Republic of the Philippines
Department of Labor and Employment
NATIONAL LABOR RELATIONS COMMISSION
Regional Arbitration Branch No. XIII
Butuan City

PROCUREMENT MONITORING REPORT
As of July-December 2019

Various Supplies and Common Equipment

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Actual Procurement Activity												Source of Funds	ABC (PhP)			Contract Cost (PhP)			List of Invited Observers	Date of Receipt of Invitation									Remarks (Explaining changes from the APP)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	Total	MOOE	CO		Pre-Proc Conf	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Delivery/ Accept	
COMPLETED PROCUREMENT ACTIVITIES																																	
P.O	Office Supplies	Adm/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/10/2019	7/10/2019	Gen. Fund	6,000.00	6,000.00		6,000.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/10/2019	
P.O	Office Supplies	Adm/Adju	Procurement Service	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/12/2019	7/12/2019	Gen. Fund	2,836.89	2,836.89		2,836.89			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/12/2019	
P.O	Office Supplies	Adm/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/16/2019	7/16/2019	Gen. Fund	22,935.00	22,935.00		22,935.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/16/2019	
P.O	Office Supplies	Adm/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/12/2019	7/12/2019	Gen. Fund	4,800.00	4,800.00		4,800.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/12/2019	
P.O	Printing	Adm/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	8/5/2019	8/5/2019	Gen. Fund	3,750.00	3,750.00		3,750.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	8/5/2019	
P.O	Office Dry Seal Paper	Adm/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/13/2019	9/13/2019	Gen. Fund	2,000.00	2,000.00		2,000.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/13/2019	
P.O	Office Supplies	Adm/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	10/30/2019	10/30/2019	Gen. Fund	12,337.72	12,337.72		12,337.72			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	10/30/2019	
P.O	Office Supplies	Adm/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/2/2019	12/2/2019	Gen. Fund	19,613.00	19,613.00		19,613.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/2/2019	
P.O	Office Supplies	Adm/Adju	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/11/2019	12/11/2019	Gen. Fund	3,438.00	3,438.00		3,438.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/11/2019	
P.O	Office Supplies	Adm/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/16/2019	12/16/2019	Gen. Fund	16,000.00	16,000.00		16,000.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/16/2019	
P.O	Seminar	Adm/Adju	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/12/2019	12/12/2019	Gen. Fund	23,690.00	23,690.00		23,690.00			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/12/2019	
																Total Alloted Budget of Procurement Activites																		
																Total Contract Price of Procurement Activities Conducted																		
																Total Savings (Total Alloted Budget - Total Contract Price)																		
ON-GOING PROCUREMENT ACTIVITIES																																	
																Total Alloted Budget of On-going Procurement Activites																		

Prepared by:

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Recommended for Approval by:

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