National Labor Relations Commission Procurement Seventh Division Monitoring Report as of December 31, 2019

Code (UACS/PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Actual Procurement Activity: Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Inspection & Acceptance	Source of Funds	ABC (PhP): Total	MOOE	CO	Contract Cost (PhP): Total	MOOE	CO	List of Invited Observers	Date of Receipt of Invitation: Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Delivery/ Completio Acceptanc
COMPLETED PROCUREMENT ACTIVITIES																													
Public Bidding																													
Goods and Services																													
																Sub-total	-			-	-								
Alternative Mode of Procurement																													
Agency-to-Agency with other Agencies																													
	Taxes, Duties and and Licenses/Insurance	NLRC Seventh Division	Agency-to-agency													GAA	150,000.00			188,369.70	188369.7								
	Software Licenses (Microsoft)		Agency-to-agency (DBM-													GAA	350,000.00			346,116.35	346116.35								
																Sub-total	500,000.00			534,486.05									
Direct Contracting/Direct Contracting under WETI Guidelines																													
	Amortization Expense (Office		Direct Contracting																										
	Electricity Expenses	NLRC Seventh Division	Direct Contracting under WETI													GAA	2,600,000.00	2,600,000.00		2,576,654.28	2,576,654.28								
	Telephone, Mobile	NLRC Seventh	Direct Contracting													GAA	800,000.00	800,000.00		763,982.51	763,982.51								
	Internet Subscription	NLRC Seventh	Direct Contracting													GAA	200,000.00	200,000.00		214,609.25	214,609.25								
																GAA	100,000.00	100,000.00		89,653.09	89,653.09								
																Sub-total	3,700,000.00			3,644,899.13									
Shopping (b)																													
	Common Office Supplies															GAA	500,000.00	500,000.00		472254.55	472254.55								
																Sub-total	500,000.00			472,254.55									
Small Value Procurement																													
	Courier Services	NLRC Seventh Division	Small Value Procurement													GAA	780,000.00	780,000.00		734,665.40	734,665.40								
	Security Services	NLRC Seventh	Small Value Procurement													GAA	190,000.00	190,000.00		185,900.92	185,900.92								
	Supply and Delivery of Bottled Drinking Water	NLRC Seventh Division	Small Value Procurement													GAA	35,000.00	35,000.00		28,200.00	28,200.00								
	Newspaper Subscription (One	NLRC Seventh	Small Value Procurement													GAA	25,000.00	25,000.00		24,535.00	24,535.00								
	Purchase of Office Equipment and	NLRC Seventh	Small Value Procurement													GAA	20,000.00	20,000.00		9,799.00	9,799.00								
	Purchase of Medicine and	NLRC Seventh	Small Value Procurement													GAA	5,000.00	5,000.00		1,736.45	1,736.45								

	Purchase of Furniture and	NLRC Seventh	Small Value Procurement													GAA	30,000.00	30,000.00		21,000.00	21,000.00								
	Purchase of Janitorial Supplies	NLRC Seventh	Small Value Procurement													GAA	27,000.00	27,000.00		19668.30	19,668.30								
	Purchase of Common Electrical and Construction Supplies	NLRC Seventh Division	Small Value Procurement													GAA	10,000.00	10,000.00		6,879.25	6,879.25								
	Purchase of IT Equipment, Devices	NLRC Seventh	Small Value Procurement													GAA	95,000.00	95,000.00		80,263.40	80,263.40								
	Repairs, Maintenance, Materials and Others	NLRC Seventh Division	Small Value Procurement													GAA	20,000.00	20,000.00		8,859.30	8,859.30								
	Repair and Maintenance of IT	NLRC Seventh	Small Value Procurement													GAA	40,000.00	40,000.00		33,600.00	33,600.00								
	Repair and Maintenance of	NLRC Seventh	Small Value Procurement													GAA	35,000.00	35,000.00		40,950.00	40,950.00								
	Repair and Maintenance of	NLRC Seventh	Small Value Procurement													GAA	10,000.00	10,000.00		-	-								
	Repair and Maintenance of	NLRC Seventh	Small Value Procurement													GAA	35,000.00	35,000.00		52,670.06	52,670.06								
	Repair and Maintenance of	NLRC Seventh	Small Value Procurement													GAA	10,000.00	10,000.00		-	-								
	Rental of Storage Unit	NLRC Seventh	Small Value Procurement													GAA	19,000.00	19,000.00		15,984.57	15,984.57								
	Travelling Expenses (including Air	NLRC Seventh	Small Value Procurement													GAA	120,000.00	120,000.00		107,510.84	107,510.84								
	Transportation and Delivery Expense	NLRC Seventh	Small Value Procurement													GAA	40,000.00	40,000.00		34,896.75	34,896.75								
	Trainings and Seminars	NLRC Seventh	Small Value Procurement													GAA	30,000.00	30,000.00		16,101.79	16,101.79								
	Legal Service Fee	NLRC Seventh	Small Value Procurement													GAA	10,000.00	10,000.00		4,600.00	4,600.00								
	Other Professional Fees	NLRC Seventh	Small Value Procurement													GAA	110,000.00	110,000.00		97,823.00	97,823.00								
	General Sevices	NLRC Seventh Division	Small Value Procurement													GAA	250,000.00	250,000.00		255,796.58	255,796.58								
	Bank Charges	NLRC Seventh	Small Value Procurement													GAA	5,500.00	5,500.00		5,310.00	5,310.00								
	GAD Women's Month Celebration	NLRC Seventh	Small Value Procurement													GAA	60,000.00	60,000.00		52,590.00	52,590.00								
	Labor Day Activity	NLRC Seventh Division	Small Value Procurement													GAA	50,000.00	50,000.00		46,132.00	46,132.00								
	DOLE Sportsfest	NLRC Seventh	Small Value Procurement													GAA	30,000.00	30,000.00		24,095.00	24,095.00								
	Labor Relations Week Celebration	NLRC Seventh	Small Value Procurement													GAA	30,000.00	30,000.00		25,650.00	25,650.00								
	2020 Year End Performance Assessment &	NLRC Seventh Division	Small Value Procurement													GAA	30,000.00	30,000.00		24300.00	24,300.00								
																Sub-total	2,151,500.00			1,959,517.61									

Highly Technical Consultants			
Various Mode of Alternative Mode of Procurement			
Sub-total	-		-
Total Alloted Budget of Procurement Activities	6,851,500.00		
Total Contract Price of Procurement Activites Conducted			6,611,157.34
Total Savings (Total Alloted Budget - Total Contract Price)		240,342.66	

ON-GOING PROCUREMENT ACTIVITIES

Public Bidding
Goods and Services

Sub Total	-	-
Alternative Mode of Procurement		
Agency-to-Agency Procurement with other Agencies		
Sub Total	-	-
Direct Contracting/Direct Contacting under WETI Guidelines		
Sub Total	-	-
Shopping (b)		
Sub Total	-	-
Small Value Procurement		
Sub Total	-	-
Various Mode of Procurement		
Goods and Services		
Sub Total	-	-
Total Alloted Budget of On-going Procurement Activities	-	

Prepared by:

SEGUNDINO E. CEMIZA JR.
Head, BAC Secretariat / Board Secretary IV

Recommended for Approval by:

LA MA. TERESA L. DADULA
BAC Chairperson

APPROVED:

VIOLETA ORTIZ-BANTUG
Head of the Procuring Entity