

**NATIONAL LABOR REGULATIONS COMMISSION
ANNUAL PROCUREMENT PLAN FOR FS 2017**

Code PAP	PROCUREMENT PROGRAM / PROJECT	PMO End-User	MODE OF PROCUREMENT	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program of Project)
				Ads/Post of T/B/REI	Sub/Open of Bids	Notice of Awards		Contract Signing	Total	
A. GOODS AND SERVICES										
1	Provision of Janitorial Services		Public Bidding						3,882,000.00	Based On NEP
2	Provision of Courier Services for 1 year		Public Bidding						5,776,000.00	Based On NEP
3	Provision of Security Services		Public Bidding						8,794,000.00	Based On NEP
4	Provision of Internet Services		Public Bidding						420,000.00	
5	Supply and Delivery of Bottled Drinking Water for 1 year		Shopping						72,000.00	based on prior year : average of 6,000 per month
6	Rental of 6 Units of Copying Machine		Small Value Procurement						600,000.00	Based On NEP
7	Publication of EN-BANC Resolution, Invitation to Bid & others		Small Value Procurement						212,000.00	Based On NEP
8	Printing of NLRC 2016 Performance Report		Shopping						30,000.00	Based On NEP
9	Subscription of Newspaper for NLRC Departments for 1 year		Shopping						91,000.00	Based On NEP
10	Printing of Accountable Forms		Small Value Procurement						350,000.00	Based On NEP
11	Purchase of Fuel, Oil and Lubricants		Shopping						170,000.00	Based On NEP
12	Taxes, Duties and Licenses/Insurance Expense (Building & Vehicle)		Direct Contracting		Thru GIS & BIR				763,000.00	Based On NEP
13	Electricity/Services		Direct Contracting		Thru Meralco				11,694,000.00	Based On NEP
14	Water Services		Direct Contracting		Thru Maynilad				3,797,000.00	Based On NEP Less Budget for bottled water
15	Telephone, Landline		Direct Contracting		Thru PLDT				2,779,000.00	Based On NEP
16	Internet Subscription		Direct Contracting		Thru PLDT				304,000.00	Based On NEP
17	Lease of Office Space for Main and NCR		Negotiated						31,955,000.00	Based on NEP
18	Purchase of other supplies and materials for Construction Tables/Cabinets & electrical		Small Value Procurement						700,000.00	Based on NEP
19	Telephone, Mobile (including the provision of cellcards for the NLRC officials and authorized employees for CY 2017)		Small Value Procurement						706,000.00	Based on NEP
20	Purchase of Medicines		Shopping						82,000.00	Based on NEP
21	Repair and Maintenance of Motor Vehicles		Direct Contracting						1,400,000.00	Based on NEP
22	Repair and Maintenance of various NLRC Offices		Small Value Procurement						700,000.00	Based on NEP
23	Repair and Maintenance of equipment of various NLRC Offices		Shopping						80,000.00	Based on NEP
24	Travelling Expense for COA Mid-Year Assessment Activities & Planning Conference		Shopping						60,000.00	Based on NEP

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B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

COMMON ELECTRICAL SUPPLIES												
1	Extension Wire (4 Outlets)			Shopping							3,600.00	
2	LED Linear Tube, 18 watts individually wrapped in carton			Shopping							120,000.00	
3	Light Bulb, LED, 7 watts 1 pc in individual box			Shopping							12,000.00	

COMMON OFFICE SUPPLIES

1	Ballpen			Shopping							9,000.00	
2	Binder Clip 1" width			Shopping							1,000.00	
3	Binder Clip 1/2" width			Shopping							1,000.00	
4	Bulletin Board 3' x 5' feet w/frame			Shopping							1,500.00	
5	Cartolina White			Shopping							468.00	
6	Correction Fluid touch & go			Shopping							3,840.00	
7	Corrugated Box			Shopping							15,000.00	
8	Cork Board (Medium Size)			Shopping							795.00	
9	Desk Tray			Shopping							3,050.00	
10	Dry Seal			Shopping							1,500.00	
11	Envelope, Mailing w/ Letterhead			Shopping							23,000.00	
12	Folder, Expanding			Shopping							22,988.00	
13	Folder, Expanding (Maroon)			Shopping							5,856.00	
14	Frame for Certificate			Shopping							10,000.00	
15	Frame of COA Mission Vission			Shopping							10,000.00	
16	ID Laminating Film			Shopping							1,875.00	
17	Index Card Box, 3x5			Shopping							2,184.00	
18	Index Card Ruled, 3x5			Shopping							1,080.00	
19	Index Card Ruled, 4x6			Shopping							3,240.00	

Code PAF	PROCUREMENT PROGRAM / PROJECT	PYIO End-User	MODE OF PROCUREMENT	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (P/P)		Remarks (brief description of Program of Project)
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20	Index Card Ruled, 5x8		Shopping						8,100.00		
21	Ink, for Numbering Machine		Shopping						10,240.00		
22	Memo Pad		Shopping						35,000.00		
23	Paper Bond Colored		Shopping						30,960.00		
24	Paper, Bond Multicopy Short		Shopping						74,070.00		
25	Paper, Bond w/ Letterhead Long 8 1/2 x 13		Shopping						21,600.00		
26	Paper, Bond w/ Letterhead Short 8 1/2 x 11		Shopping						28,800.00		
27	Parchment Seal		Shopping						6,600.00		
28	Paste, Solid with applicator		Shopping						5,976.00		
29	Photo Paper		Shopping						3,300.00		
30	Push Pin		Shopping						1,497.60		
31	Ribbon for Brother Fax Machine		Shopping						25,894.00		
32	Ribbon Fullmark, Manual Typewriter		Shopping						187.30		
33	Rubber Dater		Shopping						6,400.00		
34	Rubber Mat (For Cutter)		Shopping						1,200.00		
35	Specialty Board 8 1/2 x 11 Color White (Vellum) 220gsm		Shopping						300.00		
36	Special Paper for Appointment (8 1/2 x 13, Elite, p.Cream, Seruni, 220 grams)		Shopping						9,000.00		
37	Special Paper for Loyalty & Certificates (8 1/2 x 11, 120 gsm, H. White, Pre-Colonial)		Shopping						20,000.00		
38	Specialty Paper (bevania splendorgel, long, 220gsm)		Shopping						7,000.00		
39	Specialty Paper (bevania splendorgel, short, 220gsm)		Shopping						7,000.00		
40	Sticker Paper		Shopping						7,875.00		
41	Tape, Double Sided		Shopping						1,560.00		
42	Thumb Tacks		Shopping						224.64		
43	Time Card (Amano)		Shopping						2,400.00		
44	White Board 20x24 (12 x 18)		Shopping						1,500.00		

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					Adopt of IS/REI	Sub/Open of Bids	Notice of Awards	Contract Signing	MOOE			CO		
CONSUMABLES														
1	Epson L800 T6731 Black			Shopping								16,650.00		
2	Epson L800 T6732 Cyan			Shopping								11,655.00		
3	Epson L800 T6733 Magenta			Shopping								12,210.00		
4	Epson L800 T6734 Yellow			Shopping								15,540.00		
5	Epson L800 T6735 Light Cyan			Shopping								12,765.00		
6	Epson L800 T6736 Light Magenta			Shopping								13,875.00		
7	Epson Stylus TX 100 - Black			Shopping								3,816.00		
8	Epson Stylus TX 100 - Cyan			Shopping								3,816.00		
9	Epson Stylus TX 100 - Magenta			Shopping								3,816.00		
10	Epson Stylus TX 100 - Yellow			Shopping								3,816.00		
11	HP Desk Jet 680, Black			Shopping								5,530.00		
12	HP Desk Jet 680, Colored			Shopping								5,530.00		
13	HP DeskJet Ink Advantage 1115			Shopping								3,950.00		
14	HP DeskJet Ink Advantage 2010			Shopping								3,588.00		
15	Optimum Toner Cartridge 80AF			Shopping								42,000.00		
16	Optimum Toner Cartridge 83AF			Shopping								82,500.00		
17	Ribbon, Epson Printer LQ 300 / 7753			Shopping								4,296.00		
18	Toner, HP Laser Jet P1006			Shopping								16,317.60		
19	Toner, HP Laserjet P2035 (OPT-05AF) Compatible			Small Value Procurement								975,000.00		
Toner for Copier & Duplicator (Exclusive Distributor)														
1	Black Ink Akinto			Shopping								84,840.00		
2	Master Roll Akinto			Shopping								46,875.00		
3	Toner Kyocera For Copier Model 3500i TK6309			Small Value Procurement								344,464.00		
4	Toner Kyocera for Copier TK 679			Shopping								193,536.00		

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5	Toner Kyocera TK-135 KM-2810		Shopping							73,520.00		
6	Toner TK-1147 FS-1135 MFP		Shopping							73,920.00		
*Other Categories												
Computer Supplies												
1	AVR		Shopping							33,600.00		
2	Anti Virus		Small Value Procurement							44,550.00		
3	Black Monitor		Shopping							114,000.00		
4	CD Recordable		Shopping							2,373.60		
5	Cisco RV180 Router		Shopping							16,000.00		
6	CMOS Battery CR 2032 Maxell		Shopping							4,165.00		
7	Crimping Tool		Shopping							1,026.00		
8	Gun Tacker		Shopping							4,899.50		
9	Hard Disk Seagate 500gb		Shopping							80,000.00		
10	Impact Tool		Shopping							7,980.00		
11	Key Board		Shopping							13,250.00		
12	Laptop Hard Drive SATA 500gb		Shopping							30,750.00		
13	Memory 1gb DDR3 1600		Shopping							48,000.00		
14	Memory 4gb DDR3 1800		Shopping							54,000.00		
15	Multi Tester Model CX 506		Shopping							1,700.00		
16	Network Tester		Shopping							1,512.06		
17	Soldering Iron 40 watts - 100 watts		Shopping							463.00		
18	Soldering Lead 1.00 mm		Shopping							300.00		

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COMMON OFFICE EQUIPMENT/SEMI EXPANDABLE											
3	DATA BASE ADMINISTRATOR										
1	Air-Conditioner Manual 2.0HP		Public Bidding						750,000.00		
2	Clerical Chair		Small Value Procurement						368,000.00		
3	Clerical Table		Small Value Procurement						205,300.00		
4	Fax Machine		Shopping						15,000.00		
5	Jr. Executive Chair		Small Value Procurement						300,000.00		
6	Jr. Executive Table		Small Value Procurement						275,000.00		
7	Numbering Machine		Shopping						35,280.00		
8	Push Cart		Shopping						12,000.00		
9	Steel Filing Cabinet 20 Gauge		Small Value Procurement						364,000.00		
10	Sr. Executive Chair		Small Value Procurement						240,000.00		
11	Vault		Shopping						30,000.00		
12	TV LED 50 inches (FOR SENA)		Shopping						50,000.00		
13	QUEUING MONITOR (INFO MANUAL FOR SENA UNIT)		Shopping						30,000.00		
B. ACTIVITIES & TRAINING PLANS											
1	2017 Year - End Performance Assessment & Complanning Exercises (Lodging, Food & Travel Expenses)		Small Value Procurement		1st Quarter				500,000.00		Charge to Training Expense
2	EN BANC SESSION (Lodging, Food & Travel Expenses)		Small Value Procurement		1st Quarter and 4th Quarter				650,000.00		Charge to Training Expense
3	WOMEN'S MONTH CELEBRATION AND GAD ACTIVITIES (Food/Honorarium)		Small Value Procurement		1st and 3rd Quarter				450,000.00		Charge to Training Expense
4	CONSOLIDATION WORKSHOP OF FS CY 2016 & TRAINING ON UNIFIED REPORTING SYSTEM (Lodging, Food & Travel Expenses)		Small Value Procurement		1st Quarter				250,000.00		Charge to Training Expense
5	COMPUTER ENHANCEMENT TRAINING (Food/Honorarium)		Shopping		1st Quarter				100,000.00		Charge to Training Expense
6	ENHANCEMENT SEMINAR FOR ADMINISTRATIVE OFFICERS V (Lodging/Food/Honorarium & Travel)		Shopping		1st Quarter				125,000.00		Charge to Training Expense
7	CAPABILITY-BUILDING SEMINAR FOR BAC MEMBERS ON PROCUREMENT (Food/Honorarium)		Small Value Procurement		1st Quarter				300,000.00		Charge to Training Expense

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7	CAPABILITY-BUILDING SEMINAR FOR BAC MEMBERS ON PROCUREMENT (Food/Honorarium)		Small Value Procurement		1st Quarter			300,000.00	300,000.00		Charge to Training Expense
8	GIS PRE-RETIREMENT SEMINAR ON GIS BENEFITS (Food/Honorarium)		Shopping		2nd Quarter			20,000.00	20,000.00		Charge to Training Expense
9	RECORDS MANAGEMENT PROGRAM (Lodging/Food/Honorarium & Travel)		Small Value Procurement		2nd Quarter			500,000.00	500,000.00		Charge to Training Expense
10	CAPABILITY BUILDING TRAINING FOR BOI & ACC HEARING OFFICERS & SECRETARIAT (Food/Honorarium)		Shopping		2nd Quarter			150,000.00	150,000.00		Charge to Training Expense
11	COA EXIT CONFERENCE (Food/Honorarium)		Shopping		2nd Quarter			50,000.00	50,000.00		Charge to Training Expense
12	TEAM BUILDING SEMINAR (Lodging, Food, Honorarium & Travel Expenses)		Small Value Procurement		2nd Quarter			750,000.00	750,000.00		Charge to Training Expense
13	SECURITY AND SAFETY COMMITTEE SEMINAR/BOMB THREAT SEMINAR (Food/Honorarium)		Shopping		2nd Quarter			100,000.00	100,000.00		Charge to Training Expense
14	ENHANCEMENT TRAINING FOR LABOR ARBITRATION ASSOCIATES (Lodging, Food, Honorarium & Travel Expenses)		Small Value Procurement		2nd Quarter			200,000.00	200,000.00		Charge to Training Expense
15	2017 MID-YEAR PERFORMANCE ASSESSMENT (Lodging, Food, Honorarium & Travel Expenses)		Small Value Procurement		3rd Quarter			500,000.00	500,000.00		Charge to Training Expense
16	ENHANCEMENT TRAINING ON SENa FOR NEWLY DESIGNATED SEADOS/SEIA CONCILIATORS-MEDIA TOR Lodging, Food, Honorarium & Travel Expenses)		Small Value Procurement		3rd Quarter			200,000.00	200,000.00		Charge to Training Expense
17	ENHANCEMENT TRAINING FOR SHERIFFS (Lodging & Food, Honorarium & Travel Expenses)		Small Value Procurement		3rd Quarter			350,000.00	350,000.00		Charge to Training Expense
18	CAPABILITY-BUILDING TRAINING FOR NEWLY APPOINTED STENOGRAPHIC REPORTERS/FRONTLINE STAFF (Lodging, Food, Honorarium, & Travel Expenses)		Small Value Procurement		3rd Quarter			250,000.00	250,000.00		Charge to Training Expense
19	CAPABILITY-BUILDING PROGRAM FOR LABOR ARBITTERS (Lodging, food, Honorarium & Travel Expenses) Luzon Group		Small Value Procurement		3rd Quarter			950,000.00	950,000.00		Charge to Training Expense
20	CAPABILITY-BUILDING PROGRAM FOR LABOR ARBITTERS (Lodging, food, Honorarium & Travel Expenses) Visayas & Mindanao Group		Small Value Procurement		3rd Quarter			850,000.00	850,000.00		Charge to Training Expense
21	LABOR RELATIONS WEEK (Food/Supplies)		Small Value Procurement		4th Quarter			500,000.00	500,000.00		Charge to Training Expense
22	GENERAL ASSEMBLY (Food/Supplies)		Small Value Procurement		4th Quarter			500,000.00	500,000.00		Charge to Training Expense
23	EXECUTIVE SESSION (Food & Lodging for 7th & 8th Div Participants & Travel Expenses)		Shopping					100,000.00	100,000.00		Charge to Training Expense

As Scheduled by Chairman / As requested by Presiding Commissioners





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24	QUALITY MANAGEMENT SYSTEM SEMINAR FOR RABS/DIVISIONS (Lodging, Food, Honorarium & Travel Expenses)		Small Value Procurement			As Scheduled by QMS Committee		350,000.00	350,000.00	Charge to Training Expense	
25	QMS RELATED TRAINING ACTIVITIES (Lodging, Food, Training Fee and Travel Expenses)		Shopping							Charge to Training Expense	
26	Top Management Briefing/Awareness		Shopping							Charge to Training Expense	
27	General Awareness Course		Shopping			AS SCHEDULED BY DOLE		150,000.00	150,000.00	Charge to Training Expense	
28	Documents and Records Control Training		Shopping							Charge to Training Expense	
29	Internal Quality Audit Training		Shopping							Charge to Training Expense	
30	Effective Procedure Writing and Workshop		Shopping							Charge to Training Expense	
31	RESEARCH PROPOSAL WRITING/TECHNICAL WRITING FOR PERSONNEL PERFORMING RESEARCH FUNCTIONS (Lodging, Food, Training Fee & Travel Expenses)		Shopping			AS SCHEDULED		50,000.00	50,000.00	Charge to Training Expense	
32	INDUCTION PROGRAM/ORIENTATION ON ADMINISTRATIVE MATTERS FOR NEWLY APPOINTED OFFICIALS AND EMPLOYEES (Food & Honorarium)		Small Value Procurement			AS SCHEDULED		200,000.00	200,000.00	Charge to Training Expense	
33	ORIENTATION FOR NEWLY APPOINTED LABOR ARBITERS AD COMMISSION ATTORNEYS (Food & Honorarium)		Small Value Procurement			AS SCHEDULED		200,000.00	200,000.00	Charge to Training Expense	
34	PROGRAM FOR RETIRING OFFICIALS AND EMPLOYEES (Food)		Shopping			AS SCHEDULED		100,000.00	100,000.00	Charge to Training Expense	
35	CSC SEMINARS/ACTIVITIES/HRMO CONVENTION (Lodging, Food, Training fee & Travel Expenses)		Small Value Procurement			AS SCHEDULED		200,000.00	200,000.00	Charge to Training Expense	
36	DOLE SEMINARS/ACTIVITIES (SPORTSFEST/DOLE ANNIVERSARY/SEMINARS) (Food, Registration & Training Fee)		Small Value Procurement			AS SCHEDULED		200,000.00	200,000.00	Charge to Training Expense	
A. AVAILABLE AT PROCUREMENT SERVICE STORES											
COMMON ELECTRICAL SUPPLIES											
1	BATTERY, dry cell AA, 2 pieces per blister pack		Thru DBM-PS						1,742.00	Based on NEP	
2	BATTERY, dry cell AAA, 2 pieces per blister pack		Thru DBM-PS						601.20	Based on NEP	
3	TAPE, electrical		Thru DBM-PS						728.00	Based on NEP	

COMMON OFFICE SUPPLIES

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1	ACETATE, gauge #3, 50m per roll			Thru DBM-PS						1,248.00		Based on NEP
2	AIR FRESHENER, 280mL/150g min			Thru DBM-PS						19,968.00		Based on NEP
3	ALCOHOL, 70%, ethyl, 500ml			Thru DBM-PS						14,346.00		Based on NEP
4	CARBON FILM, A4 size, 100 sheets per box			Thru DBM-PS						11,854.80		Based on NEP
5	CARTOLINA, assorted color, 20 pieces per pack			Thru DBM-PS						3,868.80		Based on NEP
6	CLIP, backfold, 25mm, 12 pieces per box			Thru DBM-PS						1,620.00		Based on NEP
7	CLIP, backfold, 32mm, 12 pieces per box			Thru DBM-PS						2,294.40		Based on NEP
8	CLIP, backfold, 50mm, 12 pieces per box			Thru DBM-PS						5,241.60		Based on NEP
9	CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic			Thru DBM-PS						11,232.00		Based on NEP
10	DATA FILE BOX, made with chipboard, with closed ends			Thru DBM-PS						16,747.20		Based on NEP
11	DATA FOLDER, made with chipboard, taglia lock			Thru DBM-PS						41,184.00		Based on NEP
12	ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box			Thru DBM-PS						4,578.48		Based on NEP
13	ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box			Thru DBM-PS						6,088.80		Based on NEP
14	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box			Thru DBM-PS						14,921.04		Based on NEP
15	ENVELOPE, MAILING, 500 pieces per box, 80 gsm			Thru DBM-PS						119,808.00		Based on NEP
16	FASTENER, for paper, metal, 50 sets per box			Thru DBM-PS						20,552.40		Based on NEP
17	FOLDER, Tagboard, A4, 100 pieces per pack			Thru DBM-PS						2,151.36		Based on NEP
18	FOLDER, Tagboard, Legal size, 100 pieces per pack			Thru DBM-PS						48,088.80		Based on NEP
19	INDEX TAB, self-adhesive, 5 set/box, assorted colors			Thru DBM-PS						6,100.80		Based on NEP
20	MARKER, fluorescent, 3 colors per set			Thru DBM-PS						2,133.00		Based on NEP
21	MARKER, whiteboard, bullet type, black			Thru DBM-PS						493.44		Based on NEP
22	MARKER, whiteboard, bullet type, blue			Thru DBM-PS						370.08		Based on NEP
23	MARKER, permanent, bullet type, black			Thru DBM-PS						2,779.20		Based on NEP
24	MARKER, permanent, bullet type, blue			Thru DBM-PS						2,779.20		Based on NEP

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25	MARKER, permanent, bullet type, red		Thru DBM-PS						1,389.60		Based on NEP
26	NOTE BOOK, stenographer's, 40 leaves, spiral		Thru DBM-PS						624.00		Based on NEP
27	NOTE PAD, stick-on, (3"x3"), 100 sheets per pad		Thru DBM-PS						4,864.80		Based on NEP
28	NOTE PAD, stick-on, (3"x4"), 100 sheets per pad		Thru DBM-PS						6,487.20		Based on NEP
29	PAD PAPER, Ruled		Thru DBM-PS						4,382.40		Based on NEP
30	PAPER CLIP, gem type, 48mm, 100 pieces per box		Thru DBM-PS						3,084.00		Based on NEP
31	PAPER CLIP, gem type, 32mm, 100 pieces per box		Thru DBM-PS						1,543.20		Based on NEP
32	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm		Thru DBM-PS						269,568.00		Based on NEP
33	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm		Thru DBM-PS						316,848.00		Based on NEP
34	PAPER, Thermal, 216mm x 30m		Thru DBM-PS						1,869.00		Based on NEP
35	PENCIL, lead, w/eraser, One(1) dozen per box		Thru DBM-PS						470.88		Based on NEP
36	RECORD BOOK, 300 pages, size: 214mm x 278mm min		Thru DBM-PS						7,238.40		Based on NEP
37	RECORD BOOK, 500 pages, size: 214mm x 278mm min		Thru DBM-PS						31,266.00		Based on NEP
38	RUBBER BAND, 70mm min lay flat length (#18)		Thru DBM-PS						11,197.20		Based on NEP
39	RULER, plastic, 450mm, 1 piece in individual plastic		Thru DBM-PS						1,857.60		Based on NEP
40	SIGN PEN, black		Thru DBM-PS						13,716.00		Based on NEP
41	SIGN PEN, blue		Thru DBM-PS						13,716.00		Based on NEP
42	SIGN PEN, red		Thru DBM-PS						2,286.00		Based on NEP
43	STAMP PAD INK, violet, 50ml		Thru DBM-PS						2,955.60		Based on NEP
44	STAMP PAD, felt pad, min 60mm x 100mm		Thru DBM-PS						1,659.60		Based on NEP
45	STAPLE WIRE, Standard		Thru DBM-PS						4,540.80		Based on NEP
46	TAPE, masking, 24mm, 50 meters length		Thru DBM-PS						3,307.20		Based on NEP
47	TAPE, transparent, 24mm, 50 meters		Thru DBM-PS						5,211.00		Based on NEP
48	TAPE, packaging, 48mm, 50 meters length		Thru DBM-PS						3,675.60		Based on NEP
49	TWINE, plastic, one kilo per roll		Thru DBM-PS						5,990.40		Based on NEP
50	WRAPPING PAPER, kraft, 50 sheets per pack		Thru DBM-PS						2,995.20		Based on NEP

Code PAP	PROCUREMENT PROGRAM / PROJECT	PMO End-User	MODE OF PROCUREMENT	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)		Remarks (brief description of Program of Project)
				Advs/Post of I/R/E/R	Sub/Open of Bids	Notice of Awards	Contract Signing		Total	MOOE	
COMMON OFFICE DEVICES											
1	PENCIL SHARPENER, 1 piece in individual plastic case		Thru DBM-PS						2,246.40		Based on NEP
2	PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box		Thru DBM-PS						13,713.60		Based on NEP
3	SCISSORS, (6")		Thru DBM-PS						1,647.60		Based on NEP
4	STAPLER, standard		Thru DBM-PS						9,859.20		Based on NEP
5	STAPLER, binder type, heavy duty for high volume stapling, 25-13 sheets of 70gsm bond paper stapling		Thru DBM-PS						3,515.20		Based on NEP
6	STAPLE REMOVER, plier type		Thru DBM-PS						2,181.60		Based on NEP
7	TAPE DISPENSER, table top		Thru DBM-PS						286.32		Based on NEP
8	WASTE BASKET, non-rigid plastic		Thru DBM-PS						286.80		Based on NEP
COMMON JANITORIAL SUPPLIES											
1	FURNITURE CLEANER, aerosol, 300ml/can		Thru DBM-PS						20,342.40		Based on NEP
2	INSECTICIDE, aerosol type, 600ml/can		Thru DBM-PS						29,952.00		Based on NEP
3	RAG, all cotton, 32 pieces per kilo per bundle		Thru DBM-PS						3,776.44		Based on NEP
COMMON OFFICE EQUIPMENT											
1	COMPUTER DESKTOP		Thru DBM-PS						810,000.00		Based on NEP
2	CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box		Thru DBM-PS						1,708.32		Based on NEP
3	PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper		Thru DBM-PS						17,097.60		Based on NEP
COMMON COMPUTER SUPPLIES											
1	DVD REWRITABLE, 4x speed, 4.7GB capacity EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0		Thru DBM-PS						3,922.20		Based on NEP
2	transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/MacOSx 10.4 or above, with USB 3.0 cable and reader aside		Thru DBM-PS						11,273.60		Based on NEP
3	FLASH DRIVE, 16GB, USB 2.0, plug and play		Thru DBM-PS						23,337.60		Based on NEP
4	MS Office		Small Value Procurement						300,000.00		Based on NEP
5	MOUSE, optical, USB connection type		Thru DBM-PS						15,336.00		Based on NEP

Code PAP	PROCUREMENT PROGRAM / PROJECT	PMO End-User	MODE OF PROCUREMENT	Schedule for Each Procurement Activity				Source of Funds	Total	Estimated Budget (PUP) MOOE	CO	Remarks (brief description of Program of Project)			
				Ad/Post of IB/R/EI	Sub/Open of Bids	Notice of Awards	Contract Signing								
CONSUMABLES															
1	INK CART, EPSON C13T105190(73N)/(91N),Black		Thru DBM-PS						8,528.00			Based on NEP			
2	INK CART, EPSON C13T105290(73N)/(91N),Cyan		Thru DBM-PS						8,954.40			Based on NEP			
3	INK CART, EPSON C13T105390(73N)/(91N),Magenta		Thru DBM-PS						8,954.40			Based on NEP			
4	INK CART, EPSON C13T105490(73N)/(91N),Yellow		Thru DBM-PS						8,954.40			Based on NEP			
5	INK CART, EPSON C13T6664100 (T6641), Black		Thru DBM-PS						5,860.40			Based on NEP			
6	INK CART, EPSON C13T664200 (T6642), Cyan		Thru DBM-PS						5,350.80			Based on NEP			
7	INK CART, EPSON C13T664300 (T6643), Magenta		Thru DBM-PS						5,605.60			Based on NEP			
8	INK CART, EPSON C13T664400 (T6644), Yellow		Thru DBM-PS						7,389.20			Based on NEP			
9	INK CART, HP 51645A, (HP45), Black		Thru DBM-PS						2,693.60			Based on NEP			
10	INK CART, HP C6578DA, (HP78), Tri-color		Thru DBM-PS						3,213.60			Based on NEP			
11	INK CART, HP CN692AA, (HP704), Black		Thru DBM-PS						14,352.00			Based on NEP			
12	INK CART, HP CN693AA, (HP704), Tri-color		Thru DBM-PS						4,305.60			Based on NEP			
13	INK CART, HP CZ107AA, (HP678), Black		Thru DBM-PS						9,328.80			Based on NEP			
14	INK CART, HP CZ108AA, (HP678), Tricolor		Thru DBM-PS						10,104.64			Based on NEP			
15	TONER CART, HP Q2612A, Black		Thru DBM-PS						80,714.40			Based on NEP			
16	RIBBON CART, EPSON C13S015516 (#8750), Black, for LX-300		Thru DBM-PS						9,056.50			Based on NEP			
Reviewed/Prepared by BAC Secretariat: <i>I certify that I have reviewed this AFP and it is consolidated in accordance with the submitted PMPs</i>  MARION SHANEL T. MADELA BAC Secretarial Head				Reviewed by Budget Division: <i>I certify that I have reviewed this AFP accordance with the Monthly Cash Program/National Expenditure Program</i>  ELYKA F. CRUZ Director II Management and Administrative Department				Recommending Approval Central BAC: <i>I certify that I have reviewed this AFP and it is recommended for approval</i>  RAPHAEL KENNETH E. YBANEZ Chairperson, Central BAC				Approved: <i>I certify that I have reviewed this AFP and is recommended for approval</i>  GERARDO PROGRATES Chairman			
Date: <u>1-30-2017</u>				Date: _____				Date: _____				Date: _____			