

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPHIGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPHIGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photos of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/ho55>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPHIGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPHIGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appon.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: National Labor Relations Commission
 Region: Southwest Administration Bureau VI
 Address: Chaparral Bldg., Caltex Building 3, 24 Davao, Davao City

Agency Code/JACS: _____
 Organization Type: _____

Contact Person: Ma. Ellen D.J. Gananan
 Position: Administrative Officer IV
 E-mail: elldg@nlrc.com.ph
 Telephone/Mobile Nos: (031) 337-9781 / 500-4794

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 MONTH	April	May	June	Q2	Q2 MONTH	July	Aug	Sept	Q3	Q3 MONTH	Oct	Nov	Dec	Q4	Q4 MONTH							
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																												
ALCOHOL OR ACETONE BASED ANTISEPTICS																												
1 170903-A-404 ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.07	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	50.96	0.00				
2 120903-A-403 ALCOHOL, Ethyl, 1 Gallon	gallon	4	0	0	4	1,805.44	4	0	0	4	1,805.44	4	0	0	4	1,805.44	4	0	0	4	1,805.44	16	461.36	7,221.76				
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																												
3 602243-CB-401 CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.36	0.00				
4 602243-CB-402 CLEARBOOK, legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.48	0.00				
5 602250-ER-401 ERASER, plastic/ubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.85	0.00				
6 602250-SP-031 SIGN PEN, Extra Fine Tip, Black	piece	0	9	9	27	702.00	9	9	9	27	702.00	9	9	9	27	702.00	9	9	9	27	702.00	98	26.00	2,600.00				
7 602250-SP-034 SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00				
8 602250-SP-037 SIGN PEN, Medium Tip, Black	piece	6	6	6	18	1,029.60	6	6	6	18	1,029.60	6	6	6	18	1,029.60	6	6	6	18	1,029.60	72	57.24	4,118.40				
9 602250-SP-032 SIGN PEN, Extra Fine Tip, Blue	piece	8	0	0	8	288.00	8	0	0	8	288.00	8	0	0	8	288.00	8	0	0	8	288.00	56	26.00	850.00				
10 602250-SP-035 SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00				
11 602250-SP-038 SIGN PEN, Medium Tip, Blue	piece	4	0	0	4	228.00	4	0	0	4	228.00	4	0	0	4	228.00	4	0	0	4	228.00	16	57.20	912.00				
12 602250-SP-033 SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00				
13 602250-SP-036 SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00				
14 602250-SP-039 SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00				
15 6022124-WR-403 WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24.24	0.00				
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																												
16 4512157-OC-039 DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.85	0.00				
17 4513009-PR-406 MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,470.40	0.00				
BATTERIES AND CELLS AND ACCESSORIES																												
18 2611702-B1-402 BATTERY, dry cell, size AA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.84	0.00				
19 2611702-B1-401 BATTERY, dry cell, size AAA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.76	0.00				
20 2611702-B1-403 BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00				
CLEANING EQUIPMENT AND SUPPLIES																												
21 4713012-W-401 AIR FRESHENER	can	4	4	4	12	1,049.32	0	0	0	0	0.00	4	4	4	12	1,049.32	0	0	0	0	0.00	24	87.36	2,066.64				
22 4713004-BR-001 BROOM (Walis Tambo)	piece	4	0	0	4	511.68	0	0	0	0	0.00	4	0	0	4	511.68	0	0	0	0	0.00	8	127.92	1,023.96				
23 4713004-BR-101 BROOM (Walis Tingting)	piece	1	0	0	1	29.92	0	0	0	0	0.00	1	0	0	1	29.92	0	0	0	0	0.00	2	29.92	47.96				
24 4713025-TB-011 CLEANER, Toilet Bowl and Urinal	bottle	2	2	2	6	266.32	2	2	2	6	266.32	2	2	2	6	266.32	2	2	2	6	266.32	24	44.72	1,073.28				
25 4713025-CL-001 CLEANER, Scouring Powder	can	1	1	1	3	308.00	1	1	1	3	308.00	1	1	1	3	308.00	1	1	1	3	308.00	12	36.00	432.00				
26 4713011-CE-002 DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00				
27 4713011-CE-001 DETERGENT POWDER, all purpose	pouch	3	0	0	3	285.20	3	0	0	3	285.20	3	0	0	3	285.20	3	0	0	3	285.20	12	86.40	1,000.80				
28 4713003-D5-401 DESINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.00	0.00				
29 4713027-CL-403 DUST PAN	piece	0	0	0	0	0.00	2	0	0	2	80.00	0	0	0	0	0.00	2	0	0	2	80.00	4	46.80	187.20				
30 4713002-FW-003 FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00				
31 4713002-FC-401 FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	206.72	0.00				

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct				Nov	Dec	Q4	Q4 amount
32 75051245-L01 HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00
33 47128144-H-001 MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,395.00	0.00
34 47136154H-H-002 MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.35	0.00
35 47136154H-R-001 MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	114.04	0.00
36 47131551-PG-001 RAGS	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.30	0.00
37 47139002-SC-H-001 SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	69.44	0.00
38 47121703-TB-P04 TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	180.00	0.00
39 47121703-TB-A05 TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.38	0.00
40 47121703-TB-P06 TRASHBAG, XL size	pack/roll	3	3	3	9	833.04	3	3	3	9	833.04	3	3	3	9	833.04	3	3	3	9	833.04	36	102.56	3,332.16
41 47121703-WB-P03 WASTEBASKET	piece	0	0	0	0	0.00	4	0	0	4	174.72	0	0	0	0	0.00	4	0	0	4	174.72	8	41.68	349.44
COLOR COMPOUNDS AND DISPENSERS																								
42 12171705-L-P01 INK for stamp pad	bottle	4	0	0	4	124.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	31.30	124.80
CONSUMER ELECTRONICS																								
43 52401554-DV-H-001 DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,853.76	0.00
FACE MASK																								
44 42131713-SH-H-001 FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00
FILMS																								
45 13111203-AC-P02 ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.82	0.00
46 13111203-CF-P02 CARBON FILM, Legal size	box	1	0	0	1	256.98	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	256.98	256.98
FIRE FIGHTING EQUIPMENT																								
47 4616003-PE-H-001 FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,366.80	0.00
48 4616003-PE-H-001 FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																								
49 05121605-H-H-001 PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	241.04	0.00
FURNITURE AND FURNISHINGS																								
50 36101534-CH-B-001 MONOLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	325.44	0.00
51 36101534-CH-W-001 MONOLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00
52 36101534-TM-B-001 MONOLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,948.86	0.00
53 36101534-TM-B-002 MONOLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,948.86	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																								
54 43020604EP-G-001 ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,300.08	0.00
55 43020604EP-G-001 ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
56 43020604EP-G-001 ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.72	0.00
57 43020604EP-W-001 ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	944.16	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																								
58 43211507-D5K-001 DESKTOP, for Basic Users	unit	1	0	0	1	24,765.60	1	0	0	1	24,765.60	0	0	0	0	0.00	0	0	0	0	0.00	2	24,765.60	49,531.20
59 43211507-D5K-004 DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00
60 43211627-4D-H-002 EXTERNAL HARD DRIVE	unit	1	0	0	1	3,018.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,018.08	3,018.08
61 43210307FD-L-004 FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	224.64	0.00
62 43211503-LAP-004 LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00
63 43211503-LAP-003 LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45,800.00	0.00
64 43211708-HO-C-002 COMPUTER HOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	165.52	0.00
65 43212302-PR-C-002 PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00
66 43212302-PR-C-001 PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
67 43212302-PR-L-001 PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,003.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																								
68 36101624-L-001 LIGHT-EMITTING DIODE (LED) LIGHT BALL, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	61.12	0.00
69 36101624-L-001 LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	5	0	0	5	1,039.10	0	0	0	0	0.00	5	0	0	5	1,039.10	0	0	0	0	0.00	10	335.52	2,068.10
MANUFACTURING COMPONENTS AND SUPPLIES																								
70 31201610-GL-331 GLUE, all-purpose	jar	4	0	0	4	362.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	70.72	282.88
71 31151804-SM-H-001 STAPLE WIRE, heavy duty (bander type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.95	0.00
72 31151804-SM-S-001 STAPLE WIRE, standard	box	8	8	8	24	570.24	8	8	8	24	570.24	8	8	8	24	570.24	8	8	8	24	570.24	96	23.76	2,280.96
73 31201500-TA-B-001 TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00
74 31201509-TA-H-001 TAPE, masking, 24mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	61.88	0.00
75 31201509-TA-H-002 TAPE, masking, 48mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	121.16	0.00
76 31201517-TA-P-001 TAPE, packaging, 48mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.95	0.00

Item #	Item # Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec				Q4	Q4 amount		
77	320512-1A-T02	TAPE, transparent, 24mm	roll	4	4	4	12	137.28	4	4	4	12	137.28	4	4	4	12	137.28	4	4	4	12	137.28	48	11.44	549.12	
78	320512-7A-T02	TAPE, transparent, 48mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.92	0.00	
79	4125007-1W-F01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.72	0.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	4111204HJ-F01	RULER, flexible, plastic, 450mm	piece	4	0	0	4	89.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	30.90	83.20	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	44122812-CL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.00	0.00	
82	4402022-PB-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.94	0.00	
83	4403007-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	287.04	0.00	
84	44121730-H-M01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
85	44122058F-C01	CLIP, bedfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.96	0.00	
86	44122058F-C02	CLIP, bedfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.80	0.00	
87	44122058F-C03	CLIP, bedfold, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.04	0.00	
88	44122058F-C04	CLIP, bedfold, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.32	0.00	
89	4412301-CT-H02	CORRECTION TAPE	piece	6	6	6	18	207.54	6	6	6	18	207.54	6	6	6	18	207.54	6	6	6	18	207.54	72	11.50	828.48	
90	44121812-CL-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00	
91	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00	
92	44122011-DF-H01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	69.64	0.00	
93	4403002-D5-H01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	486.76	0.00	
94	44123058-EN-C01	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	840.32	0.00	
95	44123058-EN-C02	ENVELOPE, Documentary, legal	box	1	0	0	1	1,078.48	0	0	0	0	0.00	1	0	0	1	1,078.48	0	0	0	0	0.00	2	1,078.48	2,156.96	
96	44123058-EN-N01	ENVELOPE, Expanding, Half	box	1	0	0	1	1,374.88	0	0	0	0	0.00	1	0	0	1	1,374.88	0	0	0	0	0.00	2	1,374.88	2,749.76	
97	44123058-EN-N02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00	
98	44123058-EN-H02	ENVELOPE, Hailing	box	4	0	0	4	1,867.84	4	0	0	4	1,867.84	4	0	0	4	1,867.84	4	0	0	4	1,867.84	56	466.00	7,471.36	
99	44123048-EN-W02	ENVELOPE, Hailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	538.32	0.00	
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00	
101	4410219FA-F01	FASTENER	box	6	6	6	18	1,703.52	6	6	6	18	1,703.52	6	6	6	18	1,703.52	6	6	6	18	1,703.52	72	94.64	6,816.08	
102	44111515-FO-H01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00	
103	44122018FT-C01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.86	0.00	
104	44122018FT-C02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00	
105	44122011-FC-F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	281.20	0.00	
106	44122011-FC-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00	
107	44122011-FC-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00	
108	44122011-FC-L02	FOLDER, L-type, legal	pack	7	7	7	21	5,009.97	7	7	7	21	5,009.97	7	7	7	21	5,009.97	7	7	7	21	5,009.97	64	288.57	20,259.98	
109	44122027-FC-P01	FOLDER, premeboard	box	0	0	0	0	0.00	4	0	0	4	3,880.96	0	0	0	0	0.00	4	0	0	4	3,880.96	8	952.64	7,653.12	
110	44122011-FC-T03	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	348.98	0.00	
111	44122011-FC-T04	FOLDER with tab, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	427.44	0.00	
112	44122009-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00	
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.88	0.00	
114	44121708-MA-F01	MARKER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.64	0.00	
115	44121708-MP-B01	MARKER, Permanent, Black	piece	8	8	8	24	374.40	8	8	8	24	374.40	8	8	8	24	374.40	8	8	8	24	374.40	96	13.60	1,467.60	
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.00	0.00	
117	44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.00	0.00	
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00	
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00	
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00	
121	44122048-PC-C01	PAPER CLIP, vinyl/plastic coated, 53mm	box	7	7	7	21	195.96	7	7	7	21	195.96	7	7	7	21	195.96	7	7	7	21	195.96	64	9.95	786.24	
122	44122048-PC-C02	PAPER CLIP, vinyl/plastic coated, Jumbo, 53mm	box	4	4	4	12	287.04	4	4	4	12	287.04	4	4	4	12	287.04	4	4	4	12	287.04	48	23.92	1,146.96	
123	44010005-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,689.20	0.00	
124	44030005-PT-H01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
125	44121708-PE-L01	PENCIL, lead/graphite, with eraser	box	4	0	0	4	165.40	0	0	0	0	0.00	4	0	0	4	165.40	0	0	0	0	0.00	8	46.80	332.80	
126	44121812-PS-M01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	213.30	0.00	
127	44030005-PL-P01	PUNCHER, paper, heavy duty	piece	0	0	0	0	0.00																			

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year						
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
131	441269-95-001	SCISSORS, symmetrical/asymmetrical	pair	0	0	0	0	0.00	0	0	0	0	0.00	4	0	0	4	166.40	0	0	0	0	0.00	4	41.60	166.40	
132	441269-97-001	STAPLER, standard type	piece	4	0	0	4	392.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	156.80	392.00	
133	441269-97-001	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	254.72	0.00	
134	441269-98-002	STAPLE REMOVER, pillar-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.04	0.00	
135	441269-10-101	TARE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	4	0	0	4	312.00	0	0	0	0	0.00	4	38.00	312.00	
PAPER MATERIALS AND PRODUCTS																											
136	4411505-CA-001	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.40	0.00	
137	4411505-CF-111	COMPUTER, CONTINUOUS FORM, 1 ply, 240mm x 245mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	263.68	0.00	
138	4411505-CF-112	COMPUTER, CONTINUOUS FORM, 1 ply, 240mm x 270mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.48	0.00	
139	4411505-CF-121	COMPUTER, CONTINUOUS FORM, 2 ply, 240mm x 270mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00	
140	4411505-CF-121	COMPUTER, CONTINUOUS FORM, 2 ply, 240mm x 245mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,338.64	0.00	
141	4411505-CF-121	COMPUTER, CONTINUOUS FORM, 3 ply, 240mm x 245mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.34	0.00	
142	4411505-CF-121	COMPUTER, CONTINUOUS FORM, 3 ply, 240mm x 270mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,620.68	0.00	
143	4411505-LL-001	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
144	4411504-4P-001	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.52	0.00	
145	4411504-4P-104	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.44	0.00	
146	4411504-4P-203	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.32	0.00	
147	4411504-4B-502	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
148	4411503-9P-401	PAPER, MULTICOPI 4M	ream	9	9	9	27	4,857.84	9	9	9	27	4,857.84	9	9	9	27	4,857.84	9	9	9	27	4,857.84	108	179.50	18,431.38	
149	4411503-9P-402	PAPER, MULTICOPI LEGAL	ream	9	9	9	27	5,703.24	9	9	9	27	5,703.24	9	9	9	27	5,703.24	9	9	9	27	5,703.24	108	211.12	22,804.06	
150	4411503-9P-001	PAPER, MULTIPURPOSE 4M	ream	4	4	4	12	1,959.36	4	4	4	12	1,959.36	4	4	4	12	1,959.36	4	4	4	12	1,959.36	48	163.28	7,837.44	
151	4411503-9P-002	PAPER, MULTIPURPOSE LEGAL	ream	4	4	4	12	2,221.44	4	4	4	12	2,221.44	4	4	4	12	2,221.44	4	4	4	12	2,221.44	48	185.12	8,895.76	
152	4411503-9P-001	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00	
153	4411503-PA-001	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	389.28	0.00	
154	4411503-RE-601	RECORD BOOK, 300 PAGES	book	5	0	0	5	364.00	0	0	0	0	0.00	5	0	0	5	364.00	0	0	0	0	0.00	10	72.80	736.80	
155	4411503-RE-602	RECORD BOOK, 500 PAGES	book	5	0	0	5	525.20	0	0	0	0	0.00	5	0	0	5	525.20	0	0	0	0	0.00	10	105.04	1,020.48	
156	4411503-TT-001	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00	
157	4411503-TT-002	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	101.88	0.00	
PERFUMES OR COLGONES OR FRAGRANCES																											
158	50116294-45-001	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.96	0.00	
PESTICIDES OR PEST REPELLENTS																											
159	83091039-74-001	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	257.92	0.00	
PRINTED PUBLICATIONS																											
160	95102044A-41-001	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9104)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	4433305-6P-001	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2	4433305-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3	4433305-CA-C02	INK CARTRIDGE, CANON CL-611, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,176.32	0.00	
4	4433305-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5	4433305-CA-B02	INK CARTRIDGE, CANON PG-610, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	862.32	0.00	
6	4433305-6P-B17	INK CARTRIDGE, EPSON C13T644100 (T6441), Black	cart	10	10	10	30	6,957.00	10	10	10	30	6,957.00	10	10	10	30	6,957.00	10	10	10	30	6,957.00	120	21,900	27,807.00	
7	4433305-6P-C17	INK CARTRIDGE, EPSON C13T644200 (T6442), Cyan	cart	8	8	8	24	5,812.80	8	8	8	24	5,812.80	8	8	8	24	5,812.80	8	8	8	24	5,812.80	96	242.20	23,251.20	
8	4433305-6P-M17	INK CARTRIDGE, EPSON C13T644300 (T6443), Magenta	cart	8	8	8	24	5,812.80	8	8	8	24	5,812.80	8	8	8	24	5,812.80	8	8	8	24	5,812.80	96	242.20	23,251.20	
9	4433305-6P-Y17	INK CARTRIDGE, EPSON C13T644400 (T6444), Yellow	cart	8	8	8	24	5,812.80	8	8	8	24	5,812.80	8	8	8	24	5,812.80	8	8	8	24	5,812.80	96	242.20	23,251.20	
10	4433305-6P-B40	INK CARTRIDGE, HP C2P04AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.80	0.00	
11	4433305-6P-140	INK CARTRIDGE, HP C2P06AAA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,040.32	0.00	
12	4433305-6P-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	960.00	0.00	
13	4433305-6P-130	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14	4433305-6P-B17	INK CARTRIDGE, HP CC449WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	893.88	0.00	
15	4433305-6P-117	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16	4433305-HX-C40	INK CARTRIDGE, HP C0972AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17	4433305-HX-H40	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18	4433305-HX-Y40	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19	4433305-HX-B40	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20	4433305-6P-B30	INK CARTRIDGE, HP C8161WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
			0	0	0	0	0.00	0	0	0	0	0.00	0	0				0	0	0.00	0	0	0	0	0
23	44030254-P-049	INK CARTRIDGE, HP CH656A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	985.00	0.00
24	44030254-P-049	INK CARTRIDGE, HP CH656A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	985.00	0.00
25	44030254-P-049	INK CARTRIDGE, HP CH656A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,517.36	0.00
26	44030254-P-049	INK CARTRIDGE, HP CH647AA (HP95DL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,517.36	0.00
27	44030254-P-049	INK CARTRIDGE, HP CH648AA (HP95DL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,517.36	0.00
28	44030254-P-036	INK CARTRIDGE, HP CH62AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	419.12	0.00
29	44030254-P-136	INK CARTRIDGE, HP CH63AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	419.12	0.00
30	44030254-P-033	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	404.36	0.00
31	44030254-P-133	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	404.36	0.00
32	44030254-P-042	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	312.00	0.00
33	44030254-P-033	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	296.88	0.00
34	44030254-P-033	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	296.88	0.00
35	44030254-P-133	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	296.88	0.00
36	44030254-P-143	INK CARTRIDGE, HP F8V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	424.32	0.00
37	44030254-P-043	INK CARTRIDGE, HP F8V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	424.32	0.00
38	44030254-P-030	INK CARTRIDGE, HP L0531A (HP95), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	962.80	0.00
39	44030254-P-030	INK CARTRIDGE, HP L0532A (HP95), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	962.80	0.00
40	44030254-P-030	INK CARTRIDGE, HP L0533A (HP95), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	962.80	0.00
41	44030254-P-010	INK CARTRIDGE, HP L0560A (HP95), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,294.80	0.00
42	44030254-P-048	INK CARTRIDGE, HP L0563AA (HP95DL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,339.52	0.00
43	44030254-P-048	INK CARTRIDGE, HP L0564AA (HP95DL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,339.52	0.00
44	44030254-P-048	INK CARTRIDGE, HP L0565AA (HP95DL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,339.52	0.00
45	44030254-P-048	INK CARTRIDGE, HP L0572AA (HP95DL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,617.92	0.00
46	44030254-P-031	INK CARTRIDGE, HP T8L89AA (HP90), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	469.00	0.00
47	44030254-P-031	INK CARTRIDGE, HP T8L90AA (HP90), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	469.00	0.00
48	44030254-P-031	INK CARTRIDGE, HP T8L91AA (HP90), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	469.00	0.00
49	44030254-P-031	INK CARTRIDGE, HP T891AA (HP90), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	774.80	0.00
50	44031249-P-007	RIBBON CARTRIDGE, EPSON C13015516 (98750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	77.48	0.00
51	44031249-P-013	RIBBON CARTRIDGE, EPSON C13015633, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	77.94	0.00
52	44031249-P-007	RIBBON CARTRIDGE, EPSON C13015933 (5015980)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	803.46	0.00
53	44030234-P-007	TONER CARTRIDGE, BROTHER DR-453C, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	6,760.00	0.00
54	44030234-P-009	TONER CARTRIDGE, BROTHER TN-3220, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	3,907.20	0.00
55	44030234-P-011	TONER CARTRIDGE, BROTHER TN-3330, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	5,002.40	0.00
56	44030234-P-015	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	5,175.44	0.00
57	44030234-P-016	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	4,364.36	0.00
58	44030234-P-020	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	7,716.80	0.00
59	44030234-P-020	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	7,716.80	0.00
60	44030234-P-103	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	7,716.80	0.00
61	44030234-P-000	TONER CARTRIDGE, CANON CRG-320 II	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	13,969.36	0.00
62	44030234-P-012	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	3,099.20	0.00
63	44030234-P-014	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	3,693.60	0.00
64	44030234-P-018	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	5,940.00	0.00
65	44030234-P-022	TONER CARTRIDGE, HP CE270A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	3,741.92	0.00
66	44030234-P-022	TONER CARTRIDGE, HP CE285A (HP65A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	3,240.72	0.00
67	44030234-P-023	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	2,300.40	0.00
68	44030234-P-023	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	2,610.40	0.00
69	44030234-P-023	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	2,610.40	0.00
70	44030234-P-023	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	2,610.40	0.00
71	44030234-P-024	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	3,192.80	0.00
72	44030234-P-034	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	3,093.60	0.00
73	44030234-P-034	TONER CARTRIDGE, HP CE322A, Yellow	cart																						

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	8041005-75-001	BALPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.00	0.00
2	8041005-75-002	MULTI-FUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,000.00	0.00
3	8041005-75-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	8041005-75-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	8041005-75-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	8041005-75-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	8041005-75-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	8041005-75-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	8041005-75-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	8041005-75-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	8041005-75-011	ARR CORRECTIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	8041005-75-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	8041005-75-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	8041005-75-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	8041005-75-015	MEDICAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	8041005-75-016	DISH-WASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	8041005-75-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	8041005-75-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	8041005-75-019	BELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	8041005-75-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	8041005-75-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	8041005-75-022	COLOR-ED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	8041005-75-023	BOOK PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	8041005-75-024	RUSH-PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	8041005-75-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	8041005-75-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	8041005-75-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	8041005-75-028	SECURITY CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	8041005-75-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	8041005-75-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	8041005-75-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	8041005-75-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	8041005-75-033	PAVLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	8041005-75-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	8041005-75-035	CONTACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	8041005-75-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	8041005-75-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	8041005-75-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	8041005-75-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	8041005-75-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	8041005-75-041	PAKETS/MAIL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	8041005-75-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	8041005-75-043	PIELET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,000.00	0.00
44	8041005-75-044	SPRINKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	8041005-75-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	8041005-75-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	8041005-75-047	EGG CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	8041005-75-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	8041005-75-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	8041005-75-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	8041005-75-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	8041005-75-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	8041005-75-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
54	8041005-75-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
55	8041005-75-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0																				

