



Republic of the Philippines
Department of Labor and Employment
NATIONAL LABOR RELATIONS COMMISSION
Quezon City



BIDS AND AWARDS COMMITTEE
(A.O. 11-02, Series of 2021)

SUMMARY OF THE MEETING
11 November 2021
via Zoom Platform

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| Procurement Project / Agenda | OPENING AND EVALUATION OF BIDS: PROCUREMENT OF SECURITY SERVICES FY 2022 |
| Attendance | <p>BAC Members: (attended via Zoom Platform)</p> <ul style="list-style-type: none">• PC Julia Cecily Coching-Sosito – Chairperson• LA Vilma Maria S. Plan-Barrera• ECC II Felicidad B. Ico• ECC II Purdey P. Perez• Atty. Sheryl E. Paquidao <p>BAC-TWG: (attended via Zoom Platform)</p> <ul style="list-style-type: none">• Atty. Tarcila B. Nepomuceno-Banda – Head• Atty. Mary Evangeline A. De Los Santos• Atty. Nikki Isabel G. Balanquit• Ms. Daisee A. Tismo <p>Provisional Member/s: (attended via Zoom Platform)</p> <ul style="list-style-type: none">• Director Elvira C. Cruz <p>BAC-Secretariat:</p> <ul style="list-style-type: none">• Atty. Rachel Ann Katrina P. Abad-Fabe – Head (attended via Zoom Platform)• Ms. Alna E. Samontanez (attended on site)• Ms. Jennifer D. Canoy (attended on site)• Ms. Rachelle T. Penaranda (attended on site)• Mr. Marco Angelo L. Serra (attended on site) <p>Bidders: (attended via Zoom Platform)</p> <ul style="list-style-type: none">• 168 Security Inc. – Ms. Catherine T. Marquez |

HIGHLIGHTS OF THE MEETING

| Meeting Started | <p>There being a quorum, PC Julia Cecily Coching-Sosito, the BAC Chairperson, called to order the meeting at around 10:20 A.M.</p> | | | | |
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| Observer | <p>No observers attended the meeting.</p> <p>Note: Observers were invited and were informed of the schedule of procurement activities through e-mail and registered mail.</p> | | | | |
| Opening and Evaluation of Bids (LOT 1) | <p>The Opening of Bids was participated in by 168 Security Inc. who submitted their bid before the deadline (November 11, 2021 1:00 PM):</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Company Name</th> <th style="text-align: center;">Date of Submission</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"> 168 Security Inc. represented by Ms. Catherine T. Marquez </td> <td style="text-align: center;"> November 11, 2021 at 12:45 PM </td> </tr> </tbody> </table> <p>The 168 Security Inc. complied with their manual submission (properly sealed and duly signed by their authorized representative), and electronic submission, in accordance with the requirement stated in the bidding documents.</p> <p>Hard copies were given to the Chairperson of the Committee, PC Julia Cecily Coching-Sosito, member ECC II Felicidad B. Ico and to the Head of the BAC Secretariat, Atty. Rachel P. Abad-Fabe. Other copies were not picked up by other members of the Committee.</p> <p>The members of the BAC Secretariat were in charge of opening the manual submissions. Accordingly, the manual submissions were opened by the members of the BAC Secretariat present at NLRC Conference Room on November 11, 2021.</p> <p>168 Security Inc. failed to submit their electronic submissions as well as to share the same via Zoom platform during the meeting.</p> <p>Before opening the bid, members of the BAC Secretariat asked the duly authorized representative, Ms. Marquez, to confirm whether the bidding documents presented on video were the same bidding documents they have submitted. Ms. Marquez confirmed that the shown documents were exactly their bid documents.</p> <p>The members of the BAC Secretariat then proceeded in opening</p> | Company Name | Date of Submission | 168 Security Inc. represented by Ms. Catherine T. Marquez | November 11, 2021 at 12:45 PM |
| Company Name | Date of Submission | | | | |
| 168 Security Inc. represented by Ms. Catherine T. Marquez | November 11, 2021 at 12:45 PM | | | | |

the envelopes. Each main envelope contained the technical component envelope and financial component envelope.

TECHNICAL COMPONENT ENVELOPE:

All technical component envelopes were opened to determine 168 Security Inc.'s compliance with the technical requirements for eligibility.

The BAC checked the submitted documents against the checklist of required documents to ascertain if they are all present using the non-discretionary "pass/fail" criterion as stated in the Instruction to Bidders. The BAC Secretariat read the contents of each document while presenting the hard copies on video.

If the bidder submitted the required document, it was rated as "passed" for that particular document. Upon review of the documents submitted, 168 Security Inc. were found to have complied with the required technical component documents (Legal Documents, Technical Documents and Financial Documents).

NOTE: The Summary of the Checklist of Technical Component Documents as read by the members of the BAC Secretariat is herein attached as Annex "A".

FINANCIAL COMPONENT ENVELOPE

The BAC then opened the financial component envelope submitted by the bidder. The bidder offered their bid price in the amount of Php 6,352, 263.70.

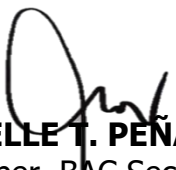

The BAC-TWG Financial reviewed and calculated the submission of the bidder and found to be correct and passed the financial component requirement.

NOTE: The Summary of the Checklist of Financial Component Documents as read by the members of the BAC Secretariat is herein attached as Annex "A".

COMMITTEE'S DELIBERATION:

Upon careful evaluation and deliberation, the BAC determined that the Bidder, **168 SECURITY INC.** has complied with the Legal, Technical and Financial Documents required for the Procurement of Security Services FY 2022.

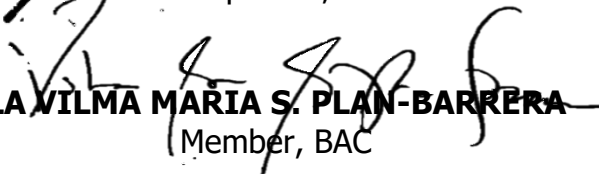
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| | <p>Therefore, 168 SECURITY INC., which offered the Bid Price of Six Million, Three Hundred Fifty Two Thousand Two Hundred Sixty Three and 70/100 (Php 6, 352, 263.70.00) as against the ABC of Eight Million Two Hundred Eight Four Thousand Pesos (Php8, 284, 000.00) was declared as the bidder having the Single Calculated Bid for the Procurement of Security Services FY 2022.</p> <p>The BAC Secretariat will prepare the Draft Resolution for review and approval of the BAC.</p> <p>The BAC Technical Working Group will prepare the required Abstract of Bids as Read for review and approval of the BAC. They were also instructed to conduct the post qualification process.</p> <p>BAC Member, Atty. Purdey P. Perez requested the BAC-TWG to require 168 Security Inc to submit the following documents for post qualification purposes:</p> <ul style="list-style-type: none"> a. Certificate of Pending/No pending cases specially in NLRC or DOLE Regional offices, if applicable.; and b. Security Plan. <p>Next Meeting for this Project is on November 16, 2021 or on November 26, 2021 depending on the date of submission of the Post Qualification Report by the BAC-TWG.</p> |
| Meeting Ended | 11:15 A.M. |

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| PREPARED BY: |  RACHELLE T. PEÑARANDA Member, BAC Secretariat |
| REVIEWED BY: |  ATTY. RACHEL ANN KATRINA P. ABAD-FABE Head, BAC Secretariat |

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| CERTIFIED CORRECT | Bids and Awards Committee (FY 2021-2022) |
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PC JULIA CECILY COCHING-SOSITO
Chairperson, BAC



LA WILMA MARIA S. PLAN-BARRERA
Member, BAC

ECC II FELICIDAD B. ICO
Member, BAC



ECC II PURDEY P. PEREZ
Member, BAC



ATTY. SHERYL E. PAQUIDAO
Member, BAC