



Republic of the Philippines  
Department of Labor and Employment  
**NATIONAL LABOR RELATIONS COMMISSION**  
Quezon City



**BIDS AND AWARDS COMMITTEE**  
**(A.O. 07-02, Series of 2020)**

**SUMMARY OF THE MEETING**

13 October 2021  
via Zoom Platform

<b>Procurement Project / Agenda</b>	OPENING AND EVALUATION OF BIDS: PROCUREMENT OF SUPPLY, INSTALLATION, COMMISSIONING AND TESTING OF INTERNET SERVICES FY 2022 (DIRECT INTERNET LOT1 AND BACK UP INTERNET LOT2)
<b>Attendance</b>	<p><b>BAC Members: (attended via Zoom Platform)</b></p> <ul style="list-style-type: none"><li>• LA Leila T. Laureta-Agustin – <b>Chairperson</b></li><li>• LA Raisa P. Disomangcop</li><li>• LA Anna Richie U. Morales-Malinao</li><li>• LA Vilma Maria S. Plan-Barrera</li><li>• LA Maria Regina L. Castillo</li></ul> <p><b>BAC-TWG: (attended via Zoom Platform)</b></p> <ul style="list-style-type: none"><li>• LA Mylene Joy S. Paras – <b>Head</b></li><li>• Atty. Tarcila B. Nepomuceno-Banda</li><li>• Atty. Eduardo G. Cerezo</li><li>• Ms. Daisee A. Tismo</li></ul> <p><b>Provisional Member/s: (attended via Zoom Platform)</b></p> <ul style="list-style-type: none"><li>• Atty. Joseph Anthony F. Tolentino, Chief RIPD</li><li>• Mr. Christian Ericson B. Soriano, Computer Programmer III</li></ul> <p><b>BAC-Secretariat:</b></p> <ul style="list-style-type: none"><li>• Atty. Rachel Ann Katrina P. Abad-Fabe – <b>Head (attended via Zoom Platform)</b></li><li>• Ms. Alna E. Samontanez <b>(attended on site)</b></li><li>• Ms. Jennifer D. Canoy <b>(attended on site)</b></li><li>• Ms. Rachelle T. Penaranda <b>(attended via Zoom Platform)</b></li></ul> <p><b>Bidders: (attended via Zoom Platform)</b></p> <ul style="list-style-type: none"><li>• Converge ICT Solutions Inc. -- Ms. Princess Josefa N.</li></ul>

	<p>Marcelo</p> <ul style="list-style-type: none"> <li>• PLDT, Inc. -- Mr. Christopher Aguilan and Ms. Maria Ana Salazar as authorized by Ms. Joycelyn R. Hilao</li> <li>• Philippine Global Communications, Inc. -- Ms. Edz Ruelo and Ms. Kristine D. Gamboa</li> <li>• Source Telecommunications, Inc. (WIFI City) -- Melquiades P. Guiang Jr.</li> </ul>
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**HIGHLIGHTS OF THE MEETING**

<b>Meeting Started</b>	There being a quorum, LA Leila T. Laureta-Agustin, the BAC Chairperson, called to order the meeting at around <b>10:11 A.M.</b>										
<b>Observer</b>	<ul style="list-style-type: none"> <li>• Mr. Mark Harold Butac – representative from COA</li> </ul> <p>Note: Observers were invited and were informed of the schedule of procurement activities through e-mail and registered mail.</p>										
<b>Opening and Evaluation of Bids (LOT 1)</b>	<p>The Opening of Bids was participated in by the following bidders who submitted their bids before the deadline (October 12, 2021 1:00 PM):</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><b>Company Name</b></th> <th style="text-align: center;"><b>Date of Submission</b></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Converge ICT Solutions Inc.</b> represented by Ms. Princess Josefa N. Marcelo</td> <td style="text-align: center;">October 12, 2021 at 9:26 AM</td> </tr> <tr> <td style="text-align: center;"><b>PLDT, Inc.</b> represented by Ms. Maria Ana Salazar as authorized by Ms. Joycelyn R. Hilao and Mr. Christopher Aguilan</td> <td style="text-align: center;">October 12, 2021 10:07 AM</td> </tr> <tr> <td style="text-align: center;"><b>Philippine Global Communications, Inc.</b> represented by Ms. Edz Ruelo and Ms. Kristine D. Gamboa</td> <td style="text-align: center;">October 12, 2021 at 11:21 AM</td> </tr> <tr> <td style="text-align: center;"><b>Source Telecommunications, Inc. (WIFI City)</b> represented by Melquiades P. Guiang Jr.</td> <td style="text-align: center;">October 12, 2021 at 12:30 PM</td> </tr> </tbody> </table> <p>All bidders submitted their manual submission (properly sealed and duly signed by their authorized representative) and electronic submission in accordance with the requirement stated in the bidding documents.</p>	<b>Company Name</b>	<b>Date of Submission</b>	<b>Converge ICT Solutions Inc.</b> represented by Ms. Princess Josefa N. Marcelo	October 12, 2021 at 9:26 AM	<b>PLDT, Inc.</b> represented by Ms. Maria Ana Salazar as authorized by Ms. Joycelyn R. Hilao and Mr. Christopher Aguilan	October 12, 2021 10:07 AM	<b>Philippine Global Communications, Inc.</b> represented by Ms. Edz Ruelo and Ms. Kristine D. Gamboa	October 12, 2021 at 11:21 AM	<b>Source Telecommunications, Inc. (WIFI City)</b> represented by Melquiades P. Guiang Jr.	October 12, 2021 at 12:30 PM
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The members of the BAC Secretariat were in charge of opening the manual submissions. A copy was also given to the Chairperson of the Committee, LA Leila T. Laureta-Agustin, member LA Raisa P. Disomangcop and to the Head of the BAC Secretariat, Atty. Rachel P. Abad-Fabe. Other copies were not picked up by other members of the Committee, so these were opened by members of the BAC Secretariat present at NLRC Conference Room.

The electronic submissions were shared by the bidders via Zoom Platform due to technical difficulties in accessing their emailed files at [nlrcbacsec@gmail.com](mailto:nlrcbacsec@gmail.com).

Before opening each bid, members of the BAC Secretariat asked the duly authorized representatives to confirm whether the bidding documents presented on video were the same bidding documents they have submitted. All bidders confirmed that the shown documents were exactly their bid documents.

The members of the Secretariat then proceeded in opening the envelopes. Inside each main envelope are the technical component envelope and financial component envelope.

**TECHNICAL COMPONENT ENVELOPE:**

All technical component envelopes were opened to determine each bidder's compliance with the required documents for eligibility and the technical requirements.

The BAC checked the submitted documents of each bidder against the checklist of required documents to ascertain if they are all present using the non-discretionary "pass/fail" criterion as stated in the Instruction to Bidders. The BAC Secretariat read the contents of each document while presenting the hard copies on video.

If the bidder submitted the required document, it was rated as "passed" for that particular document. No bidders submitted an incomplete or patently insufficient bid. Hence, all bidders were found to have complied with their submission of technical component documents (Legal Documents, Technical Documents and Financial Documents).

NOTE: The Summary of the Checklist of Technical Component Documents as read by the members of the BAC Secretariat is

herein attached as Annex "A".

During the opening of the technical component envelope, the Committee made the following comments, questions and clarifications:

**For Converge ICT Inc.**

1. As to bidder's **Legal Documents**, the submitted documents were only photocopies. Hence, the bidder's representative was informed that they must be ready to submit or present the originals to the BAC TWG during the post qualification.
2. As to bidder's **Statement of Single Largest Completed Contract**, the BAC inquired as to when was the renewal of their contract, the BAC Secretariat answered that it was from April 24, 2020 to December 31, 2020 as per attached document.
3. **Omnibus Sworn Statement:** the BAC asked Ms. Princess Josefa N. Marcelo, duly authorized representative, if she can present any document stating that their Corporate Secretary appointed her as the Authorized signatory.

Ms. Marcelo answered that she was appointed by Atty. Elvira, their Corporate Secretary. BAC Member LA Castillo then mentioned that Ms. Marcelo's appointment was stated under Paragraph II, Item B of their Omnibus Sworn Statement.

**For Philcom, Inc.:**

1. As to bidder's **Legal Documents**, the submitted documents were only photocopies. Hence, the bidder's representative was informed that they must be ready to submit or present the originals to the BAC TWG during the post qualification.

**For PLDT, Inc.:**

1. As to bidder's **Legal Documents**, the submitted documents were also photocopies. Hence, the bidder's representative was informed that they must be ready to submit or present the originals to the BAC TWG during the post qualification.
2. As to bidder's notarized documents, the BAC Secretariat observed that the MCLE Compliance of the Notary Public was not included in her notarial seal. The head of the BAC Secretariat stated that the document shall be accepted subject to verification by the BAC TWG whether the Notary Public has a valid commission. Moreover, under the Notarial Rules, the MCLE Compliance was not required as part of the Notarial Seal.

**Source Telecommunications Inc.:**

1. As to bidder's **Legal Documents**, the submitted documents were also photocopies. Hence, the bidder's representative was informed that they must be ready to submit or present the originals to the BAC TWG during the post qualification.
2. After checking the **Conformity with the Technical Specifications**, the BAC Secretariat asked Mr. Melquiades P. Guiang Jr., representative of the bidder, whether they are bidding for both lots or only for Lot 1.

Mr. Guiang Jr., stated that that they will only bid for the Procurement of Supply, Installation, Commissioning and Testing of Internet Services FY 2022 (Lot 1).



**FINANCIAL COMPONENT ENVELOPE**



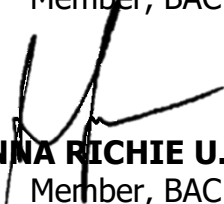
After determining the requirements in the technical component envelope, the BAC opened the financial component envelopes submitted by eligible bidders whose technical component envelopes were rated "passed".



The bidders offered the following Bid Price and the TWG-Financial Representative reviewed and verified the computations presented,

	<p>to wit:</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><b>Company Name</b></th> <th style="text-align: center;"><b>Bid Offer</b></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Converge ICT Solutions Inc.</b></td> <td style="text-align: right;">Php 1,127,078.00</td> </tr> <tr> <td style="text-align: center;"><b>Philcom, Inc.</b></td> <td style="text-align: right;">Php 787,200.00</td> </tr> <tr> <td style="text-align: center;"><b>PLDT, Inc.</b></td> <td style="text-align: right;">Php 1,736,357.04</td> </tr> <tr> <td style="text-align: center;"><b>Source Telecommunications Inc.</b></td> <td style="text-align: right;">Php 1,200,000.00</td> </tr> </tbody> </table> <p>NOTE: The Summary of the Checklist of Financial Component Documents as read by the members of the BAC Secretariat is herein attached as Annex "A".</p> <p><b>COMMITTEE'S DELIBERATION:</b></p> <p>Upon careful evaluation and deliberation, the BAC determined that the Bidder, <b>PHILCOM, INC.</b>, has complied with the Legal, Technical and Financial Documents required for the Procurement of Procurement of Supply, Installation, Commissioning and Testing Of Internet Services FY 2022 (Lot 1).</p> <p>Therefore, <b>PHILCOM, INC.</b>, which offered the Bid Price of <b>Seven Hundred Eighty-Seven Thousand Two Hundred Pesos</b> (Php787,200.00) as against the ABC of <b>One Million Eight Hundred Thousand Pesos</b> (Php1,800,000.00) was declared as the bidder having the <b>Lowest Calculated Bid</b> for the Procurement Of Supply, Installation, Commissioning And Testing Of Internet Services FY 2022 (Lot 1).</p> <p>The BAC Secretariat will prepare the <b>Draft Resolution</b> for review and approval of the BAC.</p> <p>The BAC Technical Working Group shall prepare the required <b>Abstract of Bids as Read</b> for review and approval of the BAC. They were also instructed <b>to conduct the post qualification process</b> and report the results to the BAC <b>on or before October 29, 2021.</b></p>	<b>Company Name</b>	<b>Bid Offer</b>	<b>Converge ICT Solutions Inc.</b>	Php 1,127,078.00	<b>Philcom, Inc.</b>	Php 787,200.00	<b>PLDT, Inc.</b>	Php 1,736,357.04	<b>Source Telecommunications Inc.</b>	Php 1,200,000.00
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<b>Source Telecommunications Inc.</b>	Php 1,200,000.00										
<p><b>Meeting Ended</b></p>	<p>12:15 P.M. (to give way to the scheduled Pre Bid Conference for the Procurement of Cloud Services FY 2022)</p>										
<p><b>Opening and Evaluation of</b></p>	<p>(resume at 1:05 PM)</p>										

<p><b>Bids (LOT 2)</b></p>	<p>Discussion re: Opening and Evaluation of Bids for the Procurement of Supply, Installation, Commissioning and Testing of Internet Services FY 2022 (1-Lot Back up Internet Services) resumed after the Pre Bid Conference.</p> <p>The BAC Secretariat informed the Committee that no bids were received during the scheduled deadline for the submission of bid (October 12, 2021 1:00 PM).</p> <p>The BAC declared the <b>failure of bidding</b> for the Procurement of Supply, Installation, Commissioning and Testing of Internet Services FY 2022 (1-Lot Back up Internet Services) in accordance with <b>Section 35.1 of the RIRR of RA 9184</b>.</p> <p>NOTE: <b>BAC Resolution</b> will be drafted by the BAC Secretariat for review and approval of the BAC.</p>
<p><b>Meeting Ended</b></p>	<p><b>1:25 P.M.</b></p>

<p><b>PREPARED BY:</b></p>	<p>  <b>RACHELLET. PEÑARANDA</b>        Member, BAC Secretariat</p>
<p><b>REVIEWED BY:</b></p>	<p>  <b>ATTY. RACHEL ANN KATRINA P. ABAD-FABE</b>        Head, BAC Secretariat</p>

<p><b>CERTIFIED CORRECT</b></p>	<p>Bids and Awards Committee (FY 2020-2021)</p> <p>  <b>LABOR ARBITER LEILA T. LAURETA-AGUSTIN</b>        Chairperson, BAC</p> <p>  <b>LABOR ARBITER RAISA P. DISOMANGCOP</b>        Member, BAC</p> <p>  <b>LABOR ARBITER ANNA RICHIE U. MORALES-MALINAO</b>        Member, BAC</p>
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	<p> <b>LABOR ARBITER VILMA MARIA S. PLAN-BARRERA</b> Member, BAC</p> <p> <b>LABOR ARBITER MARIA REGINA L. CASTILLO</b> Member, BAC</p>
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