Budget for Capital Outlay, to defray expenses for activities under Labor Arbitration Program
Use of Photocopiers (payment of consumables)	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA		
Purchase of Law Books	NLRC	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA		
Computer Supplies for Data Center	Data Center	Small Value Procurement	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA		
Sub-Total (17.II.e)											210,000.00	100,000.00
III. Various Modes of Procurement depending on Nature, Conditions and Amount												
Goods and Services												
Various Ink Carriage and Toners	NLRC	Small Value Procurement/Agency-to-Agency	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	180,000.00	to be purchased as the need arises
GAD SEMINAR & WORKSHOP	NLRC	Small Value Procurement/Agency-to-Agency	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	CY 2019	GAA	100,000.00	
Total (17.III)											280,000.00	
Grand Total (2019 Projects)											8,487,640.72	100,000.00

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Recommending Approval

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