

NATIONAL LABOR RELATIONS COMMISSION 2021 Indicative Annual Procurement Plan NON-CSE

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
0	Procurement of Janitorial Services	NLRC	YES	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	4,083,000.00	4,083,000.00	0	Based on NEP (Central Office, Commission Proper, NCR and RAB-IV)
0	Procurement of Security Services	NLRC	YES	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	9,294,000.00	9,294,000.00	0	Based on NEP (Central Office, Commission Proper, NCR and RABs) Contract include Sec Guards deployed at 7th, 8th Divisions and RABs
0	Supply, Installation, Commissioning and Testing of 60 Mbps Direct Internet Services each for NCR and Central Office; 30 Mbps internet Services for the Virtual Hearings/Conferences	NLRC	YES	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	2,963,000.00	2,963,000.00	0	Based on NEP (Central Office, Commission Proper and NCR)
0	Procurement of NLRC Cloud Services, Web Hosting with Back-up Server and Maintenance	NLRC	YES	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	2,400,000.00	2,400,000.00	0	Based on NEP
0	Procurement of Courier Services	NLRC	YES	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	10,000,000.00	10,000,000.00	0	Based on NEP (Central Office, Commission Proper and NCR)
0	Procurement of Courier Services	RABs	YES	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	2,000,000.00	2,000,000.00	0	Based on NEP
0	APPCSE 2021 RABs	RABs	NO	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	2,483,780.00	2,483,780.00	0	Based on NEP
0	APP CSE 2021	NLRC	NO	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	2,174,533.58	2,174,533.58	0	Total Budget for DBM PS (to be purchased through shopping (b) in case on non-availability of stocks). Include accountable forms to be procured thru APO
0	Insurance and Registration (Plant, Property & Equipment and Motor Vehicles)	NLRC	NO	NP-53.5 Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	400,000.00	400,000.00	0	with GSIS/BIR; Based on NEP
0	Taxes/Duties and Licenses	NLRC	NO	NP-53.5 Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	638,000.00	638,000.00	0	with GSIS/BIR; Based on NEP
0	Insurance and Registration (Plant, Property & Equipment and Motor Vehicles)	RAB I	NO	NP-53.5 Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	30,000.00	30,000.00	0	with GSIS/BIR; Based on NEP
0	Accountable Forms	RABs	NO	NP-53.5 Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	9,500,000.00	9,500,000.00	0	APO/NPO; Based on NEP/procurement shall be conducted by respective RABs (CAR, RAB 1, RAB2 and RAB 13)
0	Lease of Office Space for NLRC Central Office	NLRC	YES	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	33,600,000.00	33,600,000.00	0	includes approved additional fund for the transfer of NLRC Central Office (Main Office & Comm Proper)
0	Lease of Office Space for NCR RAB	NLRC	YES	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	10,900,000.00	10,900,000.00	0	Based on NEP
0	Lease of Office Space PPSTA 3	NLRC	YES	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	3,000,000.00	3,000,000.00	0	Warehouse for NLRC Documents
0	Lease of Office Space PPSTA 5 as Holding Area of NCR Stakeholders and Virtual Hearing Facility	NLRC	YES	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	4,500,000.00	4,500,000.00	0	Virtual Facility of NCR RAB
0	Lease of Office Space for RABs	RABs	YES	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	14,674,000.00	14,674,000.00	0	Based on NEP/procurement shall be conducted by respective RABs
0	Various Toners for Copiers and Duplicator	NLRC	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	300,000.00	300,000.00	0	for refill of existing printers
0	Various Toners for Copiers and Duplicator	RABs	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	320,000.00	320,000.00	0	Based on NEP/procurement shall be conducted by respective RABs

0	Repair and Preventive Maintenance of NLRC Motor Vehicles	NLRC	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	950,000.00	950,000.00	0	Based on NEP
0	Repair and Preventive Maintenance of Motor Vehicles (Various RABs)	RABs	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	510,000.00	510,000.00	0	Based on NEP/procurement shall be conducted by respective RABs
0	Telephone Expenses	NLRC	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	4,103,000.00	4,103,000.00	0	Based on NEP
0	Telephone/Mobile Expenses	NLRC	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	845,000.00	845,000.00	0	Based on NEP
0	Internet Subscriptions	RABs	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	1,407,000.00	1,407,000.00	0	Based on NEP/procurement shall be conducted by respective RABs
0	Water Expenses	NLRC	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	4,540,000.00	4,540,000.00	0	Based on NEP
0	Water Expenses	RABs	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	1,500,000.00	1,500,000.00	0	Based on NEP/procurement shall be conducted by respective RABs
0	Electricity Expenses	RABs	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	7,466,000.00	7,466,000.00	0	Based on NEP/procurement shall be conducted by respective RABs
0	Electricity Expenses	NLRC	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	14,000,000.00	14,000,000.00	0	Based on NEP
0	Office Supplies	NLRC	NO	Shopping	Quarterly	N/A	Quarterly	Quarterly	GoP	1,600,000.00	1,600,000.00	0	procurement of NON CSE - Based on NEP -Amount includes all budget for all kinds/types of Office Supplies -Also those supplies that might be charged to Petty Cash Fund
0	Office Supplies	RABs	NO	Shopping	Quarterly	N/A	Quarterly	Quarterly	GoP	1,798,000.00	1,798,000.00	0	procurement of NON CSE - Based on NEP -Amount includes all budget for all kinds/types of Office Supplies -Also those supplies that might be charged to Petty Cash Fund
0	Electrical Supplies	RABs	NO	Shopping	Quarterly	N/A	Quarterly	Quarterly	GoP	100,000.00	100,000.00	0	procurement of NON CSE - Based on NEP -Amount includes all budget for all kinds/types of Office Supplies -Also those supplies that might be charged to Petty Cash Fund
0	Janitorial Supplies	RABs	NO	Shopping	Quarterly	N/A	Quarterly	Quarterly	GoP	30,000.00	30,000.00	0	procurement of NON CSE - Based on NEP -Amount includes all budget for all kinds/types of Office Supplies -Also those supplies that might be charged to Petty Cash Fund
0	Computer Supplies	RAB XII	NO	Shopping	Quarterly	N/A	Quarterly	Quarterly	GoP	350,000.00	350,000.00	0	procurement of NON CSE - Based on NEP -Amount includes all budget for all kinds/types of Office Supplies -Also those supplies that might be charged to Petty Cash Fund
0	Procurement of Courier Services	RABs	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	2,920,664.00	2,920,664.00	0	Based on NEP/procurement shall be conducted by respective RABs (8th Division, RAB V, RAB VII, RAB 9, RAB10, RAB11 and RAB 12)

0	Procurement of Postage and Courier Services	RABs	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	590,000.00	590,000.00	0	Based on NEP/procurement shall be conducted by respective RABs (CAR and RAB1)
0	Procurement of Security Services	RAB XI	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	121,968.00	121,968.00	0	Based on NEP/procurement shall be conducted by respective RABs
0	Procurement of Janitorial Services	RABs	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	398,194.00	398,194.00	0	Based on NEP/procurement shall be conducted by respective RABs (8th Division, RAB VII, RAB10 and RAB11)
0	Newspaper Subscription	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00	0	Based on NEP
0	Newspaper Subscription (RABs)	RABs	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	25,000.00	25,000.00	0	Based on NEP/procurement shall be conducted by respective RABs (CAR, RAB1 and RAB13)
0	Supply and Delivery of Bottled Drinking Water	NLRC	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	200,000.00	200,000.00	0	Based on NEP
0	Supply and Delivery of Bottled Drinking Water	RABs	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00	0	Based on NEP/procurement shall be conducted by respective RABs (CAR, RAB12 and RAB13)
0	Publication Expenses	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	192,000.00	192,000.00	0	Based on NEP
0	Printing Expenses	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	220,000.00	220,000.00	0	Based on NEP
0	Medical Supplies	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	10,000.00	10,000.00	0	Based on NEP
0	Repair and Maintenance of IT and Office Equipment	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	540,000.00	540,000.00	0	Based on NEP
0	Repair and Maintenance of IT and Office Equipment	RABs	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	250,000.00	250,000.00	0	Based on NEP/procurement shall be conducted by respective RABs
0	Use of Photocopiers (payment of consumables)	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	528,000.00	528,000.00	0	Based on NEP
0	Purchase of Law Books	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	250,000.00	250,000.00	0	Based on NEP
0	Various Plastic Bags and Sacks	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	50,000.00	50,000.00	0	Based on NEP
0	Purchase of Gasoline, Oil and Lubriants	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	735,000.00	735,000.00	0	Based on NEP
0	Purchase of Gasoline, Oil and Lubriants	RABs	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	342,000.00	342,000.00	0	Based on NEP/procurement shall be conducted by respective RABs (CAR, RAB1, RAB5, RAB10, RAB12 and RAB13)
0	Contingency Expenses	RAB V	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	12,000.00	12,000.00	0	Based on NEP/procurement shall be conducted by respective RABs
0	2021 Trainings	RABs	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	184,000.00	184,000.00	0	Based on NEP/procurement shall be conducted by respective RABs
0	2021 Activities and Training Plan	NLRC	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	3,450,000.00	3,450,000.00	0	Based on NEP
0	Various Ink Carriage and Toners for RABs	RABs	YES	NP-53.9 - Small Value Procurement	CY2021	N/A	CY2021	CY2021	GoP	441,000.00	441,000.00	0	Based on NEP/procurement shall be conducted by respective RABs
0	Various Ink Carriage and Toners	NLRC	YES	NP-53.9 - Small Value Procurement	CY2021	N/A	CY2021	CY2021	GoP	1,500,000.00	1,500,000.00	0	Based on NEP

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