

72AB V1

NATIONAL LABOR RELATIONS COMMISSION, Regional Arbitration Branch No. VI, Bacolod City  
 (Name of Agency) Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO	End-User	Mode of Procurement	Pre-proc Conference	Advisory of AEB	Pre-bid Conf	Eligibility Check	Schedule for Each Procurement Activity	Sub/Item of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Acceptance/Turnover	Source of Funds	TOTAL	Estimated Budget (PAP)	CO	Remarks
	COURIER SERVICES																	GA	12,575.00	12,575.00		
	INTERNET SERVICES																	GA	3,200.00	3,200.00		
	Office Supplies																	GA	925.00	925.00		
	Repair and Cleaning of Airconditioners																	GA	20,000.00	20,000.00		
	Film Ribbon for Brother Fax																	GA	6,282.71	6,282.71		
	Installation of Internet																	GA	7,750.00	7,750.00		
	Office Supplies																	GA	75,000.00	75,000.00		
	Ink Jet Printer Inks																	GA	5,500.00	5,500.00		
	Office Supplies																	GA	20,000.00	20,000.00		
	Executive Swivel Chair																	GA	3,500.00	3,500.00		
	Swivel Chairs																	GA	10,000.00	10,000.00		
	Chemical Chair																	GA	20,000.00	20,000.00		
	Computer Desktop with Printer																	GA	32,000.00	32,000.00		
	Printer																	GA	20,000.00	20,000.00		
	Safety Vault																	GA	50,000.00	50,000.00		
	Airconditioner, 2.5 HP, split-type, wall-mounted (incl. install)																	GA	25,000.00	25,000.00		
	Airconditioner, 1.5 HP																	GA	10,000.00	10,000.00		
	Window Type																	GA	20,000.00	20,000.00		
	Steel Filing Cabinet, 4 Drawers																	GA	5,000.00	5,000.00		
	Visitors Lounge Bench																	GA	3,700.00	3,700.00		
	Ordinary Table (Resano Table) 1.4 Tonno																	GA	5,000.00	5,000.00		
	Film Ribbon for Brother Fax																	GA	10,000.00	10,000.00		
	Laundry of Curtains																	GA	5,000.00	5,000.00		
	Ink Jet Printer Inks																	GA	10,000.00	10,000.00		

- DEFINITION**
- PROGRAM (BSP)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provision of staff support to the agency's administrative operations or for the provision of staff support to the agency's line functions.
  - PROJECT (BSP)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
  - PHASED User** - Unit as component of program or project.
  - Mode of Procurement** - Competitive Bidding and Alternative Methods including selective bidding, direct contracting, repair order, shopping, and negotiated procurement.
  - Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference, advertisement/posting, pre-bid conference, eligibility screening, submission and receipt of bids, bid evaluation, post qualification, award of contract, contract preparation), delivery/completion and acceptance/turnover.
  - Source of Funds** - Whether Govt, Foreign Assisted or Special Purpose Fund.
  - Estimated Budget** - Agency approved estimate of project/program costs.
  - Remarks** - brief description of program or project.

Breakdown into more and/or for tracking purposes, aligned with budget documents and especially those posted at the PhilCeps.

Any remark that will help GPPB track programs and projects.