



BIDS AND AWARDS COMMITTEE
(A.O. 07-02, Series of 2020)

Summary of the Meeting (Opening and Evaluation of Bids)
December 16, 2020 via Zoom Platform

Procurement Project/ Agenda	Opening and evaluation of bids for the Procurement of the following procurement projects: <ul style="list-style-type: none">• Courier Services FY 2021;• Procurement of Supply, Installation, Commissioning and Testing of Internet Services (1-lot Direct Internet) and (1-lot Back-up Internet);• Other matters
Attendance	BAC Members: <ul style="list-style-type: none">• LA Leila T. Laureta-Agustin – Chairperson• LA Raisa P. Disomangcop• LA Anna Richie U. Morales-Malinao• LA Vilma Maria S. Plan-Barrera• LA Maria Regina L. Castillo BAC-TWG: <ul style="list-style-type: none">• LA Mylene Joy S. Paras – Head• Atty. Tarcila B. Nepomuceno-Banda• Atty. Eduardo G. Cerezo• Ms. Daisee A. Tismo BAC-TWG: <ul style="list-style-type: none">• Atty. Rachel Ann Katrina P. Abad-Fabe – Head• Ms. Alna E. Samontanez• Ms. Jennifer D. Canoy• Ms. Rachelle T. Penaranda

HIGHLIGHTS OF THE MEETING

OPENING AND EVALUATION OF BIDS FOR THE PROCUREMENT OF COURIER SERVICES FY 2021	
Meeting Started	9:25 A.M.
Bidders who attended	No bidder
Observer	
End-user/s	Dir. Elvira F. Cruz - FMD
Opening and Evaluation of Bids	<p>As of 1:00 PM on 15 December 2020, the BAC Secretariat failed to receive any bids for this project, therefore, the BAC declared the first failure of bidding (under Sec, 35 of the IRR);</p> <p>A Resolution shall be issued declaring the First Failure of Bidding.</p>
Schedule of the Second Bidding Activities	<p>Bidding BAC Secretariat will inquire to Dir. Cruz, whether to proceed with a forum or to continue to the second bidding; (subject to final decision of end-users)</p> <p>If we proceed with the forum, the BAC Secretariat will send a letter to courier providers inviting them; The end-users with the assistance of BAC Secretariat will present their Terms of Reference for comments and suggestions from the prospective bidders. Members of the BAC will be invited as participants; or</p> <p>If we proceed with the Second bidding, the BAC Secretariat will inform the BAC of the tentative schedule of Bidding Activities;</p>
Meeting Ended	9:50 A.M.
OPENING AND EVALUATION OF BIDS FOR THE PROCUREMENT OF NLRC SUPPLY, INSTALLATION AND COMMISSIONING AND TESTING OF INTERNET SERVICES FY 2021 (1-LOT DIRECT INTERNET) AND (1-LOT BACK-UP INTERNET)	
Meeting Started	10:15 A.M.
Bidders who attended	PLDT, Inc. - Mr. Danilo Dunca and Mr. Nero
Observer	COA - Ms. Monica T. Gler, State Auditor III
End-users	<p>FMD - Dir. Elvira F. Cruz - FMD</p> <p>RIPD - Atty. Joseph Anthony F. Tolentino; & Mr. Christian Ericson B. Soriano</p>

**Opening and
Evaluation of Bids**

This project has 2 lot Project with a total ABC of Php2,000,000:

- o 1st Lot Direct Internet: Php1,800,000; and
- o 2nd Lot Back-up Internet: Php200,000

As to 1st Lot, Direct Internet, PLDT, Inc., submitted their eligibility and bid envelopes, sealed and signed containing the required documents within the prescribed period; (Please see Summary of Preliminary Evaluation: Internet Services FY 2021)

Upon evaluation, the Legal documents submitted were mere photocopies. However, PLDT Inc. presented their original copy of PhilGEPS Certification. (subject to examination by TWG);

Also, perusal of the PhiGEPS certification shows that PLDT Inc. has an updated Mayor's permit and Tax Clearance and the original copies were also presented during the meeting (no documents attached in the bidding documents);

Hence, PLDT Inc.'s Legal Documents were accepted and declared passed for the said requirements.

All Technical Documents were also present, however some documents were signed by Mr. Danilo D. Dungka and not the authorized representative, Ms. Joycelyn R. Hilao (based on the Secretary Certificate). But a Letter Authorization was attached, authorizing Mr. Dungka to represent Ms. Hilao during the opening of bids only. Hence, PLDT Inc.'s technical documents were considered and declared passed for the said requirements.

All financial documents were in order and declared passed.


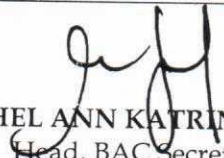
After passing all legal and technical documents as well as the financial documents, the financial component envelope of PLDT Inc. was opened. PLDT Inc. offered the amount of Php 1,736,357.04. However, it was observed that the date of the 2nd page of Bid Form was December 15, 2015. Since the 1st page was dated December 15, 2020, the BAC considered it as a mere typographical error. Hence, the same was accepted and declared as passed.

BAC required PLDT Inc. to submit a corrected Bid Form (2nd page) as well as actual presentation of the original documents before the BAC TWG on December 17, 2020. The following documents shall be presented:

1. Original copies of their technical documentary requirements with the original certification of PhilGEPS Registration;
2. The corrected version of their financial bid forms, considering the confirmation of their representative, Mr. Danilo, that the dates on their financial bid forms has a clear typographical error

Accordingly, PLDT, Inc. was declared as **the Single Lowest Calculated**

	<p>Bidder for the 1st Lot, Direct Internet for the Procurement of NLRC Supply, Installation And Commissioning And Testing of Internet Services FY 2021, subject to the conditions mentioned above and to the Post Qualification evaluation by the TWG;</p> <p>A BAC Resolution shall be issued declaring PLDT Inc. as the Single Calculated Bidder.</p> <p>Also, the BAC Secretariat will send PLDT Inc. the checklist of documents that they are required to submit for verification and comparisons after the meeting.</p> <p>As to the 2nd Lot, Back-up Internet, the BAC Secretariat failed to receive any bids for this project on or before the scheduled deadline, therefore, therefore, the BAC declared the first failure of bidding for this project (under Sec, 35 of the IRR);</p> <p>The BAC further recommends the amendment of the Indicative APP 2021, to change the Mode of Procurement for the said project since the ABC is below 1M ,as provided under Annex "H" of the IRR. The said project shall be procured through Small Value Procurement and will be part of the delegated projects to the NLRC General Administrative Services ("GAS).</p> <p>A BAC Resolution shall also be issued incorporating the said matters.</p>
Meeting Ended	12:10 P.M.
OTHER DISCUSSIONS	
Other Matters	<p>POST QUALIFICATION PROCESS</p> <p>For purposes of PBB 2020, the TWG will have to at least make an initial report on the conduct of the Post Qualifications within the year;</p> <p>Considering the current COVID-19 situation, the BAC approved the suggestions of the TWG to conduct their Post Qualifications, that they shall proceed with post qualification process without going to the offices of the winning bidders. Instead, they shall coordinate with the winning bidder re: submission of additional documents that will help them with their post qualification.</p> <p>BAC TWG shall conduct their post qualification process next week and shall submit their report on or before December 29, 2020.</p> <p>Next Meeting's Schedule: December 29, 2020 at 9:30 A.M. - Post Qualifications Report on the Procurement of Security, Cloud and Internet Services FY 2021</p>

PREPARED BY:	 RACHELLE T. PEÑARANDA Member, BAC Secretariat
REVIEWED BY:	 ATTY. RACHEL ANN KATRINA P. ABAD-FABE Head, BAC Secretariat

CERTIFIED CORRECT	<p>Bids and Awards Committee (FY 2020-2021)</p>  LABOR ARBITER LEILA T. LAURETA-AGUSTIN Chairperson, BAC  LABOR ARBITER RAISA P. DISOMANGCOP Member, BAC  LABOR ARBITER ANNA RICHIE U. MORALES-MALINAO Member, BAC  LABOR ARBITER VILMA MARIA S. PLAN-BARRERA Member, BAC  LABOR ARBITER MARIA REGINA L. CASTILLO Member, BAC
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